



COMMISSION ON CHILDREN & YOUTH

BOARD DETAILS



OVERVIEW



SIZE 10 Seats



TERM LENGTH 3 Years



TERM LIMIT 6 Years

The Commission on Children & Youth supports a comprehensive system of services and advances policies to meet the needs of Corpus Christi's children, youth and their families, including gathering information from people and entities to act as a source of information and referral on issues concerning children, developing an annual community action plan for children, youth and their families, advising the City Council on acquiring and allocating children and youth's resources and services, strengthening communications and encouraging partnerships between public and private entities working with children and youth, and serving as an advocate for local, state and federal policy benefitting children, youth and their families to the City Council, and to others as authorized by the Council.



DETAILS

COMPOSITION

The commission shall consist of nine (9) members appointed by the City Council. Each appointee shall have demonstrated interest in the welfare of children or youth through occupation or through association with community-based organizations. Members shall be representative of each of the following fields: (1) - Health and Human Services, (1) - Law Enforcement, (1) - Education, (1) - Youth and Family Services, (1) - Nueces County District Attorney's Office, and (3) - At-Large members. One (1) member shall be a youth representative from 16 to 21 years of age at time of appointment. Any member who ceases substantial activity in the field or office represented, automatically resigns from the commission. (On 10-10-95, Council approved the addition of a Police Officer to serve as an Advisory Member to be appointed by the Police Chief.)

CREATION / AUTHORITY

Sec. 2-217; Ord. 021927, 4/26/94; Ord. 022728, 10-15-96, Ord. 023452, 9-29-98, Ord. 029813, 4-30-13.

MEETS

3rd Monday at 5:30 p.m., City Hall, Staff Conference Room.

TERM DETAILS

Three-year staggered terms.

DEPARTMENT

Parks and Recreation Department

COMMITTEE/ SUBCOMMITTEE AGENDAS

N/A

OTHER INFORMATION

**Commission on Children and Youth Members
February 21, 2017**

Three (3) vacancies with terms to 5/1/17, 5/1/18 and 5/1/19 representing the following categories: 2 - At-Large and 1 - Nueces County District Attorney's Office Representative. *(Note: Since the term is ending 5/1/17, Staff is recommending a new three-year term ending 5/1/20.)*

Name	Board Name	Status	District	Term	End Date	Category	Position
Abel Alonzo	COMMISSION ON CHILDREN & YOUTH	Resigned	District 5	1	05/01/19	At-Large	Chair
Danny Kollaja	COMMISSION ON CHILDREN & YOUTH	Exceeded absences allowed by Ordinance	District 2	2	05/01/17	At-Large	Member
Clarissa Silva	COMMISSION ON CHILDREN & YOUTH	Resigned	District 2	2	05/01/18	Nueces County District Attorney's Office	Member
Donine Schwartz	COMMISSION ON CHILDREN & YOUTH	Active	District 2	1	05/01/18	At-Large	Member
Gilbert Z. Trevino	COMMISSION ON CHILDREN & YOUTH	Active	District 1	1	05/01/19	Youth Representative	Member
David Dow	COMMISSION ON CHILDREN & YOUTH	Active	District 4	1	05/01/17	Law Enforcement	Member
Joseph N. Miller	COMMISSION ON CHILDREN & YOUTH	Active	District 2	1	05/01/18	Youth & Family Services	Member
Jonathan I. Gain	COMMISSION ON CHILDREN & YOUTH	Active	District 3	1	05/01/19	Education	Member
Melissa Hofstetter	COMMISSION ON CHILDREN & YOUTH	Active	District 3	1	05/01/19	Health & Human Services	Vice-Chair
Tim Wilson	COMMISSION ON CHILDREN & YOUTH	Active	N/A	N/A	N/A	Police Officer	Advisory

**Commission on Children and Youth Applicants
February 21, 2017**

Name	Boards Applying For	District	Employer	Work Address	City	St.	Work Phone	Category
Belinda Barrera	COMMISSION ON CHILDREN & YOUTH	District 5	Port Royal					At-Large
Jo Anne Estrada	COMMISSION ON CHILDREN & YOUTH	District 4	Housing and Community Services, Inc.	8610 N. New Braunfels Ave. #500	San Antonio	TX	361-903-0465	At-Large
Irene B. Martinez	COMMISSION ON CHILDREN & YOUTH	District 3	Workforce Solutions of the Coastalbend	5488 S.P.I.D.	Corpus Christi	TX	361-905-0705 Ext. 301	At-Large
Michelle A. Putman	COMMISSION ON CHILDREN & YOUTH	District 5	Nueces County District Attorney's Office	901 Leopard, Room 206	Corpus Christi	TX	361-888-0410	Nueces County District Attorney's Office Rep.
Leah Tiner	COMMISSION ON CHILDREN & YOUTH	District 2		434 Louisiana Ave	Corpus christi	TX	361-947-4331	At-Large

Work Phone

loveblucky@yahoo.com

Work E-mail address

Preferred Mailing Address

Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

no

Education, Professional and/or Community Activity (Present)

college student major communications

Registered Voter?

Yes No

Current resident of the city?

Yes No

39

If yes, how many years?

Upload a Resume

Please upload any additional supporting documents

Demographics

Hispanic

Ethnicity

Female

Gender

Verification

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I Agree

Consent for Release of Information - I understand that if any member of the public makes a request for information included in this application for appointment it must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.

I Agree

Oath - I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Board-specific questions (if applicable)

Question applies to COMMISSION ON CHILDREN & YOUTH.

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *

Health and Human Services

361-903-0465

Work Phone

Work E-mail address

Home/Primary Address

Preferred Mailing Address

Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

Professional Service Coordinator Certification, Community Outreach Director for the Minority Advancement Project, Board of Directors for the Coastal Bend Community Response Coalition

Registered Voter?

Yes No

Current resident of the city?

Yes No

7 years

If yes, how many years?

[JORESUME_2015.docx](#)

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Demographics

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Female

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Youth and Family Services

Professional Summary

A professional career in a social service agency that will utilize my administrative experience, initiative and interpersonal skills.

Experience

Housing and Community Service, Inc.

Regional Services Manager

03/2014 to Present

- Supervise Services Managers and oversee programming at 15 properties
- facilitates resident oriented activities with the goal of developing cohesive community
- Ensure compliance and observe internal QA procedures and evaluate their effectiveness
- Serves as official liaison and channel of communications for all matters relating to the community learning center
- Assists residents in the development and maintenance of a resident council or similar organization
- Provide weekly, monthly and quarterly reports to Director of Resident Services and Board of Directors

Women's Shelter of South Texas

Criminal Justice Advocate

07/2011 to 3/2014

Assist victims of domestic violence and sexual assault navigate the legal system
Evaluate clients' eligibility for immigration benefits and possible bars to immigration.
Assist eligible clients with completion of appropriate immigration benefit application and proper filing.
Assist immigrants with filling out immigration forms
Prepare affidavits for VAWA and U-Visa applications
Attend trainings on immigration law and keep updated by reading e-mails and other sources.
Accompany clients to court for civil and criminal proceedings
Assist clients with filling out applications for protective orders and Crime Victims Compensation

Corpus Christi Metro Ministries

05/2010 to 07/2011

Client Services Coordinator

Community outreach and education
Assist clients with information and referral
Assist clients with obtaining/retaining employment

Women's Shelter of South Texas

Client Services Manager

01/2008 to 01/2010

Supervise staff for a 24 hour shelter: case managers, resident advocates, legal advocate, receptionist and housekeeper

Provide training for staff on family violence issues and advocacy

Maintain the shelter facility and coordinate repairs and special projects

Facilitating staff meetings, reviewing timesheets and making sure that all documentation and case notes are correct and complete in a timely manner

Community outreach and education

Develop relationships with community partners, distribute culturally relevant prevention and education materials and deliver bi-lingual Spanish presentations on domestic violence and sexual assault issues.

Develop and maintain programs to assist clients in obtaining and retaining employment

Evaluate clients' eligibility for immigration benefits and possible bars to immigration.

Assist eligible clients with completion of appropriate immigration benefit application and proper filing.

Assist immigrants with filling out immigration forms

Prepare affidavits for VAWA and U-Visa applications

Attend trainings on immigration law and keep updated by reading e-mails and other sources.

Accompany clients to court for civil and criminal proceedings

Assist clients with filling out applications for protective orders and Crime Victims Compensation

10/2004 to 01/2008

The Bridge Over Troubled Waters

Case Manager

Assist survivors of domestic violence and sexual assault with long term and short term goal planning

Assist clients with legal accompaniments for prosecution in criminal cases, protective orders, child support, custody and divorce.

Provided information and referral, safety planning, and needs assessment

Assist clients with the VAWA and U-visa application process

Evaluate clients' eligibility for immigration benefits and possible bars to immigration.

Assist eligible clients with completion of appropriate immigration benefit application and proper filing.

Assist immigrants with filling out immigration forms

Prepare affidavits for VAWA and U-Visa applications

Attend trainings on immigration law and keep updated by reading e-mails and other sources.

Accompany clients to court for civil and criminal proceedings

Assist clients with filling out applications for protective orders and Crime Victims Compensation

On call accompaniments to hospitals and police departments

Starting, organizing, and facilitating support groups in the community

Liaison for Pasadena, South Houston, Jacinto City and Galena Park police departments

Education

2006-2009

School

Pursuing a degree in Psychology

Deans List Spring Semester 2007, Phi theta Kappa Honors Society

Special Skills

Fluent in Spanish and English

Extensive experience working with immigrants from various cultures and countries, such as: Mexico, El Salvador, Guatemala, Honduras, Columbia, Cuba, China and Canada

Interests

I am currently the Community Outreach Director for the Minority Advancement Project (MAP) in Corpus Christi, TX and serve on the Board of Directors for the Coastal Bend Community Response Coalition

Region 8 representative for the Legal Advocacy Network (TCFV), Co-Chair for the Legal Advocacy Network, Voces Unidas (TCFV), Planning and Networking Advisory Committee MHMR, Arte Sana, ALAS, Corpus Christi Bay Kiwanas, Promotions Director Hurricane Alley Roller Derby, Board of Directors Creative Connections (Festival of the Arts)

References

Solomon Ortiz Jr. / Minority Advancement Project [REDACTED]

Robert Garza / Texas RioGrande Legal Aid, Inc. [REDACTED]

Patricia Castillo / P.E.A.C.E. Initiative [REDACTED]

George Vela / Corpus Christi Metro Ministries [REDACTED]

Ruth Alvarado / The Women's Shelter of South Texas [REDACTED]

361-905-0705 Ext. 301

Work Phone

irene.martinez@workforcesolutionscb.org

Work E-mail address

Home/Primary Address

Preferred Mailing Address

Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

Not Presently

Education, Professional and/or Community Activity (Present)

Bachelor's Degree from the University of the Incarnate Word

Registered Voter?

Yes No

Current resident of the city?

Yes No

50

If yes, how many years?

[I_Martinez_Case_Management_Resume.docx](#)

Upload a Resume

Please upload any additional supporting documents

Demographics

Hispanic

Ethnicity

Female

Gender

Verification

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Board-specific questions (if applicable)

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Youth and Family Services

Irene B. Martinez

OBJECTIVE: To gain a position as a Case Manager that will allow me to utilize my years of experience and strong educational background to an organization that provides support, referrals, communication and assistance to individuals requiring services.

PROFESSIONAL EXPERIENCE:

Supervisor:

- Supervised and managed Community Living Options programs and staff
- Participated in hiring personnel and terminating as needed; performed personnel evaluations and reviews
- Managed and supervised Community Supportive Employment Program
- Responsible for program budgets/monthly & quarterly reports/bank deposits/purchase orders/petty cash/billing
- Community outreach to market programs through individual and group presentations
- Resolved resident, customer, client, and employer issues and/or concerns
- Utilized Microsoft and company specific softwares to data enter, create, and retrieve information; operate fax, copier, ten key adding machine, basic computations and multi-line phone system

Case Manager/Employment Specialist:

- Provided case management services to individuals enrolled in Section 8 Voucher Programs
- Provided case-management services for foster youth to include employment and educational guidance
- Assisted clients with cognitive and physical disabilities obtain employment
- Offered transitional employment services and case management to youth and young adults exiting the Job Corps programs
- Data Entry, Retrieval, Provide detailed reports,
- Ensured clients receive community and social service referrals such as housing, food, medications, clothing, medical and mental health care
- Created job opportunities for clients through intensified job developments, job coaching, mock interviews, and custom resumes
- Encourage clients to obtain a high school diploma, and to acquire a college degree or trade school certification
- Guide clients with college enrollment: scheduling SAT/ACT tests, completing FASFA, college, and/or ETV applications
- Developed employer relationships and collaborated with community stake holders

Property Manager:

- Oversaw Section 8/Tax Credit apartment community; accepted, reviewed, and processed, housing applications
- Collected rent; issued delinquent and eviction notices according to guidelines
- Received and processed maintenance requests
- Provided case-management, community referrals, educational and employment services to Section 8 families
- Enrolled qualifying clients in a home-buyer education course for 1st time homebuyers; managed clients' escrow

Disability Program Navigator:

- Facilitated disability awareness training to employers, community partners and Workforce staff
- Employment Advocate for persons with disabilities

EMPLOYMENT:

Sercio of Texas	Community Resource Navigator	12/2016 - Present
BCFS	Case Manager II/Employment Specialist	06/2015 – 07/2016
Wedge Management Inc.	Property Manager	10/2013 – 06/2015
Management Training Corp/Gary Job Corps	Career Transition Counselor	05/2012 – 10/2015
Nueces County Behavioral Health Center	Program Supervisor V	02/2009 – 05/2012

Coastal Bend Workforce Development Board	Disability Program Navigator	03/2007 – 02/2009
Nueces County MHMR Center	IDD Program Supervisor	01/2009 – 05/2012
Corpus Christi Housing Authority	Family Self Sufficiency Specialist	10/2003 – 03/2007

EDUCATION:

Del Mar College	Mental Health Associate	Corpus Christi, TX	05/1999
University of the Incarnate Word	Bachelors of Applied Arts & Sciences	San Antonio, TX	06/2007

References Available Upon Request

Profile

Michelle A. Putman
Prefix First Name Middle Initial Last Name Suffix


Email Address

Which Boards would you like to apply for?

COMMISSION ON CHILDREN & YOUTH


Street Address


Suite or Apt


City


State


Postal Code

District 5

What district do you live in?


Primary Phone


Alternate Phone

Nueces County District
Attorney's Office
Employer

Assistant District Attorney
Job Title

901 Leopard, Room 206

Work Address - Street Address and Suite Number

Corpus Christi

Work Address - City

Texas

Work Address - State

78401

Work Address - Zip Code

361-888-0410

Work Phone

michelle.putman@nuecesco.com

Work E-mail address

Work Address

Preferred Mailing Address

Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

Assistant District Attorney in Nueces County for 5 1/2 years; assigned to Child Protection Unit for last 2 years - prosecuting crimes against children.

Registered Voter?

Yes No

Current resident of the city?

Yes No

23 years

If yes, how many years?

[Resume.pdf](#)

Upload a Resume

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Demographics

Caucasian/Non-Hispanic

Ethnicity

Female

Gender

Verification

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Nueces County District Attorney's Office

MICHELLE PUTMAN

PROFESSIONAL LICENSE

Admitted to the State Bar of Texas- *November 2010*

EDUCATION

Southern Methodist University Dedman School of Law – *Juris Doctor, cum laude, May 2010*

Dallas, TX

- GPA: 3.436 (Top 25%)
- International Law Review
- Dean's List
- Phi Delta Phi – *legal honors fraternity*

University of Texas at Austin – *Bachelors of Business Administration in Management, May 2007*

Austin, TX

- GPA: 3.58
- Ruth Martin Endowed Presidential Scholar – *four year academic scholarship*
- University of Edinburgh Business Law Program

EXPERIENCE

Nueces County District Attorney's Office – *Assistant District Attorney, July 2011-Present*

Corpus Christi, TX

- Child Protection Unit Prosecutor – April 2015-present
 - Prosecute physical and sexual abuse of children cases and child homicides
 - Work closely with detectives to staff cases and provide guidance on pending investigations
 - Prepare intake and present cases to the Grand Jury
 - Draft and file all necessary motions for the caseload pursuant to CCP 38.37 and 38.072
 - Meet with victims and their families; interview child victims and prepare them for court
 - Participate in weekly Multi-Disciplinary Team meetings to discuss cases with various agencies including law enforcement, CPS, and CAC
 - Attend conferences and trainings, including 2015 Investigating and Prosecuting Homicides (San Antonio), 2015 Driscoll Children's Hospital Child Abuse Summit (Corpus Christi), 2015 Crimes Against Children Conference (Dallas), 2015 Capital and Non-Capital Training for Prosecution (Plano), 2016 Crimes Against Children (San Antonio); 2016 NCMEC Technology Related Crimes Against Children Conference (Portland)
 - Attended various conferences and symposiums regarding human trafficking
- Reviewing cases for intake, drafting indictments, preparing and presenting cases to the Grand Jury
- Representing the State of Texas in all degrees of felony and misdemeanor cases, including analyzing cases; contacting victims and witnesses; legal research; preparing, presenting, and arguing motions; making plea negotiations; and court and jury trials
- Misdemeanor intake and JP court prosecutor (July 2011-March 2012); misdemeanor court prosecutor (March 2012-May 2012); felony intake (May 2012-July 2012); felony court prosecutor (August 2012-January 2015); felony intake (January 2015-March 2015)

Professional Presentations

- 9/13/16 - "Domestic Minor Sex Trafficking – What All Attorneys Should Know" –Coastal Bend Women Lawyer's Association – Corpus Christi, TX
- 10/3/16 – Panel Discussion "Local Perspective and Response to Child Victimization" – NCMEC Spotlight on Exploitation: How the Child Welfare System Can Address the Online and Street Exploitation of Youth in Care – Portland, TX
- 12/15/16 – Panel Discussion "Local Trends, Challenges, and Successes" – NCMEC Technology Related Crimes Against Children Conference

Profile

Leah Tiner
Prefix First Name Middle Initial Last Name Suffix

Email Address

Which Boards would you like to apply for?

COMMISSION ON CHILDREN & YOUTH, CORPUS CHRISTI CONVENTION & VISITORS BUREAU,
LANDMARK COMMISSION, PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX,
WATER RESOURCES ADVISORY COMMITTEE


Street Address 
Suite or Apt

City 
State 
Postal Code

District 2

What district do you live in?


Primary Phone 
Alternate Phone

Employer Job Title

434 Louisiana Ave
Work Address - Street Address and Suite Number

Corpus christi
Work Address - City

TX
Work Address - State

78404

Work Address - Zip Code

3619474331

Work Phone

Leahrand@cloudtomarketllc.com

Work E-mail address

Home/Primary Address

Preferred Mailing Address

Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

Associate Degree Psychology

Registered Voter?

Yes No

Current resident of the city?

Yes No

4

If yes, how many years?

Upload a Resume

Please upload any additional supporting documents

Demographics

Caucasian/Non-Hispanic

Ethnicity

Female

Gender

Verification

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None of the above

Question applies to CORPUS CHRISTI CONVENTION & VISITORS BUREAU.

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *

None of the Above

Question applies to LANDMARK COMMISSION.

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *

None of the above

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

Are you a resident of the Port Authority district and an elector* of Nueces County?

Yes No

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

Have you been a resident of Nueces County for at least 6 months?

Yes No

Question applies to WATER RESOURCES ADVISORY COMMITTEE.

Per city ordinance, the committee must include members representing certain categories. Do you qualify for any of the following categories? *

Residential Customer and Home Owner of City's Water System