



## AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting January 12, 2021  
Second Reading Ordinance for the City Council Meeting January 19, 2021

**DATE:** December 1, 2020  
**TO:** Peter Zaroni, City Manager  
**FROM:** Mike Markle, Chief of Police  
[mikema@cctexas.com](mailto:mikema@cctexas.com)  
886-2603

Accepting and appropriating the Victim of Crimes Community Outreach Grant within the Police Department

### **CAPTION:**

Ordinance authorizing acceptance of a grant in an amount of \$104,013.20 from the State of Texas, Criminal Justice Division for Victims of Crime Community Outreach Program with a cash match of \$5,265.79 and in-kind match of \$23,360.00; appropriating \$104,013.20 in the Police Grants Fund; authorizing two Full Time Employee positions; and authorizing a transfer of \$5,265.79 from the General Fund to the Police Grants Fund.

### **SUMMARY:**

Funding is available from the State of Texas, Criminal Justice Division, under the Victims of Crime Act Formula Grant Program. The grant provides funds to projects designed to assist victims in stabilizing their lives after victimization. In high crime rate districts, many victims are resistant to cooperation with law enforcement and the criminal justice system due to the emotional and physical impact of the crime.

### **BACKGROUND AND FINDINGS:**

The grant provides funding for a victim case manager for community outreach to identify resistant or reluctant victims of crime and to assist victims in understanding and participating in the criminal justice system. Through public presentations, multi-disciplinary meetings, and legal advocacy, the case manager will provide crisis intervention and follow-up services in order to establish rapport and build resiliency of victims in districts at high risk for violence. A Staff Assistant maintains accurate and timely records, including information properly entered into database systems.

The State provides for the salary/benefits of one Victim Case Manager, one Staff Assistant, equipment, supplies, training, and mileage, volunteer hours contribute in-kind contribution, and the City contributes for salaries as the required 20% match. The grant period is 10/1/2020 – 9/30/2021 and is not on a declining percentage or ending funding cycle. This is the 8<sup>th</sup> year of the program.

### **ALTERNATIVES:**

The grant provides services to victims of crime that would need to be funded from a different source if the grant were not accepted or not be available.

**FISCAL IMPACT:**

The Victims of Crimes Act Grant in the amount of \$104,013.20, will increase the Police Grants Revenue for the Victims of Crime Community Outreach Program with a cash transfer from the General Fund to the Police Grants Fund for the City cash match.

**Funding Detail:**

Fund: 1020 & 1061  
Organization/Activity: 1020-60035 / 1061-822219F  
Mission Element: 156  
Project # (CIP Only): N/A  
Account: 548590 – Cash-Contrib-Grant match  
510100 Salaries and Wages  
511000 Retirement  
513000 Group insurance benefits  
513001 Other employee benefits  
530160 Rentals  
530200 Telephone/telegraph  
547010 Travel  
548120 Self Insurance Allocation

**RECOMMENDATION:**

Staff recommends accepting the grant application and appropriating the funds.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance  
Award letter