



AGENDA MEMORANDUM

Future Item for the City Council Meeting of June 11, 2013
Action Item for the City Council Meeting of June 25, 2013

DATE: May 22, 2013

TO: Ronald L. Olson, City Manager

FROM: Daniel Biles, P.E., Director of Engineering Services
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Engineering Design Contract
Greenwood Wastewater Treatment Plant
Emissions and Odor Control Improvements

CAPTION:

Motion authorizing the City Manager, or designee, to execute a Contract for Professional Services with Coym, Rehmet & Gutierrez Engineering, L.P. of Corpus Christi, Texas in the amount of \$85,954.00, for the Greenwood Wastewater Treatment Plant Emissions and Odor Control Improvements.

PURPOSE:

The purpose of this Agenda Item is to execute the Contract for Professional Services with Coym, Rehmet & Gutierrez Engineering, L.P. for the Greenwood Wastewater Treatment Plant Emissions and Odor Control Improvements.

BACKGROUND AND FINDINGS:

The Greenwood Wastewater Treatment Plant continues to have issues with nuisance odors which affect the adjoining properties and was cited by Texas Commission of Environmental Quality (TCEQ) monitoring. Odor control facilities are needed to improve the fugitive odors/emissions to be compliance with the requirements of TCEQ. The initial preliminary engineering phase of this project, which is anticipated to complete in September 2013, aims to determine the source and constituents of the odors and the final odor control improvements, which will be detailed in the Preliminary Engineering Letter Report.

Coym, Rehmet & Gutierrez Engineering, L.P. of Corpus Christi, Texas was selected for this project as a result of RFQ No. 2011-05 dated November 14, 2011.

ALTERNATIVES:

1. Execute the Contract for Professional Services with Coym, Rehmet & Gutierrez Engineering, L.P. as proposed.
2. Do not execute the Contract for Professional Services with Coym, Rehmet & Gutierrez Engineering, L.P. as proposed.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

Conforms to statues regarding FY 2012-2013 Capital Improvement Planning (CIP) Budget.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Wastewater Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$202,500.00	\$2,595,000.00	\$2,797,500.00
Encumbered / Expended Amount				
This Item		\$85,954.00		\$85,954.00
Future Anticipated Expenditures This Project		\$16,500.00	\$2,343,000.00	\$2,359,500.00
BALANCE		\$100,046.00	\$252,000.00	\$352,046.00

Fund(s): Wastewater CIP #16

Comments: The Contract for Professional Services will result in the expenditure of an amount not to exceed \$85,954.00.

RECOMMENDATION:

City Staff recommends the contract be awarded to Coym, Rehmet & Gutierrez Engineering, L.P. of Corpus Christi, Texas, in the amount of \$85,954.00.

LIST OF SUPPORTING DOCUMENTS:

Project Budget
Location Map
Contract