



## AGENDA MEMORANDUM

First Reading for the City Council Meeting of October 15, 2013  
Second Reading for the City Council Meeting of October 22, 2013

**DATE:** September 30, 2013  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Michael Morris, Director  
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361-826-3494

### Appropriate the FY '13 Elderly Nutrition Program (ENP) Grant Award

#### **CAPTION:**

Ordinance authorizing the City Manager or designee to execute all documents necessary to accept and appropriate a \$647,713 grant from the Area Agency on Aging of the Coastal Bend in the No. 1067 Parks and Recreation grants fund for the FY 2013 Senior Community Services, Elderly Nutrition Program.

#### **PURPOSE:**

Appropriate grant funds for the FY '13 Elderly Nutrition Program.

#### **BACKGROUND AND FINDINGS:**

The Elderly Nutrition Program (ENP) is made available through the Area Agency on Aging of the Coastal Bend and through this addendum provides funding for the continuation of the Senior Community Services, Elderly Nutrition Program. The fund authorization period is effective October 1, 2012 through September 30, 2013. Reimbursement for ENP services provided during this period is made available with this amendment. This grant requires a minimum of 10% City matching funds which is met through funds budgeted in General Fund 1020, Senior Center Operations.

Locally, these projects include the Elderly Nutrition Program (Congregate and Home Delivered Meals), Title XX Meals on Wheels and Benefits Counseling. The Benefits Counseling service is a component of the Health Information Counseling & Advocacy Program of Texas (HICAP).

The Elderly Nutrition Program coordinates the congregate and home delivered meals operations to provide a fully prepared, well-balanced noon meal to senior center members and homebound and/or disabled persons throughout the City. The meals are prepared at the Nutrition Education and Service Center located on the Del Mar College West Campus. We project to serve 91,307 congregate meals; 74,073 home delivered meals; 42,138 Title XX Meals on Wheels; 23,748 Managed Care meals; 2075 Sponsored Meals for a total of 233,341 meals and 391 hours of Benefits Counseling service units during fiscal year October 2012 through September 2013.

#### **ALTERNATIVES:**

Eliminate the Elderly Nutrition Program services.

#### **OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

City Council must authorize the City Manager to execute a contract or agreement to receive and appropriate grant funds on an annual basis for the continuation of the Elderly Nutrition Program.

**EMERGENCY / NON-EMERGENCY:** Non-emergency

**DEPARTMENTAL CLEARANCES:** Legal, Finance

**FINANCIAL IMPACT:** This grant requires a minimum of 10% City matching funds, which were appropriated as part of the FY '13 City budget General Fund.

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2012-2013</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	n/a	n/a	0	0
Encumbered / Expended Amount	n/a	n/a	0	0
This item	n/a	\$647,713	n/a	\$647,713
BALANCE	n/a	n/a	n/a	n/a

FUND(S): The revenue from this reimbursement program is budgeted in the Fund 1067; Project/Grant 810813.

**Comments:** NA

**RECOMMENDATION:**

Staff recommends that City Council accept the FY '13 grant award.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance, Attachment – Notification of FY '13 Grant Award