



AGENDA MEMORANDUM

Action Item for the City Council Meeting October 1, 2019

DATE: October 1, 2019

TO: Peter Zanoni, City Manager

FROM: Mike Markle, Chief of Police
MikeMa@cctexas.com
(361) 886-2601

Kim Baker, Director of Contracts and Procurement
KimB2@cctexas.com
(361) 826-3169

Chameleon Software

CAPTION:

Resolution authorizing a five-year service agreement with HLP, Inc., for Chameleon Software, an Animal Care Services Shelter Case Management System, for a total not to exceed amount of \$57,600.00, effective upon issuance of notice to proceed, with fiscal-year funding in the amount of \$11,520.00 through the FY 2020 General Fund.

SUMMARY:

This Resolution authorizes a five-year service agreement with HLP, Inc. for Chameleon software, an Animal Care Services Shelter Case Management System for Corpus Christi Animal Care Services (CCACS), in an annual amount not to exceed \$11,520.00. This service is necessary to track shelter data including shelter care financials, animal history, bite history, rabies vaccinations, licensing, field operations, cashiering, veterinary records and microchip information.

BACKGROUND AND FINDINGS:

CCACS promotes responsible pet ownership and protects the public by seizing stray public nuisance animals. CCACS strives to provide a temporary shelter for stray, unwanted or homeless animals and to maintain a vigorous relocation program to include adoptions, health screenings, vaccinations and spay or neutering.

CCACS has utilized Chameleon software, an integrated Animal Care Services Shelter Case Management System and is a nationally recognized software package for medium/large municipal animal shelters, to track shelter data. CCACS has more than 10 years of data including, shelter care financials, animal history, bite history, rabies vaccinations, licensing, field operations, cashiering, veterinary records and microchip information for more than 50,000 animals.

In addition, Chameleon software uploads information and images to PetHarbor.com where pet owners can look for lost and adoptable pets. Getting information out to the public about the animals in our care is critical to reuniting pets with their owners and finding a forever home for our adoptable pets.

CCACS has successfully utilized Chameleon software the past 10 years. The current contract with Chameleon is for \$11,520.00 annually and has agreed to the same price for this contract. The conversation of a new software would not be cost effective due to the time and cost of implementing a new system. Therefore, based on the health and safety of the public and pets, staff recommends the award of an additional five-year service agreement with HLP, Inc for Chameleon Software, an Animal Care Services Shelter Case Management System as an exception to the procurement policy.

ALTERNATIVES:

An alternative would be to research other Animal Care Services Shelter Care Management Systems and possibly change vendors. However, this would not be cost effective due to the time and cost of implementing a new system that would include licenses, training and finding a way to retain/merge the more than 10 years of data currently held with the current system.

FISCAL IMPACT:

The fiscal impact for the Police Department - CC Animal Care Services is an annual amount not to exceed \$57,600.00 for the five-year service agreement with \$11,520.00 to be paid annually beginning FY 2020.

Funding Detail:

Fund: 1020 General Fund
Organization/Activity: 12680 Animal Control
Mission Element: 083 Care for In-Custody Animals
Project # (CIP Only): N/A
Account: 520100 Computer Equip & Software

RECOMMENDATION:

Staff recommends approval of this resolution authorizing a five-year service agreement with HLP, Inc. for Chameleon software, an Animal Care Services Shelter Case Management System, for Corpus Christi Animal Care Services.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Supply Agreement