

SISTER CITY COMMITTEE

Three (3) vacancies with terms to 9-1-25.

Duties

The Sister City Committee studies ways and means of improving relations with the Corpus Christi Sister Cities and to advise and consult with and assist the Mayor, the City Council, the City Manager and all other City agencies, boards and officials in accomplishing the purposes of the Sister City Program.

Composition

The Committee shall consist of nine (9) members who shall be appointed by the City Council and shall serve three-year terms. In addition, representatives from the following City departments shall serve as ex-officio, non-voting members of the steering committee: Mayor's Office, Corpus Christi International Airport and Parks and Recreation. The officers of the steering committee shall consist of a General Chair and Vice-Chair. The Chair and Vice-Chair shall be elected by majority vote of the Sister City Committee annually. If the General Chair is absent, the Vice-Chair shall serve as General Chair during his/her absence. The steering committee may appoint any other subcommittee as, in its judgment, will aid it in carrying out its duties. The steering committee shall determine the membership of each said subcommittee, its duties and chairman. The membership of each said subcommittee shall consist of members of the steering committee and, at the option of the steering committee, members from the community at-large.

Creation / Authority

Section 2-150, Code of Ordinances. Ord. Nos. 10195, 14291, 18961, M86-0043- 1/28/86; 19474 - 9/16/86; 19635 - 2/17/87; 21045 - 12/11/90; 021236 - 9/10/91; 023424- 8-25-98; 029687 - 11-20-12; 030913 - 8/9/16;

Meets

First Monday of the month at 12:00 p.m. at the City Hall 3rd floor Engineering Smartboard

Member Size

9

Term Length / Limit

3 years / 6 years

Liaison

Tammy Embrey

Name	District	Term	Appt. date	End date	Appointing		Status	Attendance
					Authority	Position		
Luis F Cabrera	District 2	1	8/27/2019	9/1/2022	City Council	Vice-Chair	Seeking reappointment	7/9 meetings - 78%
Valerie Harbolovic	District 4	Partial	4/13/2021	9/1/2022	City Council		Seeking reappointment	9/9 meetings - 100%
Susane "Westi" Horn	District 5	1	8/27/2019	9/1/2022	City Council		Seeking reappointment	8/9 meetings - 89%
Almira Flores	District 4	2	9/7/2017	9/1/2023	City Council		Active	
Mirza Pearson	District 3	1	4/13/2021	9/1/2023	City Council		Active	
Arthur C Wallace	District 4	Partial	6/14/2022	9/1/2023	City Council		Active	
Deacon Mark C Arnold	District 5	2	9/18/2018	9/1/2024	City Council		Active	
Melody H. Cooper	District 4	2	11/7/2017	9/1/2024	City Council	Chair	Active	
Adria P Vasquez	District 2	1	8/10/2021	9/1/2024	City Council		Active	

Appointing								
Name	District	Term	Appt. date	End date	Authority	Position	Status	Attendance
Mayor's Office Rep.		N/A	N/A	N/A		Ex-Officio, Non-voting	Active	
Parks and Recreation Rep.		N/A	N/A	N/A		Ex-Officio, Non-voting	Active	
C.C. International Airport Rep.		N/A	N/A	N/A		Ex-Officio, Non-voting	Active	

SISTER CITY COMMITTEE

Applicants

Name	District	Status
Luis F Cabrera	District 2	Seekinng reappointment
Valerie Harbolovic	District 4	Seekinng reappointment
Susane Horn	District 3	Seekinng reappointment
Heather Moretzsohn	District 5	Applied

Application for a City Board, Commission, Committee or Corporation

Profile

Mr. Luis F Cabrera
Prefix First Name Middle Initial Last Name

[Redacted]
Email Address

409 Del Mar Blv.
Street Address

Corpus Christi TX 78404
City State Postal Code

What district do you live in? *

District 2

Current resident of the city?

Yes No

If yes, how many years?

31

Mobile: (361) 774-8616 Business: (361) 704-9000
Primary Phone Alternate Phone

voestalpine Texas Head of Human Resources
Employer Job Title

Work Address - Street Address and Suite Number

2800 Kay Bailey Hutchison

Work Address - City

Portland

Work Address - State

Texas

Work Address - Zip Code

78374

Work Phone

361-704-9000

Work E-mail address

luis.cabrera@voestalpine.com

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

SISTER CITY COMMITTEE: Submitted

Interests & Experiences**Are you a registered voter?**

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

Uploaded Resume

Why are you interested in serving on a City board, commission or committee?

I've served on several boards throughout my career and enjoy the sense of giving back. I am passionate about the city that I live in, so serving here and giving back is important to me. Additionally, I am interested in serving on the Sister City Committee, because am a person who appreciates diversity in culture. I am originally from Guatemala, was an exchange student in Germany, & currently work for an international company based in Austria. The exchange and trade of culture, economic development, & commerce are something that I have grown up with and would love to perpetuate that in my City.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

Demographics

Gender

Male

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

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I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree


Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Luis F. Cabrera, PHR, SHRM-CP

322 Louisiana
Corpus Christi, TX 78404

(361) 774-8616


EDUCATION

Texas A&M Corpus Christi

May 2005

B.A., Business Administration and Human Resources

AREAS OF EXPERTISE

- Experience in training and presentation development
 - Excellent communications skills
 - Outstanding organizational and planning competence
 - Multi-site management
 - PHR (Professional in Human Resources) Certification
 - SHRM-CP (SHRM Certified Professional) Certification
 - OSHA 10HR Certificate, OSHA Authorized General Industry Trainer for OSHA 10hr & 30hr Courses
-

PROFESSIONAL EXPERIENCE

voestalpine Texas

February 2015-Present
Corpus Christi, TX

Head of Human Resources

- Implements and manages overall operational staffing and recruiting strategy
- Develop and conduct periodic analysis of compensation system to ensure competitive advantage with the market
- Oversee training and development programs for staff
- Collaborate with voestalpine's HR services and benefit providers to ensure accurate benefit administration.
- Ensures compliance with all federal, state, and local employment laws and regulations including DOL, FLSA, ADA, EEOC, and FMLA
- Ensures accurate recordkeeping with personnel files maintenance, job files, and time recording & payroll files
- Responsible for all HR functions including workforce planning, employee relations, employment practices, and compensation,

Cintas Corporation

July 2007-Present
Corpus Christi, TX

Regional Health & Safety Coordinator

- Regional Health & Safety Support for 22 Cintas locations in Texas and Arizona.
- Conducts safety compliance audits in accordance with Cintas policy & OSHA regulations
- Creates/updates training materials and presents at regional manager meetings regarding safety and new initiatives.
- Work with locations to achieve OSHA's Voluntary Protection Program, VPP, and performs VPP gap assessments
- Support locations to reduce TCIR and Vehicle Incidents rate.
- Coordinates accident investigations and lead workplace inspections.
- March 2014 - Present

Human Resource Manager/Health & Safety Coordinator

- Responsible for all field HR functions including staffing and recruiting, corporate benefit/program rollouts, employee relations and FMLA/LOA administration, and compensation analysis
- Develops strategies to reduce turnover, worker's compensation costs & total incident rate
- Ensures compliance with regulatory safety standards (OSHA & DOT) through facilitating safety programs including, accident investigations, safety inspections, and workplace hazard analysis
- Develops and Deliver monthly safety and corporate training topics to employee-partners

- Ensures accurate recordkeeping by maintaining personnel files, job files, and OSHA logs
- Ensures compliance with all federal, state, and local employment laws and regulations including EEOC, DOL, FLSA, as well as corporate and local policies and procedures
- Promotes a safety culture based on employee and manager commitment to the OSHA's Voluntary Protection Program
- November 2008 – March 2014

Office Clerical/Accounts Payable/Purchasing

- Responsible for the timely processing of all payment to vendors and correct coding of general ledger accounts
- Provides General Manager with monthly expense forecast and investigates and resolves budget discrepancies
- Assists Office Manager with various administrative duties such as customer invoice printing and processes intercompany transfers while interfacing with AS400 applications
- Places, tracks, and closes all purchase orders for Cintas First Aid & Safety Division
- July 2007 – November 2008

ACTIVITIES/INTERESTS

- Coastal Bend Society for Human Resource Management (CBSHRM) - *Board Member – President Elect*
- Hope Church of Corpus Christi - *Board Member – Secretary/Treasurer*
- Young Business Professionals of the Coastal Bend – *Past Board Member*
- Member of Society for Human Resource Management (SHRM)
- Member of Association for Iron & Steel Technology
- Recipient of Corpus Christi 40 Under 40 Award 2013

Application for a City Board, Commission, Committee or Corporation

Profile

Valerie

First Name

Harbolovic

Last Name

[Redacted]

Email Address

505 Bermuda Place

Street Address

Corpus Christi

City

TX

State

78411

Postal Code

What district do you live in? *

District 4

Current resident of the city?

Yes No

If yes, how many years?

4

Mobile: (361) 800-1659

Primary Phone

Mobile: (361) 800-1660

Alternate Phone

Retired - previously Driscoll
Children's Hospital

Employer

Physical Therapist

Job Title

Work Address - Street Address and Suite Number

South Alameda St

Work Address - City

Corpus Christi

Work Address - State

TX

Work Address - Zip Code

78411

Work Phone

3616945678

Work E-mail address

<https://www.driscollchildrens.org>

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

SISTER CITY COMMITTEE: Submitted

Interests & Experiences

Are you a registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

I continue to serve on The Corpus Christi Chamber Music Society Board <https://www.corpuschristichambermusic.org> I have almost completed my first term with City of Corpus Christi Sister Cities Committee

Education, Professional and/or Community Activity (Present)

I hold a Masters in Fine Arts (University of New Orleans) I have worked as a Pediatric Physical Therapist for over 40 years I retired from my most recent job @ Driscoll Children's Hospital in March 2020 @ beginning of the pandemic

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

N/A

Why are you interested in serving on a City board, commission or committee?

While a permanent resident of Corpus Christi, I have lived in many cities around the world: London, England; Lobito, Angola (SW Africa); Teheran, Iran; Brisbane, Australia; and a variety of cities in US including Houston and Austin, TX, Watertown, NY and Scranton and Philadelphia, PA. I speak several languages including French, Spanish, and Portuguese. I would like an opportunity to serve the community that has given me so much in a capacity where I believe my background would be helpful.

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

Demographics

Gender

Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Verification

City Code Requirement - Residency

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I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Application for a City Board, Commission, Committee or Corporation

Profile

susane

First Name

Horn

Last Name

[Redacted Email Address]

Email Address

7637 Rocksprings Dr.

Street Address

Corpus Christi

City

TX

State

78413

Postal Code

What district do you live in? *

District 3

Current resident of the city?

Yes No

If yes, how many years?

29 years

Home: (361) 991-4763

Primary Phone

Mobile: (361) 290-2419

Alternate Phone

Texas A&M University - Corpus
Chrstiti

Employer

Administrative Associate

Job Title

Work Address - Street Address and Suite Number

6300 Ocean Dr.

Work Address - City

Corpus Christi

Work Address - Zip Code

78412

Work Phone

361-825-2669

Work E-mail address

susane.horn@tamucc.edu

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

SISTER CITY COMMITTEE: Submitted

Interests & Experiences

Are you a registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

Sister City Committee

Education, Professional and/or Community Activity (Present)

BBA - Texas A&M University 2003

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

N/A

Why are you interested in serving on a City board, commission or committee?

I have been in the committee for several years, and I have the the experience with how the exchange student run and have hosted and travel to sister city such as Agen, France and Yokosuka, Japan.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Demographics

Gender

Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

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N/A

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I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

SUSANE HORN

361-290-2419

Relevant Qualifications

- Over 14 years of experience in higher education providing administrative support and program success
- Possess excellent analytical skills with a proven ability to handle difficult, sensitive, and confidential situations
- Provide problem solving and effective decision making when faced with conflict resolution
- Exceptional active listening along with excellent verbal, written and strong interpersonal skills with diverse populations
- Knowledgeable in the Texas A&M University - Corpus Christi's structure and culture along with demonstrating communication courteously and effectively with a diverse population of students, faculty, staff and the public
- Knowledgeable in university policies and procedures
- Diligent professional easily maneuvers and adapts to hectic and fast paced environments
- Advanced in Microsoft Office Suite: Word, Excel, PowerPoint, Banner, Argo, Digital Measure, Astra, Outlook, and Workday.

Education

Texas A&M University - Corpus Christi Corpus Christi, Texas
Bachelor Business Administration in General Management
Graduated: December 2003

Related Experience:

Texas A&M University - Corpus Christi Corpus Christi, Texas
College of Education and Human Development 2015 - Present
Administrative Associate

- Provide administrative support for seven Clinical Teacher Program administrators
- Coordinate daily work flow of office through problem-solving and exercising effective decision-making judgment
- Process all required administrative forms, verify student records, files and eligibility requirement for admission into the Clinical Teacher program
- Verifies eligibility requirement for admission into clinical teaching
- Compile Clinical Teacher data and notify school district's administrators of Clinical Teachers
- Demonstrate quality communication through assisting students, faculty, and staff by referring and directing to appropriate departments and available resources both on and off campus
- Possess thorough understanding of various student-related issues as well as university policies and procedures
- Strong ability to quickly analyze and assess various situations while identifying solutions.
- Maintain exceptional attention to detail and organizational abilities through processing all aspects of travel arrangements for Professional Staff
- Work efficiently under pressure through coordinating logistics of meetings for Faculty, Clinical Teacher Supervisors, and students of the Clinical Teacher Program
- Demonstrates thorough documentation through reconciling monthly expense reports for travel and purchasing cards as well as processing departmental purchase orders
- Process payroll for adjunct faculty, work studies.
- Arrange meeting for Clinical Teacher Meeting, the department, inductions for clinical teacher.

SUSANE HORN

Page 2

Texas A&M University – Corpus Christi
Christi, Texas

Corpus

College of Science and Engineering

Department of Mathematics

Administrative Assistant

2004 – 2015

- Provided course scheduling for Mathematics Department
- Assisted students during registration
- Verified and created permits to allow students in Mathematics courses

- Supervised and trained 2 student assistants
- Processed travel for faculty and staff
- Scheduled, organized, and wrote the minutes for departmental meetings

Work History

Dubai Petroleum Company, *Administrative Assistant*

1989 – 1993

Conoco Indonesia Human Resources, *Administrative Assistant*

1981 – 1984

Community Involvement

Corpus Christi Sister City Program, Board member

2003 – Present

Application for a City Board, Commission, Committee or Corporation

Profile

Heather

First Name

Moretzsohn

Last Name

[Redacted]

Email Address

7633 Rancho Vista Blvd. West

Street Address

Corpus Christi

City

TX

State

78414

Postal Code

What district do you live in? *

District 5

Current resident of the city?

Yes No

If yes, how many years?

18

Mobile: (361) 215-2306

Primary Phone

Business: (361) 883-8900

Alternate Phone

Rodriguez and Moretzsohn,
PLLC, Immigration Lawyers

Employer

Owner/Manager - Attorney

Job Title

Work Address - Street Address and Suite Number

713 Ayers Street

Work Address - City

Corpus Christi

Work Address - Zip Code

78404

Work Phone

361-883-8900

Work E-mail address

heather@debrarodriguez.com

Preferred Mailing Address

Work Address

Which Boards would you like to apply for?

SISTER CITY COMMITTEE: Submitted

Interests & Experiences

Are you a registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

Professional degree (Juris Doctorate); Member of Rotary Club of Corpus Christi

Why are you interested in serving on a City board, commission or committee?

I have been a member of the Sister City Committee in the past. I feel I can be of valuable service to the committee based on my international experience and education, as well as my experience as a past member of the Board. I have also visited four (4) of our Sister Cities and have first-hand knowledge about the relationship.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

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Yes No

Demographics

Gender

Female

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Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

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Yes No

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N/A

Board-specific questions (if applicable)

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Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

HEATHER “ERIKA” MORETZSOHN de CASTRO

Rodriguez & Moretzsohn, PLLC

713 Ayers Street

Corpus Christi, Texas 78404

Phone: (361) 883-8900 / Fax: (361) 883-6609

Email: heather@debrarodriguez.com (work)

US Legal Work:

- Rodriguez & Moretzsohn, PLLC, Corpus Christi, Texas (2010-present)
- Reina, Bates & Kowalski, P.C., Corpus Christi, Texas (2008-2010)
- Harris & Greenwell, L.L.P., Corpus Christi, Texas (2005-2008)

International Work:

- Japan - Nishi Law Firm, Tokyo (2001)
- Brazil - American Consulate, US Department of State, São Paulo (1994)
- Japan - Japan Ministry of Education, AET/Coor. Int'l Rel., Mie Ken (1991-1992)

US Education:

- J.D. / M.A. - University of Hawaii, Manoa (Int'l Law) (1999 / 2001)
- B.A. - George Washington University, Washington, D.C. (Int'l Rel/Econ.) (1991)

International Scholarships:

- Japan - U.S. National Security Education Program (NSEP) (2000-2001)
- West Pacific Islands - American Association of University Women (AAUW) (1995-1996)
- Japan/West Pacific Islands - Fulbright Scholar, Fulbright Foundation (1992-1993)
- Austria - Rotary Ambassadorial Scholar, Int'l Rotary Foundation (1987-1988)

Field(s) of Practice:

- U.S. Immigration Law; International Law (Public and Private)

Languages spoken:

- Spanish, Portuguese, Japanese, German

Background:

- Born - Saipan, Commonwealth of the Northern Mariana Islands (CNMI)
- Raised - Honolulu, Hawaii