



## **AGENDA MEMORANDUM**

Action Item for the City Council Meeting March 2, 2021

**DATE:** February 23, 2021

**TO:** Peter Zaroni, City Manager

**FROM:** David Lefeldt Director of Solid Waste Operations  
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### **Electrical Services for City Landfills**

#### **CAPTION:**

Motion authorizing a four-year service agreement for on-call Electrical Services for City Landfills with Readyflo Systems, LLC of Corpus Christi, Texas for a total amount not to exceed \$117,120.00; with FY 2021 funding in an amount of \$17,080.00 in the General Fund.

#### **SUMMARY:**

This motion authorizes a four-year service agreement for with Readyflo Systems, LLC for Electrical Services for City Landfills: J. C Elliott Collection Center and Cefe Valenzuela Landfill.

#### **BACKGROUND AND FINDINGS:**

The capability to have on-call service for electrical repairs is critical to operations and worker safety at both landfill locations, to ensure electrical panels, motors and sump pumps remain in continuous operation. Faulty or off-line equipment at these locations can possibly lead to regulatory violations from Texas Commission on Environmental Quality.

The Contracts and Procurement Department conducted a competitive request for bid process to obtain bids for new long-term contract. The City received three bids and is recommending the award to Readyflo Systems, LLC as the lowest responsive, responsible bidder.

### **ALTERNATIVES:**

The alternative is to perform the work in-house. However, additional employees will need to be hired with the expertise to perform this specialized type of work. In the long run, this alternative may not be the best solution due to the increase cost for internal staffing.

### **FISCAL IMPACT:**

The fiscal impact for the Solid Waste Operation in FY 2021 is an estimated amount of \$17,080.00 for this four-year service agreement. The remaining estimated \$100,040.00 will be budgeted in future years through the annual budget process.

### **FUNDING DETAIL:**

Fund:	1020	General Fund
Organization/Activity:	12530	Elliott Closure / Postclosure Exp
Mission Element:	033	Professional Services
Project # (CIP Only):	N/A	
Account:	530000	Professional Services
Cost:		\$8,540.00

Fund:	1020	General Fund
Organization/Activity:	12506	Cefe Valenzuela Landfill Operations
Mission Element:	033	Professional Services
Project # (CIP Only):	N/A	
Account:	530000	Professional Services
Cost:		\$8,540.00

### **RECOMMENDATION:**

Staff recommend approval of this motion authorizing a four- year service agreement with Readyflo Systems, LLC as presented.

### **LIST OF SUPPORTING DOCUMENTS:**

Bid Tabulation  
Service Agreement