



AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 10, 2013

Action Item for the City Council Meeting December 17, 2013

DATE: December 10, 2013

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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Pipe Repair Clamps

CAPTION:

Motion approving a supply agreement with Ferguson Enterprises, Corpus Christi, Texas for pipe repair clamps in accordance with Bid Invitation No. BI-0037-14 based on lowest responsible bid for an estimated annual expenditure of \$223,313.50, of which \$148,875.66 is required for the remainder of FY 2013-2014. The term of the agreement shall be for twelve (12) months with options to extend for up to two (2) additional twelve-month periods, subject to the approval of the supplier and the City Manager or designee. Funds have been budgeted by the Water Department in FY 2013- 2014.

PURPOSE:

The clamps are stocked by the Warehouse and used by the Water Department to splice and repair existing utility lines located throughout the City.

BACKGROUND AND FINDINGS:

All options to extend the previous contract have been exhausted.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Water Department

FINANCIAL IMPACT:

Operating

Revenue

Capital

Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$666,648.36	\$74,437.84	\$741,086.20
Encumbered / Expended Amount		\$144,609.84	\$0	\$144,609.84
This item		\$148,875.66	\$74,437.84	\$223,313.50
BALANCE		\$373,162.86		\$373,162.86

Fund(s): Water Fund

Comments: The \$148,875.66 financial impact shown above represents eight (8) months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$74,437.84 for the last four (4) months of the contract will be requested during the normal FY 2014/2015 budget approval process.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation.