



**AGENDA MEMORANDUM**  
City Council Meeting of February 17, 2015

**DATE:** February 5, 2015

**TO:** Ronald L. Olson, City Manager

**THRU:** Gustavo Gonzalez, Assistant City Manager of Public Works and Utilities  
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**FROM:** Valerie H. Gray, P.E. Executive Director of Public Works  
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Jerry Shoemaker, P.E. Acting Director of Capital Programs  
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**UPDATE TO CITY COUNCIL**  
Capital Programs Department Organizational Assessment

**STAFF PRESENTER(S):**

<b><u>Name</u></b>	<b><u>Title/Position</u></b>	<b><u>Department</u></b>
1. Valerie H. Gray, P.E.	Executive Director	Public Works
2. Vicki Marsden	Quality Assurance Manager	Capital Programs

**OUTSIDE PRESENTER(S):**

None

**BACKGROUND:**

This presentation will update the City Council on the assessment performed, and steps taken, to improve Capital Programs performance and shows past, present, and future activity. It is for informational purposes only and no action is required.

**LIST OF SUPPORTING DOCUMENTS:**

Presentation – Capital Programs Department Organizational Assessment