



AGENDA MEMORANDUM

Future Item for the City Council Meeting of July 16, 2013

Action Item for the City Council Meeting of July 23, 2013

DATE: July 16, 2013

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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Purchase of Mini Track Excavators

CAPTION:

Motion approving the purchase of three (3) Mini Track Excavators from Doggett Machinery, Corpus Christi, Texas in accordance with Bid Invitation No. BI-0151-13 based on lowest responsible bid for a total expenditure of \$84,150.00. Funding is available in the FY 2012-2013 Capital Outlay Budget of the Maintenance Service Fund.

PURPOSE:

To be used by the Gas and Wastewater Departments for excavation work in utility right-of-way and easement areas.

BACKGROUND AND FINDINGS:

The two (2) units for the Gas Department are additions to the fleet. The one (1) unit for the Wastewater Department is a replacement unit.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

The equipment bid by Vermeer Equipment of Texas does not meet minimum specification requirements regarding horsepower, digging depth, or loading height.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

General Services

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$4,871,953.80	\$0	\$4,871,953.80
Encumbered / Expended Amount		\$2,605,830.88	\$0	\$2,605,830.88
This item		\$84,150.00	\$0	\$84,150.00
BALANCE		\$2,181,972.92		\$2,181,972.92

Fund(s): Maintenance Service Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation.