



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, Texas  
forward.cctexas.com

## Meeting Agenda - Final

### Parks and Recreation Advisory Committee

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Wednesday, December 11, 2024

5:30 PM

City Hall, Basement Training Room

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The Parks & Recreation Advisory Committee shall advise the City Council as to all public parks and the buildings therein, public outdoor recreation areas and centers, and any other grounds placed under its purview by the City Manager.

**A. Call To Order/Roll Call**

**B. Public Comment**

*Members of the audience will be provided an opportunity to speak at the Committee meeting. When addressing the committee, please give your name, address & state your point as briefly as possible. Please be advised that the Open Meetings Act prohibits the board members from responding to or discussing your comments at length. The law only authorizes them to do the following:*

- 1) Make a statement of factual information;*
- 2) Recite an existing policy in response to the inquiry; or*
- 3) Advise the citizen that this subject will be placed on an agenda at a later date.*

**C. Approval to Excuse Absences: Jay Gardner & George Woods**

**D. Approval of Minutes**

1. [24-0972](#) Regular Meeting Minutes of November 13, 2024

**Attachments:** [MeetingMinutes13-NOV-2024](#)

**E. Director's Report**

2. [24-0351](#) Parks & Recreation Updates for December 2024

**Attachments:** [Directors Report - 12.2024](#)

**F. New Business for Discussion or Possible Action**

3. [24-2036](#) Approval of the 2025 PRAC Meeting Calendar

**Attachments:** [2025 PRAC Meeting Calendar](#)

**G. Unfinished Business for Discussion or Possible Action**

4. [24-1849](#) Discussion Regarding Grant Funding for Potential Projects

**H. Committee Liaison & Subcommittee Reports**

- *Island Strategic Action Committee*
- *Water Shore & Beach Advisory Committee*
- *Pedestrian & Bicycle Connectivity Subcommittee*
- *Adopt-A-Park Subcommittee*
- *PRAC Strategic Action Plan Subcommittee*

**I. Future Agenda Items**

**J. Adjournment**

The City of Corpus Christi promotes participation regardless of race, color, national origin, sex, age, religion, disability or political belief. Reasonable accommodation is provided upon request and in accordance with the Americans with Disabilities Act. For assistance or to request a reasonable accommodation, contact (361) 826-3300 at least 48 hours in advance. Upon request, this information can be available in larger print and/or in electronic format.



## Meeting Minutes

### Parks and Recreation Advisory Committee

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Wednesday, November 13, 2024

5:30 PM

City Hall, Basement Training Room

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**A. Call To Order/Roll Call**

Chair Lindsey called the meeting to order and a quorum was established.

**B. Public Comment: None**

**C. Approval of Absences: Mark Borgeson**

A motion to approve/excuse the absence listed above was made by Mike Lehnert and it was seconded by Shawn Flanagan. The motion passed.

**D. Approval of Minutes**

1. [24-0972](#) Regular Meeting Minutes of November 13, 2024

A motion to approve the minutes listed above was made by Thomas Cronnon and it was seconded by Joe De La Paz. The motion passed.

**E. Director's Report**

2. [24-0351](#) Parks & Recreation Updates for December 2024

Robert Dodd, Director of Parks and Recreation, updated the Committee on the following items:

- Assistant Director Juan Rivera
- Parks & Recreation FY 2025 Budget
- Parks & Recreation Bond 2024
- City Council Runoff Election
- Proposal for Volunteer Lifeguards
- Upcoming Events (Arts Grants)
- Oogie Boogie Fest/SK8 Games/C.A.S.T.
- Jeannine Leal, Impactful Service Award
- NRPA 2024 Annual Conference

**F. New Business for Discussion**

3. [24-1850](#) Annual Presentation - PRAC Mission & Open Meetings Act Refresher, Adelita Cavada, City Attorney

Adelita Cavada, Attorney with the Legal Department, presented item "3" for the record as shown above. She went over the purpose and role as an advisory committee; the method of providing recommendations. She proceeded to go over key points of the Open Meetings Act. She gave the definition of a meeting and examples and general rules of meetings. While the Texas Open Meetings Act does not apply to advisory committees, Council policy requires this committee to comply with the Open Meetings Act.

The required, written notice for meetings is at least 72-hours and public comment must be allowed. Ms. Cavada gave information on quorum requirements and when a quorum is not established/lost; what establishes a walking quorum. Meetings must be accessible and open to the public. A vote may not take place by secret or written ballot and action may not be circulated by letter without a meeting. She explained how deliberation need not be oral, and cautioned the Committee when communicating via E-mail; gave a list of best practices when using E-mail or social media. She added and emphasized that this Committee is bound by the City's ethics code, including decorum/rules of conduct. After the briefing concluded, the floor was opened for Committee comments/questions. As this was a presentation item only, no action was taken by the Committee.

4. [24-1849](#) Discussion Regarding Grant Funding for Potential Projects

A motion was made by Thomas Cronnon to table this item and it was seconded by Joan Wolfe. The motion passed.

**G. Subcommittee & Committee Liaison Reports**

Adopt-A-Park: Outreach Kick-Off

- Ceremonial Meeting - Commendation Issued October 22, 2024 recognizing Adoptees/Sign distributions

October 24, 2024 - Cabaniss Stadium:

-CCISD Attendance/Advertisement (Scoreboard); Informational Pamphlets distributed (with planting flower seed packets)

New Adopt-A-Park Partners:

- Cedar Park Neighbors - South Fork Park  
- Rotary Club of West CC - Antonio E. Garcia Park

**H Nomination & Action Regarding PRAC Chair Elections**

A motion was made by Mike Lehnert to nominate Linda Lindsey for Chairperson and it was seconded by Joan Wolfe. The motion passed unanimously.

A motion was made by Shawn Flanagan to nominate Thomas Cronnon for Vice Chair and it was seconded by Joe De La Paz. The motion passed unanimously.

**I. Future Agenda Items**

- Bill Witt Aquatic Center
- Oso Bay Wetlands Preserve Learning Center
- Shade Structures for Dog Parks
- Commodore Park
- Waldron Park

**J. Adjournment**

There being no further business to discuss, the meeting adjourned at 6:50 p.m.

# Parks & Recreation Department Updates

**Parks & Recreation Advisory Committee**  
**December 11, 2024**



## Bill Witt Aquatic Center

- The ribbon cutting is planned to be held prior to the initial seasonal opening in June 2025.
- Seasonal Operation - Summer Schedule: June 1st - August 11th

## Waldron Park

Three, "311" signs have been ordered to be placed in logistic areas throughout the park



# Shade Structures & Community Enrichment Funds

## Shade Structures Specific to Dog Parks:

1. Sherwood Park: Live Oak trees planted adjacent to park.
2. Bill Witt: Current shade structures.
3. West Guth: Two covered benches with cedar-stained pergolas will be installed; one on large dog side & one on small dog side.
4. Parker Park: Live Oak trees can be planted (similar to Sherwood) when drought conditions are favorable; budget constraints due to relocation of facility.
5. Vishal Bhagat: Current shaded seating.



## Shade structures purchased with CEF funds:

### • Completed:

Shade structures, pour in play & a playground  
Han & Pat Suter, Airline & Wooldridge

### • In construction:

Lamar Park - Playground, Pour-in-play & a shade structure.

### • Upcoming:

Patterson Park - Playground, Pour-in-Play & a shade structure

Braselton Park – Shade structure over playground

Mobile Park – Shade structure with picnic table

3



# Oso Bay Wetlands Preserve Learning Center

- The City of Corpus Christi is in the process of exploring partnership options to ensure uninterrupted operations at the center, with the deadline of December 31, 2024, at the forefront of considerations.
- Parks & Recreation Department will issue a memo & news release as soon as everything is finalized.



## Adopt-A-Park – (Tier 2)

- Staff (Park Ops/Arborist) will be discussing/reviewing trees (native/coastal) to generate an official list of approved trees by the Department.
- Prior to any trees being planted, we review with Park Operations & an Arborist where other factors of the park are considered.
- All requests are subject to PARD approval.



# Wranosky Park

- Currently in the Design phase - Expected 100% submittal to be received this month.
- PARD will review designs once received & if satisfactory the Reimbursement Agreement will be tentatively scheduled for City Council approval in Spring 2025

The following improvements to Wranosky Park include:

- Relocation of the sidewalk from the south end of the park, further north, near the existing bridge.
- Extension of parking lot into the south, relocated sidewalk area.
- Remove all parallel parking & redesign it as diagonal parking.
- Design traffic flow to a one-way aisle for entry & exit.
- Allow adequate space for ADA compliant parking.



6



# Location – 422 Graham Road



Area to be Improved



7

<b>2025 Meeting Calendar</b> <b>Parks &amp; Recreation Advisory Committee</b> (Second Wednesday of the Month at 5:30 p.m.)	
<b>City Hall - 1201 Leopard Street</b>	
<b>January</b>	<b>1/15/2025</b>
<b>February</b>	2/12/2025
<b>March</b>	3/12/2025
<b>April</b>	4/09/2025
<b>May</b>	5/14/2024
<b>June</b>	6/11/2025
<b>July</b>	7/09/2025
<b>August</b>	8/13/2025
<b>September</b>	9/10/2025
<b>October</b>	10/8/2025
<b>November</b>	11/12/2025
<b>December</b>	12/10/2025
Regular meetings shall be held monthly at the Committee's discretion. Special meetings may be held by call of the Chair, or Vice-chair in the absence from town of the Chair, or by any three (3) members.	