



AGENDA MEMORANDUM

Action Item for the City Council Meeting July 23, 2024

DATE: July 23, 2024

TO: Peter Zaroni, City Manager

FROM: Mike Markle, Chief of Police
mikema@cctexas.com
(361) 886-2601

Josh Chronley, Assistant Director of Finance & Procurement
JoshC2@cctexas.com
(361) 826-3169

<p>Purchase and Installation of Furniture and Shelving for the Corpus Christi Police Training Academy</p>
--

CAPTION:

Motion authorizing execution of two agreements with Gateway Printing & Office Supply, of Corpus Christi, Texas, through OMNIA Partners Cooperative for furniture and equipment for \$216,570.21 and The Interlocal Purchasing System Cooperative for shelving for \$59,924.34 for the new Corpus Christi Police Training Academy, for a total combined amount of \$276,494.55, with FY 2024 funding available in the amount of \$276,494.55 from the General Fund.

SUMMARY:

The motion approves the execution of two cooperative agreements Gateway Printing & Office Supply, of San Antonio, Texas, through OMNIA Partners and the Interlocal Purchasing System Cooperative. The two agreements provide for the purchase of shelving, furniture, and equipment for the new Corpus Christi Police Training Academy.

BACKGROUND AND FINDINGS:

The new Corpus Christi Police Training Academy is scheduled to open in September 2024. Funding for shelving, furniture, and equipment for the new Police Training Academy was included in the FY 2024 Budget through the Police General Fund.

The furniture and equipment will be purchased from Gateway Printing & Office Supply through Omnia Partners Cooperative. The furniture and equipment include approximately 240 chairs, approximately 100 desks, and other items such tables, benches, file cabinets, bookcases, lighting, power supply cords, mounting brackets, and other related pieces of furniture and equipment. The furniture is being manufactured by The HON Company. The furniture and equipment will be delivered and assembled on-site by Gateway Printing & Office Supply.

The shelving for the new Police Training Academy will be purchased from Gateway Printing & Office Supply through The Interlocal Purchasing System Cooperative (TIPS). Multiple types of shelving will be installed to include plain shelves and upright shelves as well as shelving support and brackets. The shelves will be used throughout the Police Training Academy, including offices, the gym, and other spaces. The shelving will be delivered, assembled, and installed on-site by Gateway Printing & Office Supply.

Both the shelving and the furniture are being customized-designed to meet the dimensions and specifications of the new Police Training Academy. The shelving, furniture, and equipment come with a lifetime warranty.

In the coming months, CCPD plans to purchase items to outfit the Police Training Academy's kitchen as well as additional supplies for the training classrooms and office space. Also, in the coming months, CCPD will purchase additional gym equipment and additional IT equipment still needed for the Police Training Academy.

PROCUREMENT DETAIL:

This procurement is through the TIPS and OMNIA Partners Cooperative. Contracts awarded through the cooperative have been competitively procured in compliance with Texas Local and State procurement requirements.

Gateway Printing & Office Supply is able to provide cost savings to the City based off the following cooperative pricing. The OMNIA cooperative provides the City with cost savings of 55% to 71% off of list price depending on the item type. The TIPS cooperative provides the City with 27% off of list price overall.

Below is table that summarizes the pricing and discounts from the TIPS and OMNIA Cooperatives.

Cooperative	List Price	Discount %	Discount \$	Total Price after Discount
TIPS (Shelving)	\$78,063.75	27%	\$18,139.41	\$59,924.34
OMNIA (furniture and equipment)	\$561,058.40	55-71%	\$344,488.19	\$216,570.21
Total				\$276,494.55

ALTERNATIVES:

The alternative is not to make the purchase for furniture and shelving through the two cooperative agreements and to instead go through direct purchases or search for other vendors. However, this will create a delay in obtaining the furniture for the new Police Training Academy. It may also result in increased pricing as the two cooperatives listed provide substantial savings.

FISCAL IMPACT:

Funding is available in the amount of \$276,494.55 from the FY 2024 Police General Fund.

FUNDING DETAIL:

Fund: 1020
Account: 520110
Organization/Activity: 11790

Amount: \$276,494.55

RECOMMENDATION:

Staff recommends approval of this motion authorizing the execution of two cooperative agreements for the purchase and installation of furniture and shelving for the new Corpus Christi Police Academy, as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Cooperative Agreements