



AGENDA MEMORANDUM

Action Item for the City Council Meeting of August 20, 2024

DATE: August 06, 2024

TO: Peter Zaroni, City Manager

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Professional Auditing Services

CAPTION:

Motion authorizing execution of a three-year service agreement, with two one-year options with Weaver and Tidwell, LLP, of Houston in an amount not to exceed \$794,200.00, with a potential amount up to \$1,364,513.00, if option years are exercised for professional auditing services.

SUMMARY:

This motion approves a contract with Weaver and Tidwell, LLP for auditing services for three years with two one-year options to extend for up to five years.

BACKGROUND AND FINDINGS:

The City of Corpus Christi Charter requires an independent annual audit, and the current contract for auditing the City's Annual Comprehensive Financial Report (ACFR) will expire in August 2024. This agreement with Weaver and Tidwell, LLP will include auditing the ACFR, TCEQ Financial Assurances, Single Audit compliance, Passenger Facility Charge, providing non-attest services and continuing education training.

PROCUREMENT DETAIL

A Request for Proposal was issued for a new professional auditing services agreement. The City received seven proposals which were evaluated by the City's evaluation committee. The evaluation committee was comprised of five members from the Finance and Budget Office. The Request for Proposal committee evaluated all aspects of the company's current capabilities, which accounted for 100 possible points, 40 for technical qualifications, 30 possible for interview, 20 possible for pricing, and 10 possible points for local preference. Final scores were tabulated for each firm to determine the highest-ranking firm offering the best value to the City for professional auditing services.

The City recommends the award to Weaver and Tidwell, LLP who is the City's current independent auditor. Based on the RFP, Weaver and Tidwell, LLP submitted the most competitive proposal and received the highest overall score of 86 out of 100 points.

For the prior contract that was awarded to Weaver and Tidwell, LLP in 2019, the city paid approximately \$608,000.00 for a three-year agreement for a total of \$1,043,700.00 including the two option years.

Item	Weaver and Tidwell, LLP 2019	Weaver and Tidwell, LLP 2024	Variance in Dollars	Variance in Percent
Professional Auditing Services	\$608,000.00	\$794,200.00	\$186,200.00	31%

The recommended award was presented to the Audit Committee on 08/06/2024.

ALTERNATIVES:

Should City Council may choose not to authorize the agreement with Weaver and Tidwell, LLP, the City will need to reissue the Request for Proposal for professional auditing services agreement. This will cause a delay in completion of the Annual Comprehensive Financial Report (ACFR) and Single Audit conducted on an annual basis.

FISCAL IMPACT:

The ordinance authorizes the execution of an agreement with Weaver and Tidwell, LLP, for a three-year period, with two one-year renewal options for an amount not to exceed \$794,200.00, with a potential amount up to \$1,364,513.00 from the General Fund.

Funding Detail:

Fund: 1020 General Fund
Organization: 10751 Accounting Operations
Department: 059 (Finance and Procurement)
Account: 530000

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Evaluation Matrix
Service Agreement