



AGENDA MEMORANDUM

Future Item for the City Council Meeting of October 14, 2014
Action Item for the City Council Meeting of October 21, 2014

DATE: September 30, 2014
TO: Ronald L. Olson, City Manager
FROM: Christela Morales, Procurement Manager
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**Supply Agreement(s) for the purchase of
Traffic Sign Blanks, Sheeting/Roll Goods and Traffic Sign Posts/Anchors**

CAPTION:

Motion approving supply agreement(s) with the following companies in the following amounts for traffic sign blanks, sheeting/roll goods, and traffic sign posts/anchors in accordance with Bid Invitation No. BI-0240-14, based on lowest responsible bidder, for an estimated annual expenditure of \$201,523.65. The terms of the agreements shall be for twelve (12) months with options to extend for up to two (2) additional twelve-month periods, subject to the approval of the suppliers and the City Manager or designee. Funds have been budgeted by Streets Department in FY 2014- 2015.

<u>Custom Products Corp.</u> <u>Jackson, Mississippi</u>	<u>Vulcan Signs</u> <u>Foley, Alabama</u>	<u>3M Company</u> <u>St. Paul, Minnesota</u>	<u>Centerline Supply LLC</u> <u>San Antonio, Texas</u>
Group I	Group II	Group III	Group IV
\$42,114.00	\$38,530.75	\$53,110.40	\$67,768.50

Total: \$201,523.65

PURPOSE:

These supply agreement(s) will be utilized by the traffic sign manufacturing and installation program.

BACKGROUND AND FINDINGS:

All extensions to the previous supply agreements have been exercised, thus requiring the City to issue a new Bid Invitation. Specifications and estimated quantities were developed in conjunction with Traffic Engineering.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Streets Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$201,523.65	\$0	\$201,523.65
Encumbered / Expended Amount		\$0	\$0	\$0
This item		\$201,523.65	\$0	\$201,523.65
BALANCE		\$0	\$0	\$0

Fund(s): Street Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation