



AGENDA MEMORANDUM

Action Item for the City Council Meeting June 11, 2024

DATE: June 11, 2024

TO: Peter Zanoni, City Manager

FROM: Ernesto De La Garza, Director of Public Works
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Trainings at Del Mar for Public Works

CAPTION:

Resolution authorizing a one-year professional services agreement, with four one-year options, with Del Mar College in an amount not to exceed \$100,000.00, with a potential up to \$500,000.00 if options are exercised, for training courses for the Public Works Department, with FY 2024 funding of \$50,000 from the Streets Fund and \$50,000 from the Storm Water Fund.

SUMMARY:

Motion authorizing a one-year professional services agreement, with four one-year options, with Del Mar College for training courses for the Public Works Department.

BACKGROUND AND FINDINGS:

This action item is in support of FY 2023 budget initiative for the Public Works Department to seek specialized training services with Del Mar College. The funding is part of an annual effort to provide training for our employees to enhance skill sets and promote safety knowledge of the workforce.

Public Works Department has previously worked with Del Mar College to provide CDL training as a tool to fill critical positions within the City departments. The CDL training offered our employees an opportunity to be promoted within the Department and be successful in following the mission of Public Works.

This strategic partnership is driven by Del Mar College's proven track record in delivering high-quality, comprehensive training programs that are tailored to the unique needs of public works professionals. The college's diverse range of courses aligns perfectly with the department's

commitment to operational excellence and workplace safety. Del Mar College will provide instructional services for the Public Works Department on a variety of training topics to include, but not limited to:

- Confined Space Training including Entry and Rescue
- Excavator Training including hands on an excavator and backhoe
- Mobile Crane Operator Training/Certification
- Rigging and Material Handling
- Trenching & Excavation Safety Systems
- Personal Fall Protection
- Small Motor/Pump Repair
- Instrument Calibration, Installation, and Repair
- Culture of Safety Training (Safety Leadership Training)
- OSHA 10/30 Hour Training
- CDL Class A Training
- CDL Class B Training
- Skid Steer Operator Safety Training

By leveraging Del Mar College’s expertise, the Public Works Department aims to ensure that its employees are not only equipped with the latest industry practices but also hold the necessary certifications to maintain the city’s infrastructure effectively and safely. This initiative underscores the city’s dedication to fostering a culture of continuous learning and safety, which is paramount in serving the community efficiently.

PROCUREMENT DETAIL:

This is a professional service agreement with Del Mar College under local Gov’t code section 252.022(a)(4) a procurement for personal, professional, or planning services.

The strategic local partnership with Del Mar College is delivering, cost effective, high-quality, comprehensive training programs at a lower cost to the City. The average cost savings per listed course is approximately 10% from published listing.

ALTERNATIVES:

An alternative is to not approve this agreement and the Public Works department won’t be able to provide adequate training for their employees to ensure they are fully prepared to perform the essential functions of their jobs.

FISCAL IMPACT:

The fiscal impact of FY 2024 is \$100,000 with \$50,000 funding available in the Street Fund and \$50,000 funding available in the Storm Water Fund.

FUNDING DETAIL:

Fund:	1041 Streets Fund
Organization/Activity:	12400 Street Administration
Department:	33 Streets
Project # (CIP Only):	N/A

Account: 530350 Training
Fund: 4300 Storm Water Fund
Organization/Activity: 32000 Storm Water Administration
Department: 47 Storm Water
Project # (CIP Only): N/A
Account: 530350 Training

RECOMMENDATION:

Staff recommends approval to execute this resolution authorizing execution of a one-year professional service agreement with Del mar College for training courses for the Public Works Department as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Resolution
Price Sheet
Presentation