



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 14, 2018  
Action Item for the City Council Meeting August 21, 2018

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**DATE:** August 14, 2018

**TO:** Keith Selman, Interim City Manager

**FROM:** Robert Rocha, Fire Chief  
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**One year Supply Agreement for the Purchase of Ambulance Parts for CCFD not to Exceed \$50,000, with Three One year Options and a Total Potential Multi-year Amount of Up to \$200,000**

### **CAPTION:**

Resolution authorizing a one-year supply agreement for ambulance parts with Frazer Ltd., of Houston, Texas for a total amount not to exceed \$50,000 with three one-year options for a total potential multi-year amount of \$200,000.

### **PURPOSE:**

The supply agreement will provide the needed parts to repair our ambulances.

### **BACKGROUND AND FINDINGS:**

The Corpus Christi Fire Department Fleet Maintenance Division would like to establish a supply agreement for ambulance parts from Frazer, Ltd. Our entire fleet of ambulances are purchased from Frazer, Ltd. and most of their parts are proprietary to these units. This program is critical to sustaining the Medic units reliability for service. Ambulance maintenance is a very complex and intricate part of providing reliable equipment to serve our community. This supply agreement for ambulance parts will help minimize our Medic Unit out of service time when the need arises to repair our Medic units.

### **ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Fire Department

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$166,792.22	\$41,666.67	\$208,458.89
Encumbered / Expended Amount	\$126,468.15	.00	\$126,468.15
This item	\$8,333.33	\$41,666.67	\$50,000.00
BALANCE	\$31,990.74	.00	\$31,990.74

Fund(s): General Fund

**Comments:** The initial contract is for an amount not to exceed \$50,000, of which \$8,333.33 is funded in FY2017-2018 budget. The total contract value will be \$200,000 if all option years are executed.

**RECOMMENDATION:**

Staff recommends approval of the resolution as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Resolution  
Supply Agreement  
Pricing Sheet