



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 09, 2014  
Action Item for the City Council Meeting of September 16, 2014

---

**DATE:** August 4, 2014  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Annette Rodriguez, M.P.H.; Director of Public Health  
annetter@cctexas.com  
361-826-7205

Michael Armstrong, Chief Information Officer  
[MichaelAR@cctexas.com](mailto:MichaelAR@cctexas.com)  
(361) 826-3740

Approving the purchase of the Community Development and Regulation (CDR) module of Infor for the Health Department
--

### **CAPTION:**

Motion authorizing the City Manager or designee to execute all documents necessary to approve the purchase of additional licenses and consulting hours provided sole source from Infor (US), Inc., Alpharetta, GA, for a total expenditure of \$76,263. Funds are available in the Health Department FY2013-2014 budget.

### **PURPOSE :**

To provide additional licenses and consulting hours to the Health Department that is compatible with and integrated with the ERP (Enterprise Resource Planning) software currently being implemented by the City. The additional licenses and consulting hours will require approximately 6 months and will begin after February 2015. The software currently used by Health Department Environmental Services will be eliminated after the licensing and implementation process. Infor will provide the licenses, subscription license and services, support and hosting services to implement the CDR module of Infor which will replace Health Department Environmental Service's current Ensemble software.

### **BACKGROUND AND FINDINGS:**

The Health Department Environmental Services currently uses Ensemble software to process and schedule Environmental Services permitting, inspections, and enforcement.

The purchase of additional licenses and consulting hours will integrate software across the departments and will increase the ability to collaborate on solutions and foster the sharing of

information, thus creating more responsive customer service.

**ALTERNATIVES:**

Denial of proposed sole-source purchase of additional licenses and consulting hours

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

The proposed purchase confirms with City purchasing policies and procedures.

**EMERGENCY/NON-EMERGENCY:**

Non-Emergency

**DEPARTMENTAL CLEARANCES:**

Municipal Information Systems Department  
Health Department  
Office of Management and Budget  
Finance and Purchasing Department

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2013-2014</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$ 76,263		\$ 76,263
Encumbered / Expended Amount				
This item				
BALANCE		\$ 76,263		\$ 76,263

Fund(s):1020

**Comments:** No matching funds required.

**RECOMMENDATION:**

Staff recommends approval of this agenda item.

**LIST OF SUPPORTING DOCUMENTS:**

INFOR change order forms