



AGENDA MEMORANDUM

Future Item for the City Council Meeting of October 9, 2012
Action Item for the City Council Meeting of October 16, 2012

DATE: October 9, 2012

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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Dump Truck Hauling

CAPTION:

Motion approving a service agreement with Tahoe Trucking, Inc., Corpus Christi, Texas for dump truck hauling in accordance with Bid Invitation No. BI-0217-12, based on only bid, for an estimated annual expenditure of \$270,000.00 of which \$225,000.00 is required for the remainder of FY 2012-2013. The term of the agreement shall be for twelve (12) months with options to extend for up to two (2) additional twelve-month periods, subject to the approval of the supplier and the City Manager or designee. Funds have been budgeted by the Water, Storm Water, Street Operations and Solid Waste Operations Departments in FY 2012-2013.

PURPOSE:

This service agreement will be utilized by City Departments to haul dirt, concrete and miscellaneous materials (brush, sand, gravel, wet dirt, etc.) from various locations throughout the City to the J. C. Elliott Transfer Station or other designated areas. Contractor will be called each day for the number of dump trucks needed for the following day.

BACKGROUND AND FINDINGS:

Currently, the various City Departments are obtaining bids each week on the open market for this service. This service agreement will alleviate the bidding administration requirements and City Departments will be able to order at the contract price on an as-needed basis.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Water Department, Storm Water Department, Street Operations, Solid Waste Operations

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$4,557,704.11	\$45,000.00	\$4,602,704.11
Encumbered / Expended Amount		\$0	\$0	\$0
This item		\$225,000.00	\$45,000.00	\$270,000.00
BALANCE		\$4,332,704.11		\$4,332,704.11

Fund(s): Water Fund, Storm Water Fund, Street Fund, General Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation