



**ATTEST**

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Rebecca Huerta, City Secretary

Project No: E12151  
Accounting Unit: 4200-33000-064  
Account: 530000  
Activity: E12151014200EXP  
Account Category: 30000  
Fund Name: Wastewater Operating

**AMEND. NO. 2**  
**Page 2 of 2**



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January 5, 2015

Mr. Jerry Shoemaker, P.E.  
Lead Project Manager of Capital Programs  
City of Corpus Christi  
1201 Leopard Street  
Corpus Christi, TX 78401

Re: Wastewater Permit Assistance – Amendment  
Corpus Christi Contract #E12151 / RPS #12071.00

Dear Mr. Shoemaker,

I am following up on the July 8, 2014 conversation between City (Brian Butchser) and RPS staff (David Harkins and Ernest To) and our previous September 30, 2014 written request regarding our wastewater permitting contract with the City. As you know, we have been working on several projects in the permitting process under this contract. As such we have been utilizing our budget. We have additional work that is necessary to complete the permitting processes, including the following tasks for the City:

- Collect, research, prepare, and submit the permit renewal for the Laguna Madre Wastewater Plant (Due September 2014);
- Preparation and submittal of permit renewal for Allison Wastewater plant, responding to TCEQ RFI's, staff technical questions;
- Continued permitting support for the Oso Water Reclamation Plant (OWRP). This will include permitting support efforts for the OWRP, including:
  - a. addressing proposed permit standards using the model as a tool to evaluate impacts on water quality in Oso Bay;
  - b. Addressing proposed DO standards using the model for evaluation of alternative scenarios necessary for permitting;
  - c. Participation in meetings with City staff and the TCEQ on permit renewal for the OWRP, meetings with local stakeholders, and meetings with the EPA to discuss current and proposed DO standards in Oso Bay;
  - d. Engagement and response to studies related to Oso Bay to support the present OWRP permitting effort;
  - e. Support the review of the data and Oso Bay model by the EPA.

Will you please add an additional \$100,000 to our wastewater contract? The contract number is Corpus Christi Contract #E12151. To date, \$118,500 has been previously authorized for this effort, and with the additional \$100,000 the total authorized budget would total \$218,500, which is within the original \$350,000 budget originally allocated for this effort.

Below is a breakdown of these elements, along with an associated estimated cost for each element (recall that we are continuing to work at the City's request although the initial budget has now been expended). The extent to which these elements are prosecuted will largely

depend upon the permitting process with TCEQ, including negotiations with TCEQ and EPA staff.

<b>Task Number</b>	<b>Description</b>	<b>Budget</b>
1	Collect, research, prepare, and submit the permit renewal for the Laguna Madre Wastewater Plant	\$45,000
2	Preparation and submittal of permit renewal for Allison Wastewater plant, responding to TCEQ RFI's, staff technical questions	\$10,000
3	Continued permitting and model support for the Oso Water Reclamation Plant (OWRP)	\$45,000
<b>TOTAL</b>		<b>\$100,000</b>

Fees

- A. This is a Time and Materials Contract with budget cap \$100,000 for professional services in FY 2014-2015. The Consultant's service fee is based on the hourly rates and actual hours spent on the assigned tasks.
- B. **Monthly Invoice** The monthly invoiced payment to the Consultant is based on actual working hours and associated expenses as well as the hourly rates. The City's Project Manager from the Operating Department is responsible for assigning tasks to the Consultant and approving daily/weekly/monthly hours. The Consultant is required to submit a detailed and approved man-hourly breakdown accompanying with monthly invoice paper work to the Capital Programs Department of City Corpus Christi for monthly payment.

Attached is the RPS hourly rate schedule. Please also be aware that in our current scope of work in our contract with the City (E12151, as amended) states:

"The Espey team will utilize its strong treatment, water quality and regulatory expertise to assist the City of Corpus Christi (City) in the wastewater permitting process. The Espey team will work in close cooperation with the City staff to understand its goals and will coordinate with the [TCEQ] regularly about permit issues. The Espey team will also provide assistance on addressing regulatory issues, rule changes, enforcement letters and on the decommissioning of plant operations."

As such, other potential wastewater permitting issues may develop, as the City investigates regionalization and responds to TCEQ and EPA as various other City wastewater initiatives progress. Working with City staff, we are continuing to identify these issues as they develop, and it is our intent to utilize the above budget to support the City in this regard, per the scope of our contract.

Please let me know if you need more detail or additional documentation. Thank you for your time in this matter.

Sincerely,

Tony L. Smith, P.E.  
Manager – Water Resources  
RPS

**COMPLETE PROJECT NAME**  
**Project No. XXXX**  
**Invoice No. 12345**  
**Invoice Date:**

	<b>Contract</b>	<b>Amd No. 1</b>	<b>Amd No. 2</b>	<b>Total Contract</b>	<b>Amount Invoiced</b>	<b>Previous Invoice</b>	<b>Total Invoice</b>	<b>Percent Complete</b>
<b>Basic Services:</b>								
Preliminary Phase	\$1,000	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000	100%
Design Phase	2,000	1,000	0	3,000	1,000	500	1,500	50%
Bid Phase	500	0	250	750	0	0	0	0%
Construction Phase	2,500	0	1,000	3,500	0	0	0	0%
Subtotal Basic Services	\$6,000	\$1,000	\$1,250	\$8,250	\$750	\$1,500	\$2,500	30%
<b>Additional Services:</b>								
Permitting	\$2,000	\$0	\$0	\$2,000	\$500	\$0	\$500	25%
Warranty Phase	0	1,120	0	1,120	0	0	0	0%
Inspection	0	0	1,627	1,627	0	0	0	0%
Platting Survey	TBD	TBD	TBD	TBD	TBD	TBD	TBD	0%
O & M Manuals	TBD	TBD	TBD	TBD	TBD	TBD	TBD	0%
SCADA	TBD	TBD	TBD	TBD	TBD	TBD	TBD	0%
Subtotal Additional Services	\$2,000	\$1,120	\$1,627	\$4,747	\$500	\$0	\$500	11%
<b>Summary of Fees</b>								
Basic Services Fees	\$6,000	\$1,000	\$1,250	\$8,250	\$750	\$1,500	\$2,500	30%
Additional Services Fees	2,000	1,120	1,627	4,747	500	0	500	11%
<b>Total of Fees</b>	<b>\$8,000</b>	<b>\$2,120</b>	<b>\$2,877</b>	<b>\$12,997</b>	<b>\$1,250</b>	<b>\$1,500</b>	<b>\$3,000</b>	<b>23%</b>



SUPPLIER NUMBER  
TO BE ASSIGNED BY CITY  
PURCHASING DIVISION

# CITY OF CORPUS CHRISTI DISCLOSURE OF INTEREST

City of Corpus Christi Ordinance 17112, as amended, requires all persons or firms seeking to do business with the City to provide the following information. Every question must be answered. If the question is not applicable, answer with "NA". See reverse side for Filing Requirements, Certifications and definitions.

COMPANY NAME: RPS

P. O. BOX: \_\_\_\_\_

STREET ADDRESS: 4801 SW Pkwy, Pkwy 2, Ste 150 CITY: Austin ZIP: 78735

FIRM IS: 1. Corporation  2. Partnership  3. Sole Owner   
4. Association  5. Other

### DISCLOSURE QUESTIONS

If additional space is necessary, please use the reverse side of this page or attach separate sheet.

1. State the names of each "employee" of the City of Corpus Christi having an "ownership interest" constituting 3% or more of the ownership in the above named "firm."

Name	Job Title and City Department (if known)
_____	_____
<u>none</u>	_____
_____	_____

2. State the names of each "official" of the City of Corpus Christi having an "ownership interest" constituting 3% or more of the ownership in the above named "firm."

Name	Title
_____	_____
<u>none</u>	_____
_____	_____

3. State the names of each "board member" of the City of Corpus Christi having an "ownership interest" constituting 3% or more of the ownership in the above named "firm."

Name	Board, Commission or Committee
_____	_____
<u>none</u>	_____
_____	_____

4. State the names of each employee or officer of a "consultant" for the City of Corpus Christi who worked on any matter related to the subject of this contract and has an "ownership interest" constituting 3% or more of the ownership in the above named "firm."

Name	Consultant
_____	_____
<u>none</u>	_____
_____	_____

### FILING REQUIREMENTS


If a person who requests official action on a matter knows that the requested action will confer an economic benefit on any City official or employee that is distinguishable from the effect that the action will have on members of the public in general or a substantial segment thereof, you shall disclose that fact in a signed writing to the City official, employee or body that has been requested to act in the matter, unless the interest of the City official or employee in the matter is apparent. The disclosure shall also be made in a signed writing filed with the City Secretary.  
[Ethics Ordinance Section 2-349 (d)]

### CERTIFICATION

I certify that all information provided is true and correct as of the date of this statement, that I have not knowingly withheld disclosure of any information requested, and that supplemental statements will be promptly submitted to the City of Corpus Christi, Texas as changes occur.

Certifying Person: Brian Reis, P.E. Title: DIRECTOR  
(Type or Print)

Signature of Certifying Person:

 Date: 1/9/15

### DEFINITIONS

- a. "Board member." A member of any board, commission, or committee appointed by the City Council of the City of Corpus Christi, Texas.
- b. "Economic benefit". An action that is likely to affect an economic interest if it is likely to have an effect on that interest that is distinguishable from its effect on members of the public in general or a substantial segment thereof.
- c. "Employee." Any person employed by the City of Corpus Christi, Texas either on a full or part-time basis, but not as an independent contractor.
- d. "Firm." Any entity operated for economic gain, whether professional, industrial or commercial, and whether established to produce or deal with a product or service, including but not limited to, entities operated in the form of sole proprietorship, as self-employed person, partnership, corporation, joint stock company, joint venture, receivership or trust, and entities which for purposes of taxation are treated as non-profit organizations.
- e. "Official." The Mayor, members of the City Council, City Manager, Deputy City Manager, Assistant City Managers, Department and Division Heads, and Municipal Court Judges of the City of Corpus Christi, Texas.
- f. "Ownership Interest." Legal or equitable interest, whether actually or constructively held, in a firm, including when such interest is held through an agent, trust, estate, or holding entity. "Constructively held" refers to holdings or control established through voting trusts, proxies, or special terms of venture or partnership agreements."
- g. "Consultant." Any person or firm, such as engineers and architects, hired by the City of Corpus Christi for the purpose of professional consultation and recommendation.