



## AGENDA MEMORANDUM

Action Item for the City Council Meeting of January 26, 2021

**DATE:** January 26, 2021  
**TO:** Peter Zanoni, City Manager  
**FROM:** Mike Markle, Chief of Police  
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886-2603

Approval to submit a grant application to the State of Texas, Criminal Justice Division for funding available under the Victims of Crime Act Fund

### **CAPTION:**

Resolution authorizing the submission of a grant application for \$129,212.45 to the State of Texas under the Victims of Crime Act with a city cash match of \$28,000.00 and \$4,320.00 in-kind services to support three full time employees.

### **SUMMARY:**

Funding is available from the State of Texas, Criminal Justice Division, under the Victims of Crime (VOCA) Act for projects with the primary mission of providing direct services to victims of crime.

### **BACKGROUND AND FINDINGS:**

The grant continues support for the Victim Assistance Program that provides assistance to victims and family members with the goal of lessening the short and long-term trauma experienced as a direct result of victimization. Victims and their family members are provided with information, reassurance, and guidance for resolving problems and referrals to other social service agencies.

The grant covers the salary/ benefits for three Victim Case Managers, equipment, supplies, training, and mileage. The case managers provide services to victims including information and referral, criminal justice support and case information, assistance with filing forms for benefits available through the Crime Victims' Compensation under the Texas Crime Victims Compensation Act, informing victims of their rights as victims, advocating on victims behalf with other agencies and within the criminal justice system, and transportation to shelter or to court. Primary and secondary victims of crime are assisted in an effort to stabilize their lives after victimization, help victims to understand and participate in the criminal justice system, and provide victims of crime with a measure of safety and security. The case managers also work closely through coalitions and with other agencies in an ongoing effort to identify needs and to improve the quality and continuity of services to victims in the community.

The State provides \$128,889.13 for the salary/benefits of three Victim Case Managers, volunteer hours contribute \$4,320.00 as an in-kind contribution, and the City contributes \$28,000.00 for salaries/benefits, training, travel, supplies and miscellaneous equipment as the required 20% match. The funding is not on a declining percentage or ending funding cycle. This grant period will be 10/01/2021 – 09/30/2022.

**ALTERNATIVES:**

Do not apply for the grant and discontinue the victim assistance program.

**FINANCIAL IMPACT:**

The Victims of Crime Act Grant in the amount of \$129,212.45 will increase the Police Grants Revenue for the Victims of Crime Program with a cash transfer from the FY 2022 General Fund to the Police Grants Fund for the City cash match.

**Funding Detail**

Fund 1020 & 1061  
Organization/Activity: 1020-60035 / 1061-822119F  
Mission Element: 156  
Project # (CIP Only): N/A  
Account: 548950 Cash-contrib-grant match  
510100 Salaries and wages  
510200 Overtime  
511000 Retirement  
513000 Group insurance benefits  
513001 Other employee benefits  
520120 Office Supplies  
530160 Rentals  
530200 Telephone/telegraph  
540270 City in-kind grant contribution  
547010 Travel  
548120 Self-insurance allocation

**RECOMMENDATION:**

Staff recommends submission of the grant application

**LIST OF SUPPORTING DOCUMENTS:**

Statement of Grant Award – Preview  
Resolution