



AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 20, 2012
Action Item for the City Council Meeting of December 11, 2012

DATE: 11/20/2012

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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Firefighting Clothing

CAPTION:

Motion approving a supply agreement with Casco Industries Inc., Pasadena, Texas for firefighting clothing consisting of ninety sets of pants and coats, based on only bid, in accordance with Bid Invitation No. BI-0003-13 for an estimated annual expenditure of \$139,064.40 of which \$92,709.60 is required for the remainder of FY 2012-2013. The term of the agreement will be for twelve months with an option to extend for up to two additional twelve-month periods subject to the approval of the supplier and the City Manager or designee. Funds have been budgeted by Fire Department in FY 2012-2013.

PURPOSE:

The firefighting clothing is worn by City Firefighters for protection against fire and heat.

BACKGROUND AND FINDINGS:

The Fire Department has standardized on Globe Firefighter clothing. They have been utilizing this type of firefighter clothing for the past sixteen years. It has withstood the test of time and holds up well under field conditions. Standardization allows the department to inventory spare suits and clothing accessories for interchangeability of torn or damaged suits. The clothing is manufactured utilizing the highest quality and safety standards available on the market. Casco Industries Inc., Pasadena, Texas is the exclusive dealer in Texas, representing Globe Firefighters Suits.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

Fire Department

FINANCIAL IMPACT:

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$255,319.00	\$46,354.80	\$301,673.80
Encumbered / Expended Amount		\$36,568.47		\$36,568.47
This item		\$92,709.60	\$46,354.80	\$139,064.40
BALANCE		\$126,040.93		\$126,040.93

Fund(s): Fire Department

Comments:

The \$92,709.60 financial impact shown above represents eight months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$46,354.80 for the last four months of the contract will be requested for next fiscal year during the normal budget process.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation.