





# City Of Corpus Christi CIVIL SERVICE BOARD


## BOARD DETAILS




**OVERVIEW**



**SIZE** 3 Seats




**TERM LENGTH** 3 Years




**TERM LIMIT** 6 Years

The Civil Service Board adopts, amends, and enforces a code of rules and regulations providing for appointment, employment, or suspension in all positions in the classified service based upon citizenship, character, merit, efficiency, and industry, which shall have the force and effect of law; and also rules regulating promotions, demotions, reduction of force of employees in the classified service and in what order they shall be dismissed and reinstated.



**CONTACT**

**Ashley Barnett**  
 (361) 826-3309  
 ashleyb@cctexas.com

 <p><b>DETAILS</b></p>	<b>COMPOSITION</b>	Three (3) members shall be appointed by the Council for three-year terms or until a successor is named. The members choose their own chairman and appoint a chief examiner, not a member of the Board, who shall also act as secretary. Members must (1) be of good moral character, (2) be a U. S. Citizen, (3) be a resident of the City and have lived in the City for three years preceding appointment, (4) be over 25 years of age, and (5) not have held a public office within the preceding three years, with the exception of notary public.
	<b>CREATION / AUTHORITY</b>	City Charter Amendment Art. VII, Sec. 2(3-25-55), Ord. 12948, Ord. 17258 - 9/15/82; amended 4-3-93.
	<b>MEETS</b>	Meets third Thursday of every month and on call, 9:00 a.m., Human Resources Conference Room, 2nd Floor, City Hall.
	<b>TERM DETAILS</b>	Three-year terms.
	<b>DEPARTMENT</b>	Human Resources

## List of Civil Service Board Members

Tuesday, June 23, 2015

One (1) vacancy with term to 6/15/18. *(Note: The City Council appoints to the Civil Service Board. Traditionally, the same members serve on the Civil Service Board and Commission.)*

Name	Board name	Status	District	Term	End date	Position
Susanne Bonilla	CIVIL SERVICE BOARD	Met six-year term limitation	District 4	2	6/15/15	Chair
Paul Grivich	CIVIL SERVICE BOARD	Active	District 4	Partial	6/15/16	Member
Guy Nickelson	CIVIL SERVICE BOARD	Active	District 5	1	6/15/17	Member

**List of Civil Service Board Applicants**  
**Tuesday, June 23, 2015**

<b>Name</b>	<b>Board Applying For</b>	<b>District</b>	<b>Employer</b>	<b>Work Address</b>	<b>City</b>	<b>St.</b>	<b>Work Phone</b>
<b>Tammy F McDonald</b>	<b>Civil Service Board</b>	<b>District 1</b>	<b>DEL MAR COLLEGE</b>	<b>101 Baldwin Blvd, HA 111</b>	<b>Corpus Christi</b>	<b>TX</b>	<b>361-698-2177</b>
<b>Rixio Enrique Medina</b>	<b>Civil Service Board</b>	<b>District 5</b>	<b>RIXIO MEDINA 7 ASSOCIATES LP</b>				
<b>William Bryan Menard Jr.</b>	<b>Civil Service Board</b>	<b>District 2</b>	<b>MENARD ELECTRONICS, INC.</b>				
<b>Abel A. Sanchez</b>	<b>Civil Service Board</b>	<b>District 4</b>	<b>RETIRED</b>				

## City Of Corpus Christi

### Profile

Prefix Tammy First Name F Middle Initial McDonald Last Name Suffix

  
Email Address

### Which Boards would you like to apply for?


CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION

  
Street Address

  
Suite or Apt

  
City

  
State

  
Postal Code

### District 1

What district do you live in?

Please [CLICK HERE](#) for a map to verify your district assignment.

  
Primary Phone

  
Alternate Phone

Del Mar College  
Employer

Executive Director, HR & Administration  
Job Title

101 Baldwin Blvd, HA 111  
WorkAddress - Street Address and Suite Number

Corpus Christi  
WorkAddress - City

Texas  
WorkAddress - State

78404

WorkAddress - Zip Code

3616982177

Work Phone

tmcdonal1@delmar.edu

Work E-mail address

Work Address

Preferred Mailing Address

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## Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

## Education, Professional and/or Community Activity (Present)

MBA & BBA/Management Senior certification in Human Resources, SPHR Community Activity: Corpus Christi Medical Center Board Trustee Women's Shelter of South Texas Board Member YWCA HR committee member Leadership Corpus Christi, Alumni, Class 41 CCHRMA member (has changed name to CBSHRM)

## Registered Voter?

Yes  No

## Current resident of the city?

Yes  No

22.5

If yes, how many years?

[T\\_McDonald\\_Resume\\_2015.pdf](#)

Upload a Resume

## Demographics

Completion of this information is VOLUNTARY. The City will use this information for statistical purposes only, such as tracking the diversity of board and commission appointees. By providing this information, you will help us ensure that appointments represent a broad cross-section of the community.

Caucasian/Non-Hispanic

Ethnicity

Female

Gender

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## Verification

### City Code Requirement

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As a board, commission, or committee member, you will be asked to adhere to: City Code of Ordinances, Section 2-65, states that all members of city boards and commissions, including ad hoc committees, appointed by the city, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served. City Code of Ordinances, Section 2-61, provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

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I Agree

### Consent for Release of Information

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I understand that if any member of the public makes a request for information included in this application for appointment must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.

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I Agree

### Oath

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I swear that all of the statements included in my application are true and correct.

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I Agree

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### **Board-specific questions (if applicable)**

Question applies to CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION.

**Have you resided in the City for at least 3 years?**

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Yes  No

Question applies to CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION.

**Have you held public office during the past 3 years?**

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Yes  No

Question applies to CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION.

**Are you over 25 years of age?**

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Yes  No

**Professional Experience**

**Del Mar College**      December 2011 – Present      Corpus Christi, TX

**Executive Director of Human Resources and Administration, Current**

- Leads in the development of human resources as a strategic partner in organizational change and in the development of the college as an employer of choice. Provides leadership for College human resources operations including equal opportunity, affirmative action, payroll, employee benefits, employee relations, staff development, employee recognition, employee recruitment, performance appraisals, compensation/classification program, position control, hiring and retention. Identifies legal requirements and government reporting regulations affecting human resources function. Directs the preparation of information requested or required for compliance. Ensures compliance with college human resources policies and governmental laws and regulations.
- Investigate, prepare, and recommend the College's official findings in response to various EO/AA charges, lawsuits, and complaints; participate in all forms of remedy/resolution.
- Reviews recommendations for all personnel actions. Provides oversight of College-wide training regarding topics related to Human Resources and Administration.
- Serves as liaison to internal and external parties for college related legal matters.
- Serves as a liaison to and interacts with key constituencies both inside and outside the college. Serves on internal and external committees at the request of the President.
- Prepare, recommend, and administer the budgets for the Division of Human Resources & Administration and related functional areas.
- Provides leadership in the development of college policies and responsible for compliance and oversight of the college policy manual. Protects interests of employees and the college in accordance with college policies and governmental laws and regulations. Directs the preparation of information requested or required for compliance with internal policies.
- College PIA Officer - Directs the preparation of information requested/ required for compliance with Open Records Requests made under the Texas Public Information Act.
- College Compliance Officer
- Records Management Officer, responsible for the function of records management and records retention and adherence to College policy and State regulations.

**Director, Human Resources and Equal Opportunity/Affirmative Action, Previous**

- Successfully provided leadership and direction to the Office of Human Resources by developing the budget for the unit, including a separate recruitment budget, and monitoring expenditures; evaluate staffing requirements, hire personnel, conduct and/or review performance appraisals; review and approve travel requests and professional development activities of the unit; write procedures for the department; supervise recruitment and employment activities; oversight of employee benefits including workers' compensation, employee orientation and training activities; write proposal requests for consultants to conduct various studies; and advise and make recommendations on employee matters/employee relations, payroll services and all related functions. Acts as Complaint Officer for organization. Formulate and recommend Equal Opportunity and Affirmative Action and Equity (EO/AA) policies and objectives for the College to ensure conformance with legal requirements and government reporting regulations affecting student and employee programs.

**Texas A&M University-Kingsville**      August 2010 – December 2013      Kingsville, TX

**Adjunct Instructor – College of Business Administration**

- Course development and instruction delivery for classroom and online courses:
  - Human Resource Management and Labor Relations



**King Ranch, Inc.** December 2008 – November 2011 Kingsville, TX

**Human Resources Manager – South Texas Operations**

- Manage all functions related to human resources to include employee relations/ investigations/reports/resolution, recruiting/employment process, policy formation, data analysis, training, and processing employee retirements.
- Workers' compensation administration and claims management.
- Assist with creation and implementation of Safety programs.
- Assist and support Corporate HR with policy development and compliance, retirement plan administration, special projects, benefits, and wellness initiatives.

**City of Corpus Christi** August 2006 – December 2008 Corpus Christi, TX

**Benefits Manager**

- Manage all activities as related to 4 different self-funded health plans.
- Prepare and Monitor division budget of approximately \$30 million and prepare statistical reports/analysis.
- Direct activities of outside consultants and servicing agencies.
- Manage and negotiate benefit contracts (stop loss coverage, TPA fees, dental, life, disability, flex plan).
- Supervise division activities and establish policies and procedures.
- Public Information Act - Respond to open records requests.
- Select, train, develop, supervise, and evaluate staff..
- Prepare and Conduct formal presentations as related to division activities.
- Develop and maintain an effective health benefits claims management system.
- Resolve major issues related to health insurance settlements.
- Supervise activities as related to the Texas Municipal Retirement System.
- Assist with issues related to defined contribution plans.

**Consultant** March 2004 – May 2006 Coastal Bend Area

Contract consulting work while completing Master's Degree

- Policy formation, EO compliance training, recruiting, developing workers' compensation programs, and master service agreement evaluation and completion.

**FESCO, Ltd.** May 1984 – January 2004 Alice, TX

Oil & Gas Service – Petroleum Engineering

**Vice President - Business Affairs & Limited Partner** 2002 – 2004

- Directly accountable for the supervision, management, development and training of personnel and all functions related to human resources, benefits, plan audits and IRS filings, employee relations, employment practice/supervisory training, EO compliance, workers' compensation, risk management, payroll, and recognition programs. Trustee for Self-Funded health plan and retirement plan. Fiscal responsibility as related to executive position. Complete working knowledge of the company's financial and business structure. As a Vice President and Limited Partner, served on the Management Board.

**Human Resources, Benefits & Payroll Manager** 1990 – 2001

**Payroll and Benefits Supervisor (A/P & GL)** 1986 – 1989

**Payroll Supervisor (A/P & GL)** 1985 – 1986

**Accounting Assistant & Accounts Payable Supervisor** 1984 – 1985

A/P, A/R, Collections, GL

**Dixilyn-Field Drilling** January 1979 - May 1984 Alice, TX

**Accounting and Payroll Assistant**

## **Education/Certifications**

### **University of the Incarnate Word**

- Masters of Business Administration
- Bachelor of Business Administration in Management

### **Professional Certification**

- Senior Professional in Human Resources, SPHR, Since June 2011  
Previously held Professional in Human Resources, PHR, certification

## **Community Service, Leadership & Professional Associations**

- Corpus Christi Medical Center Board Trustee Member, appointed February 2015
- Women's Shelter of South Texas Board of Directors Member, appointed April 2015
- Currently servicing on the YWCA Human Resources Committee Member
- YWCA Corpus Christi, TX - Y Women in Careers 2014 Honoree
- Panel Member, Education & Insurance Summit, in 2013, Initiated by State Rep. Todd Hunter
- Served as a member of the CCISD Education Foundation 2013 Scholarship Review Committee
- Leadership Corpus Christi Alumni - Class 41, Corpus Christi Chamber of Commerce
- Served as a School Board Trustee for Calallen ISD, May 2005- Nov 2010
- Served as a member of the Calallen High School Ag Advisory Council. 2010-2012
- Served as a member of TAMU-Kingsville College of Business Advisory Committee for Marketing and Management. 2010-2013
- Involved in various charitable events throughout the community
- Corpus Christi Human Resource Management Association (CCHRMA) member since 1993
- Served on the CCHRMA board for four years and as president in 1997
- Society for Human Resource Management (SHRM) member since 1994
- Served on an Employer Advisory Board for the Texas Workers' Comp Insurance Fund

# City Of Corpus Christi

## Profile

Prefix Rixio First Name Enrique Middle Initial Medina Last Name Suffix

  
Email Address

## Which Boards would you like to apply for?


CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION

  
Street Address

  
City

  
Suite or Apt

  
State

  
Postal Code

## District 5

What district do you live in?

Please [CLICK HERE](#) for a map to verify your district assignment.

  
Primary Phone

  
Alternate Phone

**RIXIO MEDINA 7 ASSOCIATES  
LP**  
Employer

**GENERAL PARTNER**  
Job Title

WorkAddress - Street Address and Suite Number

WorkAddress - City

WorkAddress - State

WorkAddress - Zip Code

Work Phone

Work E-mail address

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## Home/Primary Address

Preferred Mailing Address

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## Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

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NO

## Education, Professional and/or Community Activity (Present)

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SEE ATTACHED RESUME MS, INDUSTRIAL SECURITY FROM UNIVERSITY OF CENTRAL MISSOURI BS, ENGINEERING TECHNOLOGY FIRE PROTECTION AND SAFETY FROM OKLAHOMA STATE UNIVERSITY MEMBER OF THE BOARD OF DIRECTORS AND PAST PRESIDENT, BOARD OF CERTIFIED SAFETY PROFESSIONAL (BCSP) NO PRESENT COMMUNITY ACTIVITY

## Registered Voter?

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Yes  No

## Current resident of the city?

---

Yes  No

4

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If yes, how many years?

[MEDINA.pdf](#)

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Upload a Resume

## Demographics

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Hispanic

Ethnicity

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Male

Gender

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**Have you held public office during the past 3 years?**

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**Are you over 25 years of age?**

---

Yes  No

**RIXIO E. MEDINA, CSP, CPP, CMIOSH**

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**Education**

M.S., Industrial Security, University of Central Missouri (1982)  
B.S., Engineering Technology Fire Protection and Safety, Oklahoma State University (1977)  
A.D., Fire Protection and Safety Technology, Oklahoma State University (1976)

**Summary of Experience**

Senior executive, manager and technical leader accomplished in aspects of occupational safety and health, fire protection, security, process safety and risk management at corporate and facility level. Over thirty-six years of experience in risk management in the oil and gas, refining and petrochemical industries. Key areas of expertise include:

- Safety and process safety regulatory interpretations and practical compliance.
- Auditing of safety and health performance and process safety management programs.
- Strategic planning for sustainable and continuous performance improvement in safety, security and process safety management.
- Development, communication and cost effective implementation of Health, Safety, Security and Environmental (HSSE) management systems.
- Develop and manage of safety, health, fire protection, process safety, security, emergency response and crisis management policies, procedures, directives and body of knowledge.
- Development, tracking and communication of key HSSE performance indicators.
- Organizing, budgeting, staffing, directing and control of HSSE and shared services functions in diverse and fast paced work environments.
- Mentoring and professional development and succession planning for HSSE staff.
- Build and maintain effective relationship with communities, governmental agencies, and professional, industry and trade organizations.

Certified Safety Professional (CSP), Certified Protection Professional – Board Certified in Security Management (CPP), and a Chartered Member of the Institution of Occupational Safety and Health (CMIOSH) of the UK. Elected to serve as Director of the Board of Certified Safety Professional (BCSP) for the 2009-2014 term of office and served as President in 2013. A Fellow of the American Society of Safety Engineers (ASSE) and served on the Board of Directors as the Vice President for Professional Affairs. Honored by Oklahoma State University as a Distinguished Alumni in 2009 and inducted in the Hall of Fame of the College of Engineering, Architecture and Technology in 2013.

Appointed by the President of the United States, with review and consent of the U.S. Senate, to serve as a Board Member on the U.S. Chemical Safety and Hazard Investigation Board in Washington, DC. He has also received four appointments from the U.S. Secretary of Labor

during Presidents' Clinton, Bush and Obama administrations, to serve as Occupational Safety Professional Representative on the National Advisory Committee on Occupational Safety and Health (NACOSH) in Washington, DC. Served on the Technical Advisory Committee of Texas A&M University's Mary K. O'Conner Process Safety Center, the American Petroleum Institute Fire and Safety Committee and in the American Fuel and Petrochemical Manufacturers (previously National Petrochemical and Refiners Association) Fire and Accident Prevention and Security Committees. Served on the Local Emergency Planning Committees and the Contractors' Safety Councils of Lake Charles, Louisiana and Corpus Christi, Texas, and as President and Board Member of the Refinery Terminal Fire Company (RTFC) in Corpus Christi.

### **Professional Experience**

#### **Rixio Medina & Associates, L.P (2009 - present) Corpus Christi, TX**

##### ***General Partner and Consultant.***

Provide fire, safety, process safety, regulatory compliance, governmental affairs and security consultation services for the petroleum, refining and petrochemical industries. Performed PSM Audits for refineries in the USA and provided safety and security consulting services for a grass-root refinery project completed in India and facilities in Australia, Europe, South America and in the United States. Responsibility includes facilitating and participation in process hazards analyses (PHA) and development and implementing safe work practices, and programs and procedures for pre-startup safety review, contractor safety management, process safety information, safe work practices, emergency planning and response, incident investigations, and management of change. Assisted companies with the interpretation, strategic planning and compliance with the OSHA general industry, construction and process safety regulations and recognized good practices. Conducted numerous process safety and safety and health compliance audits and continues improvement assessments in exploration and production, refining, chemical, gas and fuel distribution facilities, both at corporate and facility level.

#### **AcuTech Consulting (2013 - 2014) Houston, TX**

##### ***Vice President, Southern Business Unit.***

Provide specialized consulting in risk and safety analyses, process safety and security audits and training. Areas of responsibilities include performance of technical work, management of projects and business development.

#### **BP (2012 - 2013) Houston, TX**

##### ***Process Safety Auditor.***

Perform worldwide audits of business units and facilities to verify correct implementation of BPs Operation Management System, safety and process safety management. Review entity risk and provider constructive challenge to entity management of existing identified risks, looking for opportunities to identify risk not already considered or managed. Develop findings, actions and program assessments, to assist audited entities drive safe, reliable and complaint operations.



**CITGO Petroleum Corporation/PDVSA (1978-1990; 1992-2003; 2004-2009) Houston, TX**  
**Vice President, Health, Safety, Security, Environmental Protection and Shared Services.**

Officer of the corporation responsible for overseeing CITGO Integrated Management System (IMS), health services, safety, information and corporate security, environmental protection, information technology, real estate, facilities and corporate services departments. Vice Chair of the Central Procurement Committee and Member of the Corporate Human Resources Committee. Prior to this senior executive appointment, held the positions of Manager Corporate Health, Safety and Security, Manager Corporate Process Safety, Manager Health & Safety, Corpus Christi Refinery, and Manager Safety and Industrial Hygiene, Lake Charles Refinery.

With Lagoven-PDVSA served as the Environmental, Health and Safety Superintendent for the Eastern Division, the Amuay Refinery and National Marketing Department; Fire Chief and Fire Protection Group Leader, Western E&P Division; Security Group Leader, E&P Western Division; Fire Chief and Fire Protection Supervisor at the Amuay Refinery, and Corporate Fire Protection Advisor.

**US Chemical Safety and Hazard Investigation Board (2003-2004) Washington, DC**  
**Board Member.** Presidential Appointee with U.S. Senate review and consent. Responsible for major budgeting decisions, strategic planning and direction, general agency oversight, and approval of accident investigation reports and studies.

**Mobil Oil Company (1990-1991) Joliet, IL.**

**Safety Engineering Supervisor.** Responsible for safety engineering and fire protection technical support.

**Professional Affiliations**

- Certified Safety Professional No. 19798. Board of Certified Safety Professionals.
- Certified Protection Professional No. 9431. Professional Certification Board ASIS Int.
- Chartered Member, No. 130060. Institution of Occupational Safety and Health. UK
- Fellow No. 208654. American Society of Safety Engineers

**Professional Associations**

January 2009 – Present

**Board of Certified Safety Professional.** Member of the Board of Directors. Champaign, Illinois.

2012 Vice President

2013 President

2014 Past President

June 2008 – Present

**Oklahoma State University.** Member of the Advisory Board of the School of Fire Protection and Safety.

Stillwater, Oklahoma

- April 2002 – Present      **ASIS International** (formerly American Society of Industrial Security). Member. Arlington, Virginia
- January 2002 – 2010      **National Petrochemical and Refiners Association (AFPM)**  
2002-2004 Member of the Fire and Accident Prevention and Security Committees. Washington, DC.  
2010 - Affiliated Member Representative
- January 1997 – December 2002      **American Petroleum Institute.** Member of the Fire Protection and Safety Subcommittee. Washington, DC.
- June 1996 - November 2001      **Refinery Terminal Fire Company (RTFC) .**  
President (December 1999- March 20  
Vice President (June 1996 – November 1999; April 2001 – November 2001). Corpus Christi, Texas.
- 1977 - 2001      **Contractor Safety Council of the Coastal Bend.** Member of the Advisory Board. Corpus Christi, Texas.
- 1996 - 2001      **Local Emergency Planning Committee and Community Alert and Notification Sub-Committee.** Committee Member - Industry Representative City of Corpus Christi, Texas.
- 1995 - 1996      **Calcasieu Parish Local Emergency Planning Committee.** Committee Member – Industry Representative. Lake Charles, Louisiana.
- 1992 - 1996      **Southwest Louisiana Safety Council Safety Training Center.** Board Member. *Lake Charles, Louisiana.*
- 1992 - 1996      **Calcasieu Parish Community Awareness and Emergency Response (CAER) .** Industrial Member. Lake Charles, Louisiana. President (1995), Secretary (1994), Treasurer (1993).
- 1991 - Present      **American Society of Safety Engineers (ASSE)**  
Fellow No. 205684  
Society: Vice President Council of Professionals Affairs, Member, Professional Conduct Committee and Member of the Board of Directors (July – December 2003). Member, Management Symposium Task Force (08/05-03/05), Bylaws Committee (07/05 -06/08), Diversity Committee (07/06- 06/08), Standard Development Committee (07/06-

06/08), Global Committee (07/10 -06/11) Trustee, ASSE Foundation (07/07 – 06/11). Ambassador for Latin America (2013-2014).

Chapters: Imperial Calcasieu Chapter. Lake Charles, Louisiana. Secretary (1994). Treasurer (1995). Coastal Bend Chapter. Corpus Christi, Texas. Chair, Governmental Affairs (1999-2001). Member, Scholarship Committee (2000).

### **Other Activities**

2009 – Present

**Ergonomics Technologies Corporation.** Member of the Scientific Advisory Board and Consultant. Syosset, New York.

1999

**Del Mar College.** Adjunct Professor. Process Technology - Fire and Safety. Corpus Christi, Texas.

1999 - 2001

**Civil Service Commission and Civil Service Board.** Chair of the Commission and Vice Chair of the Board. Corpus Christi, Texas

### **Award and Recognitions**

2013

**Oklahoma State University.** College of Engineering, Architecture and Technology.  
- Hall of Fame.

2012

**American Society of Safety Engineers**  
- Fellow Honor  
- Distinguished Service Award ASSE Foundation  
- Significant Contributor Safety Professional and Latino Worker Special Interest Group.

2009

**Oklahoma State University.**  
- Distinguished Alumni.

**American Society of Safety Engineers**  
- Diversity in the Safety, Health and Environmental Profession Award  
- Recognition for Promoting the Safety Profession Among Latinos and Making a Positive Impact in the Latino Community. Safety Professional and the Latino Workforce Common Interest Group.

2008

Oklahoma State University, School of Fire Protection  
and Safety.  
- Hall of Heroes and Legends.

**Selected publications and presentations**

“Safety Leadership”. William’s Company Safety Representatives 2013 Conference. San Antonio, TX.

“Doing the Right Thing- PSM” Plant Success 2011 Conference. Clear Lake, TX

“Call for Action”. 2010 National Action Summit for Latino Worker Health and Safety. OSHA/NIOSH. Houston, TX

“Safety During Bad Economic Times”. 2009 Meeting National Hispanic Professional Organization. Houston, TX

“Integrating Health, Safety, Security, and Environmental Management Systems”. Carnival Corporation 2006 Senior Shoreside Management Seminar. Coral Gables, FL

“Chemical Safety: A Behavioral Safety Approach”. 2004 Behavioral Safety Now Conference. Reno, NV

“U.S. Chemical Safety Update”. 2004 ExxonMobil Downstream and Chemicals Americas’ SHE Managers Council Meeting. Houston, TX, and 2004 Texas Chemical Council Environmental, Safety & Health Seminar. Galveston, TX and California Statewide CAER Conference. San Diego, CA

“The US Chemical Safety Board: An Emerging Federal Agency”. 2004 Human Performance, Root Cause and Trending Industry Workshop. Savannah, GA

“Chemical Facilities Safety and Security: Training and Preparedness Issues”. National Institute of Environmental Health Sciences – 2004 Worker Education and Training Program Awardees’ Meeting and Technical Workshop. Washington, DC.

“A Learning Safety Culture for Chemical Safety”. 2004 New Mexico Chapter American Society of Safety Engineers Professional Development Conference. Albuquerque, NM

“Reactive Chemicals Hazards”. 2004 National Petrochemicals and Refiners Association (NPRA). National Safety Conference. Austin, TX

“Security Hazards and Countermeasures for Process Safety Management”. 2002 Terrorism: What Every Employer Should Know Conference. Texas Engineering Extension Services. Arlington, TX

“Safety in the Design”. Keynote Speaker representing the American Society of Safety Engineers at the 2002 Mexican Association of Mechanical and Electrical Engineers’ National Safety Conference. Guadalajara, Mexico

“Occupational Health & Safety as a Business Decision”. Invited in 2000 by the U.S. Department of Labor – Office of Foreign Affairs and OSHA to speak to Governmental Officials, Business Leaders and Trade Unions in Belize, Guatemala, Nicaragua and Honduras.

“The Globalization of Occupational Health and Safety. “Investment and Administration of Health and Safety in the Workplace”. “Preventive Health Services in the Workplace”. Invited by The US DOL – Office of Foreign Affairs and OSHA to 2000 NAFTA’s Fourth North American Health and Safety Conference. Mexico City, Mexico.

“Emergency Response and Planning: The Last Defense”. 2000 PDVSA’s Process Safety Management Conference. Maracaibo, Venezuela.

“Hydrofluoric Acid Alkylation Unit Incident”. National Petrochemical and Refiners Association. 1998 National Safety Conference. San Antonio, TX.

“The Implementation and Maintenance of a Behavioral Safety Process in Petroleum Refinery”. Co-author with Wanda V. Myers, Terry McSween, Kristen Rost and Alicia M. Alvero. Journal of Organizational Behavior Management, Volume 30 Issue 4, 2010.

“Behavioral Safety in a Refinery: Large-scale change and long-term results”. Co-author with Terry McSween, Kristen Rost and Alicia M. Alvero. Professional Safety Journal. ASSE August 2009.

“Does Your Plant Whistle Meet OSHA Regulations?”. Occupational Hazards. 1995. Cleveland, OH.

“Process Safety Management of Highly Hazardous Chemicals”. Noticiero de Seguridad. Consejo Interamericano de Seguridad 1992. Totowa, NJ.

“Firefighting Foams”. Noticiero Técnico Sobre Incendios 1985. Oficina Latinoamericana de Protección Contra Incendios. Bogotá, Colombia.

June, 2014

# City Of Corpus Christi

## Profile

Prefix William First Name Bryan Middle Initial Menard Last Name Jr. Suffix

  
Email Address


## Which Boards would you like to apply for?

AIRPORT BOARD, ANIMAL CARE ADVISORY COMMITTEE, BOARD OF ADJUSTMENT, CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION, ETHICS COMMISSION, HUMAN RELATIONS COMMISSION, LIBRARY BOARD, MAYOR'S FITNESS COUNCIL, OIL AND GAS ADVISORY COMMITTEE, PARKS AND RECREATION ADVISORY COMMITTEE, TRANSPORTATION ADVISORY COMMISSION

  
Street Address

  
City

  
Suite or Apt

  
State

  
Postal Code

## District 2

What district do you live in?

Please [CLICK HERE](#) for a map to verify your district assignment.

  
Primary Phone

  
Alternate Phone

MENARD ELECTRONICS, INC.  
Employer

PURCHASING MANAGER  
Job Title

WorkAddress - Street Address and Suite Number

WorkAddress - City

WorkAddress - State

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WorkAddress - Zip Code

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Work Phone

---

Work E-mail address

---

## Home/Primary Address

Preferred Mailing Address

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## Interests & Experiences

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

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NO

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## Education, Professional and/or Community Activity (Present)

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BRAZOSWOOD HIGH SCHOOL, CLUTE, TX 1999; TEXAS A&M UNIVERSITY-CORPUS CHRISTI, B.A. IN POLITICAL SCIENCE -GRADUATING AUGUST, 2014.

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## Registered Voter?

Yes  No

---

## Current resident of the city?

Yes  No

---

6

If yes, how many years?

---

Please upload any additional supporting documents

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## Demographics

Completion of this information is VOLUNTARY. The City will use this information for statistical purposes only, such as tracking the diversity of board and commission appointees. By providing this information, you will help us ensure that appointments represent a broad cross-section of the community.

Caucasian/Non-Hispanic

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Ethnicity

Male

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Gender

---

## Verification

### City Code Requirement

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As a board, commission, or committee member, you will be asked to adhere to: City Code of Ordinances, Section 2-65, states that all members of city boards and commissions, including ad hoc committees, appointed by the city, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served. City Code of Ordinances, Section 2-61, provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

---

I Agree

### Consent for Release of Information

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I understand that if any member of the public makes a request for information included in this application for appointment must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.

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I Agree



## Oath

---

I swear that all of the statements included in my application are true and correct.

---

I Agree

---

### Board-specific questions (if applicable)

Question applies to ANIMAL CARE ADVISORY COMMITTEE.

**Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \***

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- Local Animal Welfare Organization
- Veterinarian
- Animal Shelter Operator

Question applies to CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION.

**Have you resided in the City for at least 3 years?**

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Yes  No

Question applies to CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION.

**Have you held public office during the past 3 years?**

---

Yes  No

Question applies to CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION.

**Are you over 25 years of age?**

---

Yes  No

Question applies to HUMAN RELATIONS COMMISSION.

**Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \***

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- Selling of Dwellings
- Renting of Dwellings
- Legal Aid Society Staff Member
- Youth Representative (not more than 20 years of age at time of appointment)

Question applies to LIBRARY BOARD.

**Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \***

---

Friends of Corpus Christi Libraries Nominee

La Retama Club Nominee

Question applies to MAYOR'S FITNESS COUNCIL.

**Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \***

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- Health Care / Medical Professionals
- Worksite Wellness
- Disability Networks
- Senior Initiatives
- Youth Initiatives
- Community Outreach

Question applies to OIL AND GAS ADVISORY COMMITTEE .

**Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \***

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- Not Connected with Oil and Gas Well Industry

Question applies to TRANSPORTATION ADVISORY COMMISSION .

**Per city ordinance, at least one member of this commission shall represent the bicycling community. Do you qualify for this category?**

---

Yes  No

## Bryan Menard Jr.



### Experience

Menard Electronics, Inc.      Houston, TX/Baton Rouge, LA/Corpus Christi, TX

#### **Special Projects Manager**

August 2012 - Present

- Managed operations of multi-branch electrical and electronics distribution business
- Analyze distribution operations and formulate strategies for improvements in productivity and reduce costs
- Coordinate with management on recommended changes, collaborate via presentations, meetings, and regular on-site visits
- Manage relationships with third-party vendors and suppliers
- Decommissioned on-site servers; Implemented and continue to manage Office-in-the-Cloud functionality
- Streamlined operations, moving toward paperless system slowly and methodically in order not to disrupt ongoing operations and continuity with existing staff members
- Oversaw relocation of front-office functions from Louisiana to Texas
- Managed and oversaw renovation of Louisiana facility from corporate headquarters to branch location
- Rewrote and continue to manage operations and procedures manuals for accounting, sales, and warehouse operations
- Built team of four accounting staff to manage new operation in Texas
- Administer Prophet 21 Distribution System & Wireless Warehouse
- Regular travel between Corpus Christi, Houston, and Baton Rouge
- Extensive use of Webex/Teleconferencing for coordination between management of multiple branches, reducing travel & related expenses

#### **Purchasing/IT Manager**

November 2004-August 2012

- Managed purchasing department of a multi-branch distribution firm
- Expedited orders, updated required dates
- Oversaw IT-related issues, including two major server installations/upgrades as well as day-to-day operations
- Manage inventory valued at more than \$ 500,000
- Converted warehouses to bar-code binning
- Oversaw conversion from dot matrix to laser printing
- Manage relationships with numerous major vendors
- Correspond daily with manufacturers and suppliers
- Implemented/Maintained Site-to-Site Secure VPN
- Administered Prophet 21 Distribution System



## City Of Corpus Christi

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### Profile

\_\_\_\_\_  
Prefix      Abel      \_\_\_\_\_  
First Name  
  
\_\_\_\_\_  
Middle Initial      A.      \_\_\_\_\_  
Initial  
  
\_\_\_\_\_  
Last Name      Sanchez      \_\_\_\_\_  
Suffix

\_\_\_\_\_  
Email Address

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### Which Boards would you like to apply for?

CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION, RETIRED AND SENIOR VOLUNTEER PROGRAM ADVISORY COMMITTEE

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Suite or Apt

\_\_\_\_\_  
State

\_\_\_\_\_  
Postal Code

---

### District 4

What district do you live in?

Please [CLICK HERE](#) for a map to verify your district assignment.

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Employer

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
WorkAddress - Street Address and Suite Number

\_\_\_\_\_  
WorkAddress - City

TX  
\_\_\_\_\_  
WorkAddress - State

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WorkAddress - Zip Code

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Work Phone

---

Work E-mail address

---

Preferred Mailing Address

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## Interests & Experiences

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

---

## Education, Professional and/or Community Activity (Present)

---

### Registered Voter?

---

Yes  No

### Current resident of the city?

---

Yes  No

---

If yes, how many years?

---

Upload a Resume

---

Please upload any additional supporting documents

---

## Demographics

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Hispanic

Ethnicity

---

Male

Gender

---

---

## Verification

### City Code Requirement

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---

I Agree

### Oath

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I swear that all of the statements included in my application are true and correct.

---

I Agree

---

### Board-specific questions (if applicable)

Question applies to CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION.

**Have you resided in the City for at least 3 years?**

---

Yes  No

Question applies to CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION.

**Have you held public office during the past 3 years?**

---

Yes  No

Question applies to CIVIL SERVICE BOARD, CIVIL SERVICE COMMISSION.

**Are you over 25 years of age?**

---

Yes  No

Question applies to RETIRED AND SENIOR VOLUNTEER PROGRAM ADVISORY COMMITTEE.

**Per city ordinance, the committee must include members representing certain categories. Do you qualify for any of the following categories? \***

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- RSVP Volunteer (Active Volunteer/one hour per month at a registered RSVP Volunteer Station)
- RSVP Volunteer Workstation Representative (Executive, Director or similar leadership position at a non-profit agency that operates a RSVP Volunteer Station)