



## AGENDA MEMORANDUM

Action Item for the City Council Meeting November 1, 2022

**DATE:** October 25, 2022

**TO:** Peter Zaroni, City Manager

**FROM:** Constance P. Sanchez, Chief Financial Officer  
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Appointing Replacement of At Large Member to the  
Corpus Christi City Council Ad Hoc City Auditor Nominating Committee

### **CAPTION:**

Resolution appointing a replacement at-large member to the ad hoc nominating committee to review and recommend candidates for the position of City Auditor.

### **SUMMARY:**

Article II, Section 29(a) of the City Charter states that the City Council shall appoint a City Auditor. The City of Corpus Christi, however, has been without a permanent City Auditor since 2018. Per the City Code of Ordinances, Chapter 12½, Section 8, the City Council shall appoint an Ad Hoc Nominating Committee to recommend to the City Council candidates for City Auditor. On June 14, 2022, the City Council appointed an Ad Hoc City Auditor Nominating Committee. Since that time, the at large member had to resign for personal reasons, and so this agenda item will appoint a replacement.

### **BACKGROUND AND FINDINGS:**

Part II, Chapter 12½, Section 12½-8 of the City's Code of Ordinances outlines the selection process for the City Auditor. Subsection (b) states that the City Council shall appoint an Ad Hoc Nominating Committee to recommend to the City Council candidates for City Auditor. The Committee shall consist of five (5) members, including a chair and vice-chair selected by a majority vote of members meeting the following qualifications:

- 1) Three (3) members shall be members of the City Council nominated by the Council Audit Committee
- 2) One (1) member shall be an at large City of Corpus Christi resident
- 3) One (1) member shall be the City Manager or his designee

The City Council Audit Committee approved on June 14, 2022, the following Audit Committee members for the Ad Hoc Nominating Committee: Chairman Gil Hernandez, Committee Member Billy Lerma, Committee Member Mike Pusley, At Large Member, Ed Bennett, CPA CFE, and City Manager Peter Zaroni. Since that time, At Large Member, Ed Bennett, CPA, CFE resigned due to personal reasons. Approval of this agenda item will appoint a replacement for the at large vacancy. Susie Infante Sullivan, CPA, is being recommended to fill the vacancy. Ms. Sullivan is a local certified public accountant (CPA) who previously worked in the Audit Department at Bay, Ltd.

This resolution also authorizes a waiver from City Council's policy regarding making appointments before an election. City Council Policy provision 10.2.1(K) states that no appointments will be made in the 30-day period prior to an election and until the taking of office. This applies to ad hoc committees as well as boards and commissions. Because of this provision, a separate paragraph was added to the resolution waiving the provision of this policy for the appointment since the hiring of positions is time sensitive especially in today's environment. If the waiver was not included in the resolution, then the City Council Ad Hoc Nominating Committee would have to wait potentially two months until January 2023 before recommending candidates for the position of City Auditor. Currently, two candidates are under review.

**ALTERNATIVES:**

The City Council could select another at large member to fill the vacancy.

**FISCAL IMPACT:**

There is no fiscal impact for this item.

**FUNDING DETAIL:**

Fund:	N/A
Organization/Activity:	N/A
Mission Element:	N/A
Project # (CIP Only):	
Account:	N/A

**RECOMMENDATION:**

Staff recommends approval of the resolution to appoint Susie Infante Sullivan, CPA as the replacement of the At Large Member of the Ad Hoc City Auditor Nominating Committee.

**LIST OF SUPPORTING DOCUMENTS:**

Resolution