

AIRPORT BOARD

One (1) vacancy with term ending 4-4-2025.

Duties

The Airport Board advises the City Council concerning matters relating to the aviation interests of the City of Corpus Christi and the operation of the Corpus Christi International Airport facilities for the promotion of those interests.

Composition

Ten (10) members appointed by the City Council for three-year staggered terms.

Creation / Authority

Section 2-175, Code of Ordinances; Ord. Nos. 17012, 4-28-82; 17748, 7-27-83; 19829, 7-07-87; 20327, 5-24-88; 021661, 5-25-93; 023755, 8-31-99; 032475, 6-22-21.

Meet

Last Wednesday of every month, 3:30 p.m.,
International Airport Board Rm.

Member size

10

Term length / limit

3 years / 6 years

Staff Liaison

Adelle Ives

Name	District	Term	Appt. date	End date	Appointing Authority	Position	Status	Category
Dr. Rick Barrera	District 5	1	4/12/2022	4/4/2025	City Council		Resign	
Paul A. Cameron Jr	District 4	2	1/17/2017	4/4/2024	City Council		Active	
Dr. Hans O Schumann	District 1	1	4/13/2021	4/4/2024	City Council		Active	
John P. LaRue	District 2	1	4/13/2021	4/4/2024	City Council	Vice-Chair	Active	
Kusumakar Sooda	District 5	2	4/9/2019	4/4/2025	City Council		Active	
Rosie G. Collin	District 5	1	4/13/2022	4/4/2025	City Council		Active	
Ricardo L Talavera Jr.	District 5	Partial	6/13/2023	4/4/2026	City Council		Active	
Dr. Rey M. Saenz	District 1	1	4/11/2023	4/4/2026	City Council		Active	
Randall M. Hicks	District 4	2	6/16/2020	4/4/2026	City Council	Chair	Active	
Jeremy V. Taylor	District 4	1	4/11/2023	4/4/2026	City Council		Active	
Jon Reily	District 5	1	4/11/2023	4/4/2024	City Council	Ex-Officio, Non-voting	Active	
Brett Oetting	District 2	N/A	N/A	N/A	CVB	Ex-Officio, Non-voting	Active	VCC CEO
Mike Culbertson		N/A	N/A	N/A	CCREDC	Ex-Officio, Non-voting	Active	CCREDC CEO

AIRPORT BOARD

Applicants

Name	District	Status
Kimberly D. Barrientos	District 5	Applied
Janie Gifford	District 4	Applied
Elizabeth Gillenwater	District 4	Applied
Shawn Karaca	District 5	Applied
Omar X. Lozano	District 1	Applied
Travis Patterson	District 2	Applied
Matthew V. Philomeno	District 4	Applied
Robert Reyna*	District 2	Applied
Robert A. Williams	District 5	Applied

*Serves on the Board of Adjustment. Will resign if appointed.

Application for a City Board, Commission, Committee or Corporation

Profile

Mrs Kimberly D Barrientos
Prefix First Name Middle Initial Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Corpus Christi TX 78414
City State Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

What district do you live in? *

District 5

Current resident of the City of Corpus Christi?

Yes No

If yes, how many years?

7

Boys & Girls Clubs of the Coastal Bend President/CEO
Employer Job Title

Work Address - Street Address and Suite Number

3902 Greenwood Dr

Work Address - City

Corpus Christi

Work Address - State

TX

Work Address - Zip Code

78416

Work Phone

361-853-2505

Work E-mail address

kbarrientos@bgccb.org

Preferred Mailing Address

Work Address

Which Boards would you like to apply for?

AIRPORT BOARD: Submitted

Interests & Experiences

Are you a Nueces County registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

I have a Masters of Business Degree from South Dakota. I have spent the last 20+ years working in Not-for-Profit organizations dealing with children. I obtained a Masters of Business in 2010 and have an undergrad degree in accounting. Recently, I graduated from Leadership Corpus Christi CLass 51 and I am a member of a Youth Advocacy Committee. I stay very involved with children's issues through collaborations with other organizations.

Why are you interested in serving on a City board, commission or committee?

So I can give back to the community in a broader fashion.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Kimberly D. Barrientos

[REDACTED] Corpus Christi, TX 78414 | [REDACTED]

Executive Summary

Performance-driven senior executive practiced in creating and implementing strategies while revitalizing and motivating staff to meet goals and challenges. Excel in brand positioning, revenue growth and diversification, strong financial and budget management and driving operational excellence. Promote a strong focus on internal and external customer service and satisfaction. Strong background in cross-departmental project management, information technologies utilization, and resource development.

Executive Leadership Competencies

- Business Forecasting, Strategic Planning and Growth
- Organizational Restructuring and Performance Enhancement, Staff Management and Training
- P&L Management /Improvement
- Budgeting/Cost Controls
- Articulate communicator, capable of building lasting relationships with Board of Directors and Senior Management
- Visionary, with track record for finding innovative ways to grow revenue and increase margins/ROI
- Expertise in the analysis and deployment of special projects

Track Record of Success

- Led cross-functional teams that collaborated, as a focused unit, to achieve aggressive organizational goals and drive the evolution of concepts into achievable organizational strategies
- Through strategy and fiscal management, the Boys & Girls Clubs of the Coastal Bend has been operating in the black for the last four after losing revenue for many years. Since 2017, each year revenues increased double digits from the prior year. Year-to-date in 2021, revenues have increased by 185%
- Created three new Special Event Fundraisers to provide unrestricted operating funding for the Boys & Girls Clubs of the Coastal Bend. Each year since 2017, revenues have increased from these events. In 2020, all three events were canceled due to COVID-19; however, BGCCB was able to respond quickly and created a virtual race that generated \$50,000 for the organization. In 2021, revenues from Resource Development was over \$1.5 MM raised through foundations and grants not counting the special events
- Launched a Branding and Marketing Campaign to bring visibility to the Boys & Girls Clubs of the Coastal Bend which increased membership approximately 50% in 2017, with smaller increase in subsequent years through 2021
- Expanded Boys & Girls Club programming to three new sites
- Created Community Partnerships and collaborated with local businesses, other Non-Profit Organizations and School Districts for the benefit of the youth we serve

Professional Experience

CHIEF EXECUTIVE OFFICER | BOYS & GIRLS CLUBS OF THE COASTAL BEND | NOVEMBER 2016 TO PRESENT

Direct overall operations and P & L management for the organization and strategic direction with full responsibility for the bottom-line factors, including financial operations, fundraising, program and program expansion. Oversee multi-site operations.

- Guide, support and serve the Board of Directors in establishing goals and developing policies, procedures, budgets and programs that fulfill the mission of The Boys & Girls Clubs of the Coastal Bend.
- Provide professional leadership to the Board of Directors to assure development of an effective and motivated board, including identification, recruitment, training and involvement of members in meeting the goals of the organization.
- Develop and implement plans to generate revenue through a variety of fundraising techniques.
- Implement administrative and operational systems to support effective operations
- Provides dynamic leadership to Club staff through the establishment of goals, objectives, and procedures by developing administrative and operational standards by which goals will be met
- Develop a strong team that is engaged and works well together
- Develop, implement, and monitor the Club's annual budget
- Build relationships, develop strategic alliances and collaboration with community leaders, local officials, and the local school systems.
- Develops long-range forecasts and maintains long-range financial plans

EXECUTIVE DIRECTOR OF ADMINISTRATIVE SERVICES | FIRST BAPTIST CHURCH | MAY 2015 TO NOVEMBER 2016

Direct overall operations and P & L management for the organization and strategic direction with full responsibility for the bottom-line factors, including financial operations, fundraising, program and program expansion for First Baptist Church, FBC Preschool and Childcare Center.

Functional areas of management involved strategic planning, payroll and human resources management, creating and monitoring organization's budgets, accounting, financial reporting and physical plant assets; manage information technology; develop business and operating goals for the organization; create and implement business models and marketing and communications for FBC Preschool and Children's Center; write and implement grants.

- Implements and improves the operational systems, processes and policies in support of the organization's mission; specifically, directs management, information flow and reporting, business process and organizational planning
- Manages and increases the effectiveness and efficiency of support services (HR, IT and Finance), through improvements to each function as well as coordination and communication between support and business functions
- Ensures proper asset management and adherence to entity budgets and disbursement restrictions as provided by donors and established policies
- Develops long-range forecasts and maintains long-range financial plans

- Manages the organization's staff, including the Director of the Children's Center, Director of Preschool Program, custodial staff, office staff, and other team members as assigned

CHIEF OPERATING OFFICER | GIRL SCOUTS-- DAKOTA HORIZONS | OCTOBER 2013 TO APRIL 2015

Direct overall operations and P & L management for the organization which includes Headquarters, four districts, and 14 camps, throughout North Dakota and South Dakota encompassing 164,000 square miles. Established membership, volunteer and program performance indicators, operating goals, membership and volunteer recruitment and retention strategies and initiatives, and created productivity improvement processes.

Functional areas of management involved strategic planning, human resources, business development, marketing and finance. Instrumental in the development and implementation of an entire organizational restructuring to tighten focus, streamline operations, and foster an atmosphere of empowerment and accountability.

- Provided effective coaching, supervision and mentoring to eight directors (four District Directors, Volunteer, Membership and Program Directors, and Communications Director)
- Implemented standards and expectations, coupled with policies and procedures, ensuring that staff are held accountable for achieving goals and strategies of the organizations
- Implemented incentive program for staff achievement of organizations goals and strategies
- Created staff training manuals to increase efficiency and effectiveness of membership and volunteer recruitment and retention

CHIEF FINANCIAL OFFICER | GIRL SCOUTS-- DAKOTA HORIZONS | JUNE 2007-OCTOBER 2013

Directed the utilization and conservation of the organization's assets and resources ensuring that utilization reflects and facilitates achievement of the strategies and goals established by the Board of Directors and CEO. Contributed to the overall policy development of the council.

Functional areas of management involved all aspects of financial and budget management and reporting for the \$7.2 million organization, human resources & payroll, cash and investment management, risk management, retail inventory management and controls, facilities management, product sales and strategic planning.

- Provided effective coaching, supervision and mentoring to six directors (Finance, Facilities, Retail Operations, Information Technology, Human Resources and Product Sales)
- Coordinated annual external audit of council, implemented audit recommendations and monitored compliance in order to maintain proper internal controls. External audit reports over the past eight years contained no material observations
- Increased retail sales growth by 45% over a three-year period
- Increased Product Sales by 15% from 2011 to 2013

CHIEF OPERATING OFFICER | YWCA | OCTOBER 2004 – JUNE 2007

Directed overall operations and fiscal management of the non-profit organization with 200+ employees, 2500 volunteers, and 20,000 members. Managed annual budget of \$3.1 million and led director team of eight to exceed organizational goals. Accountable for strategic planning and management, finance management, human resources, fundraising, facilities, and policy making.

Functional areas of management involved strategic planning, financial and budget management and reporting, human resources & payroll, cash and investment management, business development, and marketing.

- Completed special projects for the CEO and Board of Directors empowering the organization to make informed business and financial decisions
- Developed and evaluated Youth, Aquatics, Childcare, and Membership Programs to ensure successful outcomes programmatically and financially

- Composed United Way and Grant Applications
- Solicited contributions from foundations, corporations and individuals to support both restricted and unrestricted needs of the organization
- Analyzed and prepared reports for Board of Directors, CEO and Directors on organization's cash flow, investments, fixed assets, and financial statements to maximize profitability

Education

Masters of Business Administration | 2010 | University of Sioux Falls- Sioux Falls, SD (GPA-3.6)

Bachelors of Science Managerial Accounting | 2002 | National American University-Sioux Falls, SD (Graduated Class Salutatorian with GPA-3.9)

Application for a City Board, Commission, Committee or Corporation

Profile

Janie _____ Gifford _____
First Name Last Name

Email Address

Street Address

Suite or Apt

Corpus Christi _____
City

TX _____
State

78418 _____
Postal Code

Primary Phone

Alternate Phone

What district do you live in? *

District 4

Current resident of the City of Corpus Christi?

Yes No

If yes, how many years?

17

Coastal Bend Employment _____ Recruiter _____
Employer Job Title

Work Address - Street Address and Suite Number

14493 SPID Suite A

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78418

Work Phone

3615855068

Work E-mail address

coastalbendemployment@outlook.com

Preferred Mailing Address

Work Address

Which Boards would you like to apply for?

AIRPORT BOARD: Submitted

Interests & Experiences

Are you a Nueces County registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No.

Education, Professional and/or Community Activity (Present)

Paralegal Studies - Del Mar BAAS in Criminal Justice - TAMUCC 2021 MBA TAMUCC - currently pursuing

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

I am most interested in padre island business and waterfront/beach committees.

Why are you interested in serving on a City board, commission or committee?

I love my home, I want to see good things happen for it and I want to be a part of its development.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

n/a

Demographics

Gender

Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

n/a

Board-specific questions (if applicable)

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

(For Port of CC) Are you a resident of the Port Authority district and an elector* of Nueces County?

Yes No

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

(For Port of CC) Have you been a resident of Nueces County for at least 6 months?

Yes No

Question applies to WATERSHORE AND BEACH ADVISORY COMMITTEE

The Watershore & Beach Advisory Committee must include members representing certain categories. Do you qualify for any of the following categories? *

None of the above

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

Are you a resident and will have resided in the County Appraisal District for at least 2 years before assuming office on January 1st? (Mandatory: Must meet both criteria)

Yes No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

Do you currently serve on any District Taxing Unit's governing board? (Yes or no remain eligible)

Yes No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

Are you an employee of any of the District's Taxing Units? (Mandatory: If just employee, then ineligible. If employee and also on governing board or elected official of a taxing unit, then remains eligible).

Yes No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

Are you related within 2nd degree by consanguinity or affinity (per Chapter 573 Government Code) to an appraiser of Property for Compensation for use in proceedings at the District or represent any property owner(s) in such proceedings? (Yes to either = disqualified)

Yes No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

Do you own any property on which taxes are delinquent more than 60 days after the date you know or should have known? Exceptions are: (1) Delinquent taxes + penalties / interest being paid in installment agreement (2) Suit to collect is deferred or abated under 33.06 or 33.065

Yes No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

Have you served on the District's board for all or part of 5 terms? Exception are: (1) Was Tax Assessor – Collector at the time

Yes No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

Were you engaged in the business of appraising property for compensation for use in any District proceedings at any time in the preceding 3 years?

Yes No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

Were you engaged in the business of representing property owners for compensation in proceedings at the District at any time during the preceding 3 years?

Yes No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

Were you an employee of the District at any time in the last 3 years?

Yes No

Are you a business in which you have a substantial interest a party to a contract with either (1) the Appraisal District or (2) a taxing unit that participates in the District if the contract relates to the performance of an activity governed by the Texas Property Tax Code?

Yes No

Verification

City Code Requirement - Residency

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I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Janie Gifford

Corpus Christi, TX 78418

EDUCATION

GULF COAST FLIGHT TRAINING, LLC.

- March 2023 Admission
- March 2025 Expected Graduation Date

TEXAS A&M UNIVERSITY Corpus Christi TX / **MBA Candidate**

- Fall 2022 Admission
- Fall 2024 Expected Graduation Date

TEXAS A&M UNIVERSITY Corpus Christi TX / **BAAS in Criminal Justice**

- Mechanical Engineering 2 years
- Criminal Justice Program COMPLETED Fall 2021

DEL MAR Corpus Christi TX

- Accounting 2 years
- Paralegal Studies program 2 years COMPLETED

INCARNATE WORD ACADEMY Corpus Christi TX

- Middle & High school attendance

RELEVANT EXPERIENCE

Recruiter

COASTAL BEND EMPLOYMENT, LLC November 2022 - Present

- File all formation paperwork and tax information
- Create all contracts and rate sheets
- Create website, LinkedIn page, Facebook page, Instagram page
- Create advertisement letters, stamps, flyers
- Manage media and advertisements
- Create resume building website portal
- Prospect companies and candidates
- Gain membership to organizations, maintain professionalism, attend all mixers, luncheons, volunteer events
- Create volunteer and drive opportunities to support the community
- Create resumes for individuals
- Create operational excel sheets to manage expenses, contacts, and all company activity
- Conduct interviews, drug testing, background checks
- Maintain confidentiality and professionalism towards companies and individuals
- Partnering with Del Mar to create social services and charity items for students
- Giving talks about career options to students – STVT/Del Mar

- Attending job fairs

Recruiter (TEMP Position until Fall 2022 MBA Begins)

UNIQUE EMPLOYMENT SERVICES December 2021 – September 2022

- Interview, background check, and drug test candidates
- Advise on skills and how to obtain them
- Create resumes
- Interface with companies and determine their needs
- Write contracts, research financial background of company, determine worker comp code
- Marketing and recruiting
- Collect time sheets and help with collections
- Help resolve issues between clients and employees
- Write job descriptions, help determine hourly pay rates
- Join organizations to represent company and obtain contracts

Temp Paralegal and Accounting Assistant

BANDAS LAW FIRM, P.C. November 2021

- Combine 3 attorney's caseloads into one litigation filing system.
- File all outstanding paperwork into new litigation filing system.
- Create 2020 and 2021 filing system for accounting department, divided into clients and vendors.
- File into accounting system and bring current.
- Accounting department, verify accounts paid with specific checks.
- Accounting, extract all employee transactions and move to separate filing system.

Temp Paralegal (Hiring Partner Retired)

LAW OFFICES OF BARKER & FANCHER November 2018 – December 2018

- E-Filing Documents
- Drafting Pleadings and other documents for review
- Updating and closing cases
- Keeping deadlines and reminding other staff
- Court running/document delivery
- Secretary duties
- Records maintenance

Temp Receptionist/Court Runner (Firm Closed, Partner Retired)

LAW OFFICES OF GONZALEZ & LOPEZ April 2018 – August 2018

- Greeting, scheduling, calling clients
- Interacting with District Clerk's office
- E-Filing documents
- Interacting with, requesting information from Corpus Christi Police Department
- Running files/documents to Court and to other firms
- Handling and entering all forms of client payment
- Clio software familiarity
- Opening, updating, and closing client files
- Handling all outgoing mail, including large flats, certified mail, and mailing outside the USA
- Drafting/assisting with pleadings and other forms
- Maintaining office supplies and printers
- Assisting tenants and accepting rent checks/payments

- Maintaining office; clean desks, kitchen surfaces, water plants, keep fridge stocked
- Interacting with the OAG, filing requests, etc.
- Run errands: pick up supplies, food, mail, personal errands to the employers
- Archiving files and uploading current cases to online data base

Paralegal

LAW OFFICES OF TOM GIFFORD April 2016 – April 2018

- Typing up dictation in proper form
- Greeting clients and taking calls
- Managing social networking
- Assisting with billing
- Technical support
- Personal errands
- Mailing correspondence
- Completing forms for wills and trusts
- Pulling forms to create new documents, such as divorces
- Interacting with courthouse
- Interacting with jails and police officers
- Reviewing evidence
- Putting case information and forms together
- Attending Texas Bar Association Meetings

Dispatcher/Project Manager Assistant/Collector/Payroll

AC DISTRIBUTION March 3rd, 2014 – April 1st, 2016

- Dispatching technicians
- Opening, closing, and billing a project
- Issuing and receiving material on a purchase order
- Payroll entering and processing for 100+ employees
- Hourly, salary, and piece pay familiarity
- Utilizing GPS to verify worked hours
- Scanning and filing relevant project documents
- Creating work orders for service and warranty calls
- Telephone and customer relations experience
- Submitting permits to the city and calling for/tracking inspections
- HR assistant
- Uniform inventory recording
- Finding vendors
- Handling returned mail
- Menial office duties
- Quick at learning other duties
- Auditing and recording invoices to prevent side work
- Collecting on past due invoices
- Run credit cards, handle cash and checks
- Man the front desk to handle customers and provide counter sale service
- Billing customers
- Stocking uniforms, returned or destroyed uniform receiving, and maintaining a vendor list

Temp Admin Assistant

AEP TEXAS December 2013 - January 2014

- Archiving/filing papers, recreating filing system.

- Creating, issuing, and completing POs, Returns, Transmissions, Material Requests, and Issues.
- Warehouse inventory, counting stock and re-ordering
- Phantom facility familiarity, Asset Suite familiarity, and Partial.

OTHER EXPERIENCE

Temp Hostess (Grand Re-opening/Closed)

LEXINGTON BAR AND GRILL March 1st, 2016 – April 1st, 2016

- Greeting and seating customers/handling upset customers
- Handling cash
- Cleaning the restaurant including tables, windows, and bathrooms
- Waitstaff duties
- Handling alcohol
- Overseeing waitresses and deciding which customers they will be working with

Restock/Floor Assistance (Summer Hire)

OCEAN TREASURES May 2016 – October 2016

- Restock merchandise to the floor
- Greet and assist customers
- Monitor for theft
- Help with golf course opening/closing
- Empty trash, dry mop floors, clean bathrooms, ensure all doors are locked

Hostess/Busboy/Kitchen Prep/Prep cook/Pizza Line/Delivery/Dish

ISLAND ITALIAN October 2016 – 2017 (Hurricane Harvey destroyed roof) /January 2019 – August 2020

- Seat customers, take care of any customer needs
- Manage servers, assist if necessary
- Bus and wipe all tables
- Run food and alcohol
- Handle cash and answer phones
- Clean entire seating area at closing
- Coordinate events – set up the floor and prep all foods
- Kitchen prep - all items
- Pizza line – all orders and restock
- Delivery
- Disher
- Receive trucks/place restock orders
- Prep all foods – all lines
- Special orders

Dish Washer/Fry Cook/Prep/Baker/Expo

SCUTTLEBUTTS October 2017 – February 2018

- Wash all dishes and put away
- In-House Bakery line – make all desserts, produce orders, unload delivery trucks
- Morning line cook for buffets and kitchen prep – all soups, bacon, breads, etc.
- Fry line – make all orders

- Expo line – finalize all plates, make all salads, keep FOH staff in order on busy days

Cashier/Catering (Temp Work/Student)

CORNER BAKERY CAFE September 2018 – December 2018

- Handle cash
- Take orders, expo and run food
- Prepare, deliver, and set up catering orders
- Prepare and display baked goods
- Maintain restaurant (clean surfaces, remove trash, bus)

Server/Bartender/Cook

COSTA SUR April 2023 - Present

- Handle cash
- Handle alcohol
- Seat guests
- Take orders, input orders, run food, answer menu questions, specialty food changes
- Bus /wipe/set tables and wash all dishes/silverware/polish glassware

General Duties

DUNKIN DONUTS

- Prepare all coffee and donuts prior to opening and remove at closing
- Handling cash and drive through orders
- Food preparation
- Maintaining seating area

Assistant

361 MOTORSPORTS April 2013 – October 2017

- Replacing brake pads, examining emergency brakes, cleaning intake manifolds, and smoke testing.
- Using Dynamometer, operating lift, using cherry picker.
- EGR Delete on Dodge Ram 3500.
- Paint job for bumper, frame rails, and grill.
- Yamaha airbox removal.
- 240 sx mounting turbo, replacing water lines, power steering mounting, intake filter upgrade, pipe elbow upgrades, battery cleaning and replacing, rerouting wire, fuel pump replacement, and charcoal canister deletion.
- Refilling coolant, power steering fluid, and oil change.
- Installing shocks, rotors, and upper control arms 2005 Jeep Rubicon.
- Interior removal for Nissan 300zx, pulled engine, pulled turbo, and pulled fuel rails.
- Engine work for Audi '95 S6 and 2005 Jeep Rubicon Unlimited.
- Attaching/sealing flex duct and assisting with energy rating.
- Gutting and replacing exhaust, replacing fuel filters, creating new terminals, coolant rerouting kits.
- Build battery bracket and mount battery.
- Install turbo, upgrade to higher flow airbox, upgrade electrical to move system in engine bay.
- Heat spray, heat wrap, and install headers.
- Oil changes 1990 MX-5, 2005 Z4M, 2003 Trail Blazer, 300 ZX, 2005 Rubicon, 240 SX.

- Clean gutted electrical compartment and install new wiring to connect head unit for audio system.
- Dyno events: Little River Dragway, Corpus Christi Heat Wave, Drift Corpus, and Texas Mile 2013.

Court Runner

LAW OFFICES OF THOMAS GIFFORD June 2009 – September 2009

- Menial tasks and office work; cleaning, food pick-up, and organizing.
- Answering phones and greeting clients.
- Sorting confidential files and handling cash and checks.
- Filing papers with the courts and maintaining office records.
- Transmitting information or documents by mail and facsimile machine.
- Handling cash and checks.
- Maintaining office equipment and supplies.

Assistant to the DEPTH Coordinator

MOUNTAIN VALLEY HEALTH CENTER August 2011 – June 2012

- Interacting with and enrolling DEPTH members.
- Sorting confidential files and client information.
- Filing and retrieving corporate documents, records, and reports.
- Compiling information gathered in meetings.
- Providing clerical support to the accounting department.
- Performing general office duties, such as maintaining records and creating spreadsheets or documents.
- Conducting research, compiling data, and preparing papers for upcoming events and consideration by executives, committees, and boards of directors.
- Reading and analyzing incoming memos, submissions, and reports to determine their significance to the DEPTH Program.
- Wrote an article for the local newspapers about DEPTH.
- Promoting DEPTH through fliers, events, emails, phone calls, word of mouth, and member induction.
- Closing out and storing files, and submitting final reports.
- Accounting for spent monies.
- Preparing reports for Tides Board.

CERTIFICATIONS

Human Resources

Training Seminar 2014

- Hiring and interview training.

Human Resources

Training Seminar 2022

- Interviewing Skills for Supervisors 1/2022
- Handling Employee Complaints 1/2022
- Customer Service Skills 1/2022

AWARDS

Photography Vibes

Honorary Printed Photography Finalist 2012

- Contest finalist and winner with plaque and published photography.

CLUBS AND ORGANIZATIONS

Associated Builders and Contractors

Volunteer

ABC BBQ March 2022

- Sold over \$600 in raffle tickets.
- Event photos.
- Helped with food judging.
- Set up/break down.

Volunteer

ABC Food Drive April 2022

- Run drive at work and collect from friends
- Donate food
- Break down boxes
- Fill and tape boxes
- Work at Coastal Bend Food Bank

Volunteer

ABC Fishing Tournament 2022

- Intake information
- Check in guests
- Assist with booth
- Weigh in for fish

Young Professionals of the Coastal Bend

Volunteer

CCISD Book Drive March 2022

- Collected several boxes of books to help support CCISD.

Volunteer

CCISD Guest Speaker June 2022

- Spoke to students 13+ years old
- Discussed education opportunities and how to achieve them
- Discussed careers and how to get involved
- Discussed other material

Volunteer

Ronald McDonald House – Toy and Supplies Drive August 2022

- Collected money
- Collected clothing, toys, and hygiene necessities

Volunteer

Spawglass – Clay Shoot CC Gun Club March 2023

- Collected money
- Ran games
- Set up

- Break Down
- Raffle
- Sales

SELF-STARTED EVENTS

Food Drive

For Izzy's Pantry at TAMUCC April 2023

- TBD

Professional Attire Drive

For Izzy's Closet at TAMUCC August 2022

- Collected clothing from the community
- Gathered suits, dress shoes, slacks, dresses, and blazers
- Over \$2000 in donations were made

Southern Careers Institute – Presentation to Students

Give presentation on interviews/resumes, other employment info

- PowerPoint
- Interact with students
- Give advice and gather resumes

MISCELLANEOUS ACTIVITIES

Volunteer

ASPCA Dog Walker June 2009 – August 2009

- Leash and walk dogs.
- Clean kennels and refresh water bowls.
- Groom and wash dogs.

Volunteer

Beach Clean-up Crew Events 2009 – 2010 / 2012 – 2014

- Pick up trash and dispose into appropriate disposal areas.
- Move pallets and glass.

Volunteer

Bake Sales and Prom fundraisers 2010 – 2012

- Make bake items and set up bake sale area.
- Handle cash and assist customers.
- Using tools to create prom sets and canvas local business for donations.
- Cleaning and breaking down sets and bake sale areas.

Volunteer

Neighborhood Clean-ups and Beautifications 2010 – 2012

- Pick up trash and dispose into appropriate disposal areas.
- Pull weeds, clean gutters, sweep street areas.
- Creating bus stop seating areas with shade and painting in local high school team colors.
- Creating cute painted mascot plaques to hang in public places.

- Decorating town for holidays and sports events.

Yearbook

Photographer and Assistant 2011

- Photograph all activities and events, travel to away games to document events.
- Creating pages for yearbook to be proofed by editor.
- Canvas local businesses for ad space and donations to fund production.

Yearbook

Editor in Chief 2012

- Arrange teams of student photographers to document all school events and activities.
- Determine which pictures are appropriate for yearbook.
- Arrange and proof all pages before publications.
- Canvas town and local businesses for ad space and donations to fund production.

Volunteer

Texas Longboard Surf Club June 2019 – 2021 (Membership current)

- Arrange TGSA events – sign in participants and assign shirts.
- Meetings and networking to retain and maintain membership.
- Assist group leaders.

Autocross SCCA Waldron

Autocross participant 2014 - 2017

- Divide into classes and heats based on vehicle.
- Drive course as well as possible to qualify your time for the day.
- Pick up and arrange cones for other heats and report cones down for total points to deduct.
- Pay monthly dues and pass security background check to drive on base.

LETTERS OF RECOMMENDATION

September 1, 2022

To Whom it may concern,

It's my absolute pleasure to recommend Janie Gifford for your employment.

Janie and I were coworkers at Unique Employment for the 7 months that I was employed there. I have since moved on, but have kept in close contact with her.

I thoroughly enjoyed working with Janie and always admired her positive, upbeat spirit and willingness to learn. Her organization skills and commitment are top-notch and I believe she can do anything she puts her mind to because she fully engulfs herself in any task she is presented with.

Her goals and ambitions are an inspiration to others as she continues her journey through life. Her willingness to be part of a team, foster positive discussions, and her dedication were truly admirable. Couple that with her ever-growing intelligence, insights and ideas, and work/life experiences, I believe she would be an asset to any organization that chooses her to be part of their team.

Please feel free to contact me at (806)-893-4263 or jaycezuniga16@gmail.com should you like to discuss Janie's qualifications and experience further. I'd be happy to expand on my recommendation.

Sincerely,

Jayce Zuniga

*Inventory Control & Purchasing Manager
Billy Pugh Company*



COLLEGE OF LIBERAL ARTS
DEPARTMENT OF SOCIAL SCIENCES

6300 OCEAN DRIVE, UNIT 5826
CORPUS CHRISTI, TEXAS 78412-5826
O 361.825.2696 • F 361.825.3762

Wendi Pollock
Texas A&M University – Corpus Christi
Department of Social Sciences
6300 Ocean Drive, Unit 5826
Corpus Christi, TX 78412

December 7, 2021

To Whom This May Concern:

I am pleased to write this letter of recommendation for Janie Gifford, who is currently applying to your graduate program.

I have had the pleasure of knowing Janie for a little over a year. She was a student in my upper-level research methods course at Texas A&M University – Corpus Christi. As a student in the classroom, Janie was engaged and performed well overall. She picked up new tasks quickly and was able to present her results effectively both in written and oral form. She also worked well under the unusual circumstances created by the early stages of the COVID-19 pandemic and was able to continue her learning process, even in a format that may not have been her first choice.

In addition to her work in the classroom, Janie has worked in the field, often in positions that would give her more insight into the courtroom and surrounding processes. She has been a paralegal as well as a receptionist/court runner for several legal firms. As a result, Janie, more than many other undergraduate students that I have taught, may have a clearer sense of the role in the criminal justice system that she is wishing to undertake. As a result of Janie's knowledge of the system, her persistence when it comes to continued learning, her ability to successfully complete difficult new tasks under difficult conditions, and her abilities to communicate both orally and in writing, I highly recommend Janie for your program. If there is anything else I can do to further her application, please do not hesitate to contact me.

Sincerely,

Wendi Pollock

Wendi Pollock, Ph.D.
Wendi.Pollock@tamucc.edu
361-825-3061

Brittani Ortiz
Bandas Law Firm
802 N. Carancahua, Suite 1400
Corpus Christi, TX 78401

November 17, 2021

To Whom It May Concern:

I am highly recommending Janie Gifford to you. I am a paralegal at Bandas Law Firm and I have worked with Janie in redeveloping our litigation filing system. I believe Janie would be a great asset to the position she applies for.

Janie has displayed a very positive and ambitious work ethic with all tasks I did present to her. On top of that, she had excellent organizational skills and was very prompt.

I believe that Janie will be a great fit for your business. She was amazing to work with and shows she is very knowledgeable while also has a interest to learn more.

Sincerely



Brittani Ortiz
Paralegal



To Whom It May Concern:

It is my great pleasure to write this recommendation letter to Janie Gifford for her application to law school. Janie Gifford is one of my students at Texas A&M University of Corpus Christi. She took communication theory course with me. I was impressed by her diligence, critical thinking, and exceptional communication skills.

I am an assistant professor of Department of Communication and Media at Texas A&M University-Corpus Christi. I have taught communication related courses since 2015. Janie Gifford is one of the most talented students I have worked with.

In Communication Theory class, Janie is one of the students who progressed tremendously at the end of the class. At the beginning, Janie was a little bit struggled with her case study idea. With tons of hard work and deep research, at the end of the semester, Janie developed a great piece of final work. I am surprised by her perseverance and determination. Her immense improvement resulted from her hard work and unstoppable spirit.

In addition to schoolwork, Janie also has various professional experience. She has been a hiring recruiter for unique employment agency. In addition to that, she also worked as a paralegal for years. Janie is enthusiastic about her work and developing numerous important skills and abilities for her future career. With years of working experience, Janie is excellent at multitasking, planning and communication. To be a good paralegal, she needs to greet clients, take calls, manage social networking, interact with courthouse, jails, and police officers. Her extraordinary multitasking and planning skills made her survive and thrive in her job. Meanwhile, communication is another integral part in her work, an exceptional communication skill made Janie work with various people smoothly and productively.

To sum up, Janie is a self-motivated person with great passion on her study and job. With all the above-mentioned remarkable qualities, I believe that Janie Gifford will continue to be great in her future. I highly recommend her for admission to your program. She is talented, dedicated, hardworking and never stops chasing her dream. Janie's outstanding multitasking abilities, planning and communication skills will also make her a brilliant student in law school. Please feel free to contact me if you have any questions at sining.kong@tamucc.edu.

Sincerely,
Sining Kong
Assistant Professor of Communication
Department of Communication & Media
Texas A&M University-Corpus Christi

October 13, 2021

Attn: Law School Admissions Committee

Re: Recommendation for Admission to Law School
Janie Gifford

Dear Law School Admissions Committee,

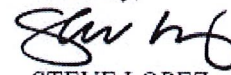
It is with great pleasure that I recommend Ms. Janie Gifford for admission to your law school. Throughout her employment with my prior law firm, Ms. Gifford has proven to be very observant, a quick learner and exhibited professionalism and commitment to her work.

Ms. Gifford was initially brought into my office as additional office support with the understanding her responsibilities would be increased after her abilities were demonstrated. Ms. Gifford quickly shined and excelled.

Ms. Gifford was entrusted with maintaining client communications, handling sensitive documents and financial information, and keeping the office a welcoming and professional environment for my clients and colleagues. I was most impressed with her inquisitive nature. I took that to be demonstrative of both her attention to detail but also sincere desire to learn. Unfortunately, my prior partner began transitioning to retirement in August of 2018, and I was unable to continue to employ her as our office staff was downsized.

I believe Ms. Gifford has the character, work ethic and natural abilities necessary to excel in law school as well as practice. Having Ms. Gifford as a student at your law school will be a credit to your institution.

Sincerely,


STEVE LOPEZ

Application for a City Board, Commission, Committee or Corporation

Profile

Elizabeth

First Name

Gillenwater

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Corpus Christi

City

TX

State

78418

Postal Code

What district do you live in? *

District 4

Current resident of the city?

Yes No

If yes, how many years?

41

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Unemployed

Employer

Stay-at-home mother

Job Title

Work Address - Street Address and Suite Number

3914 Zen Circle

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78418

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

AIRPORT BOARD: Submitted

Interests & Experiences

Are you a registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No.

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

Airport

Why are you interested in serving on a City board, commission or committee?

I want to be active in our community.

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

ISAC preferred representatives from certain categories. Do you qualify for any of the following categories? *

At Large Representative who is a City Resident

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Application for a City Board, Commission, Committee or Corporation

Profile

Shawn

First Name

Karaca

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Corpus Christi

City

TX

State

78413

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

What district do you live in? *

District 5

Current resident of the City of Corpus Christi?

Yes No

If yes, how many years?

22

Moore Supply Co.

Employer

General Manager

Job Title

Work Address - Street Address and Suite Number

3817 Acushnet

Work Address - City

Corpus Christi

Work Address - State

TX

Work Address - Zip Code

78413

Work Phone

361-855-5449

Work E-mail address

skaraca@mooresupply.com

Preferred Mailing Address

Work Address

Which Boards would you like to apply for?

AIRPORT BOARD: Submitted

Interests & Experiences**Are you a Nueces County registered voter?**

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

- Texas A&M University - College Station, TX: College of Engineering - BS in Industrial Distribution, - Coastal Bend Home Builder's Association - Former Board Member, Current Associates Council Member, - Church Unlimited - 1st-5th Grade Weekly Youth Service Leader, - City of Corpus Christi Board of Adjustment: Board Member 2016 – 2022, Chairman 2019 - 2022, - Corpus Christi Chamber of Commerce – Leadership Corpus Christi: Class XLIV 2015 – 2016, - Corpus Christi Under 40/TAMU-CC: Awardee, 2013

Why are you interested in serving on a City board, commission or committee?

Full 6 year term w/3 years as Former Chairman of Board of Adjustment, after year plus gap in serving I am called to serve on another board, with a specific interest in maximizing the CCIA's positive impact on our community. I believe the Corpus Christi International Airport has significant upward potential and an opportunity to exponentially increase it's positive impact on our community.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Male

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

Moore Supply Co. - Material Purchase Contracts: - Annual Contract 4795 Gate Valves - Annual Contract 4695 Ductile Iron Pipe Accessories MJ Fittings

Board-specific questions (if applicable)

Verification

City Code Requirement - Residency

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I Agree

City Code Requirement - Attendance

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I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Shawn Matthew Karaca

[REDACTED]; Corpus Christi, TX 78413 - [REDACTED]

Objective

Seeking a position on the Corpus Christi International Airport board of directors to leverage my 15+ years of leadership experience, commitment to the development and betterment of Corpus Christi, and expertise in operations management, financial planning, and community engagement.

Education

Texas A&M University – College Station, TX: August 2004 graduate with degree in Industrial Distribution, College of Engineering

Professional Experience

Moore Supply Co., Corpus Christi, TX: August 2004 - Current

- General Manager: June 2009 – Current
 - Lead and manage multi-faceted, large volume, plumbing wholesale distribution business
 - Recruit and develop high caliber team with focus on local candidates
- Management Training Program: August 2004 – June 2009
 - Rotational development program with focus on exposure to all facets of leading a high ROI, profitable, wholesale distribution business

Marriott International, Corpus Christi/College Station, TX: July 1997 – August 2004

- Assistant Chief Engineer: July 1996 – July 1997
- Front Desk/Guest Service Agent: July 1997 – August 2004
 - Primary focus on delivering a Marriott World-Class Customer Service experience

Professional Affiliations

- **Coastal Bend Home Builder's Association:** 2009 – Current
 - Board of Directors – Director
 - Associates Council – Multiple positions including President, VP, and Secretary

Skills

- Strategic Planning & Development
- Budget Management & Financial Oversight
- Community Engagement & Stakeholder Relations

Community

- City of Corpus Christi Board of Adjustment: Board Member 2016 – 2022, Chairman 2019 - 2022
- Corpus Christi Chamber of Commerce – Leadership Corpus Christi: Class XLIV 2015 – 2016
- Corpus Christi Under 40/TAMU-CC: Awardee, 2013
- City of Corpus Christi Parks & Recreation: Mini-Dribblers, Coach's Award Summer 2022
- Yorktown Christian Academy: Volunteer K-1st Basketball and Soccer Coach, 2022 – Current
- Church Unlimited – Rodd Field: The Break 1st – 5th grade youth service leader, 2022 - Current

References Available upon request.

Application for a City Board, Commission, Committee or Corporation

Profile

Omar X Lozano
 First Name Middle Initial Last Name

[Redacted]
 Email Address

[Redacted]
 Street Address

Corpus Christi TX 78410
 City State Postal Code

What district do you live in? *

District 1

Current resident of the city?

Yes No

If yes, how many years?

38

[Redacted] [Redacted]
 Primary Phone Alternate Phone

Paul York Automotive Manager
 Employer Job Title

Work Address - Street Address and Suite Number

302 Heinsohn Rd

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78406

Work Phone

3612890700

Work E-mail address

Preferred Mailing Address

Work Address

Which Boards would you like to apply for?

AIRPORT BOARD: Submitted

Interests & Experiences

Are you a registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

I am currently not on any other boards.

Education, Professional and/or Community Activity (Present)

Texas A&M University of Kingsville Tx Bachelor of Business Administration

Why are you interested in serving on a City board, commission or committee?

I have true enjoyment for aviation and would like to be a part of growing CCIA.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Male

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Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

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N/A

Board-specific questions (if applicable)

Verification

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I Agree

City Code Requirement - Attendance

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I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

OMAR X. LOZANO

██████████ ▪ Corpus Christi, Texas 78410 ▪ (██████████) ██████████

EDUCATION

TEXAS A&M UNIVERSITY - KINGSVILLE, TEXAS
Bachelor of Business Administration, May 2005

EMPLOYMENT

PAUL YORK AUTOMOTIVE – CORPUS CHRISTI, TEXAS

2010 - Present

Business Manager & Operator

- Supervises staff and employees.
- Oversees accounts payable and receivables.
- Handles sales calls to acquire and maintain new business.
- Orders and manages inventory.
- Prevents loss control with collection on delinquent accounts.
- Scheduling of jobs to keep a steady workflow.
- Governs loss prevention with consumables.
- Took business from a 2-man operation to a staff of 10.
- Increased monthly sales from an average of \$30,000 to well over \$150,000.
- Helped with planning of a new building and location.

BOWDEN FORD DEALERSHIP – ALICE, TEXAS

2006 - 2010

Finance & Insurance Manager

- Managed customer financing on vehicles.
- Negotiated agreements on lending terms with financial institutions.
- Maintained payment history for in-house accounts.
- Logged inventory into database for N.A.D.A. Evaluator.
- Financed and delivered automobiles within a timely manner.
- Responsible for selling warranties, credit life and disability insurance.
- Collector of in-house payments.

LICENSES

Private Pilot License - Instrument rated and currently completing commercial rating
DOT License

SKILLS

Management and business operating experience.
F&I experience.
Sales experience.
High mechanical aptitude.
Strong customer relations.
Never fail attitude.

Application for a City Board, Commission, Committee or Corporation

Profile

Travis Patterson
First Name Last Name

[Redacted]
Email Address

[Redacted]
Street Address

Corpus Christi TX 78411
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

What district do you live in? *

District 2

Current resident of the City of Corpus Christi?

Yes No

If yes, how many years?

3

HALO-Flight Chief Executive Officer
Employer Job Title

Work Address - Street Address and Suite Number

1843 FM 665

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78415

Work Phone

3612650509

Work E-mail address

travisp@haloflight.org

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

AIRPORT BOARD: Submitted

Interests & Experiences**Are you a Nueces County registered voter?**

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

-Bachelor of Science, Texas A&M University (2000) -Master's Military Operational Art & Science, USAF Air War College (2013) -Member Corpus Christi Rotary Club -Board of Directors, Nueces County Texas A&M Club

Why are you interested in serving on a City board, commission or committee?

I would like to serve on the Corpus Christi International Airport Board in order to continue to serve my community. I believe that my background as a Naval Aviator and instructor pilot previously stationed at NAS Corpus Christi along with my current position as the Chief Executive Officer of HALO-Flight make me uniquely positioned to contribute to the City of Corpus Christi and the future of the International Airport.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Male

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

City Code Requirement - Attendance

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I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Travis L Patterson

CEO HALO-FLIGHT, INC

Certificates & Ratings: AMEL/ RW Commercial
Instructor / Evaluator – King Air 90, T-6B, AH-1Z, AH-1W, VH-60/H-3
MEI / MEII
CRM Instructor / Facilitator
TS/SCI Clearance 2006-2023

Flight Time: Total 4500
Total PIC 3500
Turbine (FW) 500
Turbine PIC (FW) 400
Multi-Engine 250
Instructor 2500
Helicopter 3500

Professional Experience

- HALO-Flight, INC – Chief Executive Officer** June 23-Present
Executive Director, Non-Profit Air Ambulance Corporation.
- Air Training Group Executive Officer (T-6B/T-44C Instructor Pilot)** June 2020 – Present
Naval Air Station Corpus Christi
 - A/C Commander, Instructor Pilot Primary and Advanced Multi-Engine Flight Training.
 - Staff lead of headquarters group consisting of more than 800 Marines across four states responsible for primary fixed wing, advanced jet, multi-engine and unmanned aerial system training for the Marine Corps.
- Operations Officer / Marine One Pilot in Command (VH-60/VH-3 Instructor Pilot)** July 2016 – June 2020
Marine Helicopter Squadron One Quantico, VA
 - Aircraft Commander of Marine One, directly responsible for safe helicopter transport of the President of the United States.
 - Planned and executed squadron support to domestic and overseas presidential travel coordinating with the White House Military Office, Secret Service, U.S. Air Force and U.S. Embassies overseas.
- Maintenance Officer / Executive Officer (AH-1Z Instructor/ Flight leader)** June 2013 – July 2016
Marine Aircraft Group 39/16, HMLA-267, VMM-166 (REIN) Camp Pendleton, CA
 - Managed the staff functions and second in command of an attack helicopter squadron and reinforced tilt-rotor squadron consisting of 400 Marines and 27 Aircraft spread across three U.S. Naval Ships in 2 different countries conducting combat and contingency operations in the middle-east.
 - Led a Marine Aviation Maintenance department through a bi-annual Commander Naval Air Forces (CNAF) maintenance inspection resulting in a 98% on-track rating.
- Air Test and Evaluation Pilot / Fleet Replacement Squadron Instructor (AH-1W / AH-1Z)** May 2008 – June 2012
Marine Aircraft Group 39, HMLA-367, HMLA/T-303, VX-9 Camp Pendleton, CA
 - Fleet replacement squadron instructor training newly winged Naval Aviators in the AH-1W and AH-1Z.
 - Operational Test pilot responsible for developing and executing test plans designed to evaluate the AH-1Z prior to it achieving final operational capability.
 - Led a group of six augment pilots in the editing and revision of the AH-1Z pilot training manual and technical publications.
 - Selected as the Weapons and Tactics Instructor for the first operational deployment of the AH-1Z.
- Helicopter Pilot / Weapons and Tactics Instructor (AH-1W Instructor Pilot)** October 2002 – May 2008
Marine Aircraft Group 39, HMLA-267 Camp Pendleton, CA
 - Weapons and Tactics Instructor and Flight leader. Three deployments, twice to Operation Iraqi Freedom.
 - Served as the Quality Assurance Officer-in-Charge throughout an in depth maintenance inspection into a Light Attack Helicopter Squadron.

Education

USAF Air Command & Staff College	Master of Military Operational Art & Science	2013
Marine Aviation Weapons and Tactics Course	Weapons and Tactics Instructor	2006
Texas A&M University – College Station	BS, Political Science	2000

Personal Awards

2016 Order of Daedalians U.S. Marine Corps Exceptional Pilot of the Year, 2016 Marine Corps Aviation Association Third Marine Aircraft Wing Aviator of the Year, Legion of Merit, Meritorious Service Medal x (2), Strike/Flight Air Medal w/ Numeral 5, Navy & Marine Corps Comm. Medal x (3), Navy & Marine Corps Achievement Medal

Community Service & Volunteering

Nueces County Texas A&M Club (Board of Directors), Eagle Scout and mentor to local Boy Scout troop, Texas Navy Association (Honorary Admiral), Incarnate Word Academy Swim Team assistant coach and volunteer

Work Phone

361 877-1794

Work E-mail address

matthew.philomeno@cocacolaswb.com

Preferred Mailing Address

Work Address

Which Boards would you like to apply for?

AIRPORT BOARD: Submitted

Interests & Experiences

Are you a Nueces County registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

Their Day Foundation with Coca-Cola Southwest Beverages

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

Corpus Christi Business and Job Development, and Airport Board

Why are you interested in serving on a City board, commission or committee?

I am applying to board to better connect with our community through my leadership role with Coca-Cola Southwest Beverage. I lead 165 associates at our local Coca-Cola facility here in Corpus off of Greenwood Dr. I've

[Upload a Resume](#)

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Yes No

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Yes No

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n/a

Demographics

Gender

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Code of Ethics - Rules of Conduct/Conflicts of Interest

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Yes No

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Yes No

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n/a

Board-specific questions (if applicable)

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

Are you a Nueces County registered voter?

Yes No

Verification

City Code Requirement - Residency

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I Agree

Matthew V. Philomeno

Corpus Christi, TX 78418

Objective

Enthusiastic manager seeking opportunity to utilize skills and proven management abilities. Extremely motivated for career advancement in a sales & management organization. Able to support growth and profitability of an organization that provides challenge, encourages advancement, and rewards achievement.

Summary of Qualifications

Customer service focused
People management
People development
Conflict resolution
Extremely organized
Good problem solving skills
Provides team with effective & consistent performance feedback.
See specific experience/achievement on attachment

Education

1995-1997 Flour Bluff High School Corpus Christi, TX 78418
Diploma
1997-1999 Del Mar Community College Corpus Christi, TX 78411
Courses taken for a degree in Business Administration

Professional Experience

H.E. Butt Grocery Company 1995-2008

- Entry level department specific positions/School of Retail Management 1995-2001
- Center Store Manager 2001-2003
- Grocery Manager 2003-2006
- Operation Leader 2006-2008

Able to articulate specific job duties if needed regarding all positions held at each company.

**Professional
Experience (cont.)**

Republic National Distributing Company October 2008- 2011

- Off Premise Retail Wine Salesman
- Sold/Managed 1.5 million dollars in wine volume annually.
- Managed National/Independent accounts including H-E-B/Wal-Mart.
- Selling territory included large Stripes stores in Corpus Christi's south side, Valero Corner Store, CVS, and many independent convenience retail stores, meat markets, and party barns.

**Coca-Cola Refreshments October 2011-July 2016 District Sales
Manager Food Service/On Premise-Home Market**

- Staff Training & Development.
- Held weekly coaching & training sessions as well as leading numerous teams of up to 12 direct reports in three different sales centers).
- Mentoring (informally with new DSM's in Home Market as well as all newly hired Market Development Managers currently).
- Field development with entire MDM team regarding achieving Look of Success in key accounts (Developed MDM My Store presentation skills).
- Held MDM team accountable for development of respective territory and providing superior customer service.
- Hiring/training Hired five new MDM's and created a team atmosphere/open forum for MDM's to learn, and embrace new position.
- Achieved recognition for #1 new outlet metric for 2013.
- #1 DSM "New Outlets" for May 2015.

**Coca Cola Southwest Beverages-Area Sales & Merchandising
Manager-Home Market Combo July 2016-Present**

- Responsible for sales execution in all local, regional and national Small Store assigned accounts.
- Responsible for the execution of all sales priorities and initiatives People Management
- Responsible for identifying and developing core talent, including stewardship of the Talent Management Review at the SEM/SDM level.
- Coach and develop the team of direct reports while ensuring a culture of learning exists throughout Home Market outlet universe.
- Responsible for relationships with all Retail Home Market accounts serving as the connection point with store Area/Region level leadership.
- Accountable for selling in and adherence to calendar marketing agreements. Provide feedback to the national customer teams & Supply Chain.
- Drives collaboration between supply chain and field sales execution including sales / delivery route planning
- Execute and fulfill all channel, package and pricing plans provided by the Commercial Leadership.
- Provide a feedback loop to the Director of Sales on marketplace conditions (includes competition, channel plans, pricing, architecture)
- Served on CCSWB Fundamentals Core Teams since August of 2020 (MSC, Asset Validation, OSA).
- Review and interpret P & L monthly with Sales Center Manager and implement actions to correct areas where we may be overspent vs our business plan.
- Review weekly Volume forecast with SEM team, input changes as needed in “Craft” tool.

- Join Sales Center Manager for upcoming year business planning each October-December. Provide input into business trends locally that may affect case volume by Key Account.

Coca Cola Southwest Beverage-Manager, Sales Center II August 2022-Present

- The Manager, Sales Center II role is responsible for leading all functional teams within a Distribution Center in the execution of initiatives for all sales channels, administrative functions, delivery, and warehouse operations.
- The Manager, Sales Center II has frontline leaders reporting to the position and responsibility for \$40MM - \$90MM in revenue. Responsible for organizing, growing, managing, and motivating the Distribution Center Teams Accountable for developing and implementing processes to enhance cross-enterprise integration through Sales, Delivery, Warehousing and DSD planning, Customer Service, DOT & Regulatory Compliance, OSHA, and Labor Negotiations & Product Quality to our customers.
- This role will also manage local community relations within the Distribution Center Geography. Responsible for optimizing the Distribution Center cost structure to enhance operating income margins with full P&L, effectiveness & efficiency accountability.
- This role will be responsible for partnering with Supply Chain Operations, Planning, HR, and Finance. The SCM II will ensure that similar relationships are developed within the team. This is a customer facing role accountable for identifying and engaging with key customers and operational leaders at the market unit and local level. This activity will require effective communication and collaboration between Regional Sales, National Sales, Customer Solutions, and the Market Unit Leadership team.

Duties and Responsibilities

- Responsible for Field Sales Execution in all local, regional and national assigned accounts
- Responsible for executing and fulfilling all channel, package and pricing plans provided by the Commercial Leadership
- Provide leadership and guidance to the Distribution Team
- Drives collaboration between supply chain and field sales execution including sales, delivery, warehouse, and route planning
- Represents the organization internally and externally at the executive level for all DSD activities
- Responsible of identifying and developing core talent, including stewardship of the Talent Management Review at all levels of the organization
- Coach and develop the team of direct reports while ensuring a culture of learning and development exists throughout the facility in all functions
- Building Customer Relationships with FSOP, Home Market accounts serving as the connection point with store level leadership
- Accountable for selling in and adherence to calendar marketing agreements, provide feedback to the national customer teams
- Develop world class processes for DSD
- Translate Company business strategy into operational goals with visible metrics
- Enhance intellectual capital through training, rewarding, and retaining the best of the best
- Improve productivity of the workforce through current technology enablement, training, process improvement and identifying best practices (e.g., 5S & Lean methodology)
- Ensure regulatory agency compliance at the Distribution Center level
- Provide a feedback loop to the Director of Sales and Supply Chain Leaders on marketplace conditions (includes competition, channel plans, pricing, architecture)

References upon request

Application for a City Board, Commission, Committee or Corporation

Profile

Robert

First Name

Reyna

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Corpus Christi

City

TX

State

78415

Postal Code

What district do you live in? *

District 2

Current resident of the city?

Yes No

If yes, how many years?

22

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Salon Envy

Employer

Owner

Job Title

Work Address - Street Address and Suite Number

5601 S Padre Island Dr STE E

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78411

Work Phone

361-889-1102

Work E-mail address

ceo@saonenvycc.com

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

AIRPORT BOARD: Submitted

Interests & Experiences**Are you a registered voter?**

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

Board Of Adjustment

Education, Professional and/or Community Activity (Present)

I have 3 years of university experience majoring in Legal Studies. I am Veteran of the United States Army and served in Fort Myer, Virginia. I have worked with the White House, Pentagon, I have done contracts with Budweiser to house and train their famous Budweiser horses on our base and I have met every former and present president. Locally, I worked for U-Haul as a Traffic Control Manager managing a team of 10 and I was in charge of the entire U-Haul fleet in South Texas and held the position for a year before I ventured to work for myself and create a salon called Salon Envy, I have also started a non profit that is in the process of obtaining 501C3 status called Adopt A Paw Inc. and is an animal rescue I will be housing here in Corpus Christi.

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

N/A

Why are you interested in serving on a City board, commission or committee?

I am the hardest worker you will ever meet. I am extremely driven, ambitious, accountable and have impeccable time management. Being in the military has taught me so much about handling the ups and downs of life and I continue to instill that through my everyday problems of life and conquer them in every way. Serving this community that has made me who I am today will make me the proudest I've ever been. I am proud to be from Corpus Christi. This is my home. This is my life. I want this more than anything and will work extremely hard to make it happen. I will serve this community with passion.

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Male

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to ANIMAL CARE ADVISORY COMMITTEE

The Animal Care Advisory Committee preferred representatives from certain categories. Do you qualify for any of the following categories? *

None of the above

Question applies to BUILDING STANDARDS BOARD

The Building Standards Board preferred representatives from certain categories. Do you qualify for any of the following categories? *

None of the above

Question applies to BUILDING STANDARDS BOARD

Are you a Homeowner in the City of Corpus Christi?

Yes No

Question applies to CIVIL SERVICE COMMISSION, CIVIL SERVICE BOARD

Have you resided in the City for at least 3 years?

Yes No

Question applies to CIVIL SERVICE COMMISSION, CIVIL SERVICE BOARD

Have you held public office during the past 3 years?

Yes No

Question applies to CIVIL SERVICE COMMISSION, CIVIL SERVICE BOARD

Are you over 25 years of age?

Yes No

Question applies to CIVIL SERVICE COMMISSION, CIVIL SERVICE BOARD

Are you a U.S. Citizen

Yes No

Question applies to CORPUS CHRISTI COMMUNITY IMPROVEMENT CORPORATION / LOAN REVIEW COMMITTEE

The CCCIC/Loan Review Committee must include representatives from certain categories. Do you qualify for any of the following categories? *

None of the above

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

Yes No

Question applies to CORPUS CHRISTI COMMISSION ON CHILDREN & YOUTH

The Commission on Children & Youth preferred representatives for adult membership from certain categories. High school students must be a Junior or Senior at time of appointment. Do you qualify for any of the following categories? *

High school student from Corpus Christi Independent School District

Question applies to CORPUS CHRISTI DOWNTOWN MANAGEMENT DISTRICT

The Corpus Christi Downtown Management District must include representatives from certain categories. Do you qualify for any of the following categories? *

Property Owner in the District

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

Are you a registered voter?

Yes No

Question applies to REINVESTMENT ZONE NO. 4 (NORTH BEACH) BOARD

Are you 18 year or older?

Yes No

Question applies to REINVESTMENT ZONE NO. 4 (NORTH BEACH) BOARD

The Reinvestment Zone No. 4 must include a Community Member who must be a resident within the TIRZ No. 4 (North Beach) Zone and own or lease property within the Reinvestment Zone No.4 (North beach). Do you qualify?

Yes No

Question applies to REINVESTMENT ZONE NO. 5 (BOCO) BOARD

Are you 18 year or older?

Yes No

Question applies to REINVESTMENT ZONE NO. 5 (BOCO) BOARD

The Reinvestment Zone No. 5 must include a landowners in the Zone or agent of the landowner in the Zone. Do you qualify?

Yes No

Question applies to CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

The Capital Improvement Advisory Committee must include representatives from certain industries. Do you qualify for any of the following industries? *

None of the above\,

Question applies to CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

One member shall be a representative of the City's extraterritorial jurisdiction if impact fees are proposed. Do you qualify?

Yes No

Question applies to HOUSING AUTHORITY

Are you a Housing Authority Resident?

Yes No

Verification

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I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Application for a City Board, Commission, Committee or Corporation

Profile

Mr Robert A Williams
Prefix First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

Corpus Christi
City

TX 78413
State Postal Code

[Redacted]
Primary Phone

[Redacted]
Alternate Phone

What district do you live in? *

[X] District 5

Current resident of the City of Corpus Christi?

[X] Yes [] No

If yes, how many years?

34

Retired Retired
Employer Job Title

Work Address - Street Address and Suite Number

N/A

Work Address - City

N/A

Work Address - State

N/A

Work Address - Zip Code

N/A

Work Phone

N/A

Work E-mail address

N/A

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

AIRPORT BOARD: Submitted

Interests & Experiences

Are you a Nueces County registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

BS-AME from St Louis University 1967 MA in Management Minor in JH Human Relations from Webster University 1977 MAS in Safety and Space Studies with Safety Certificate from Embry-Riddle Aeronautical University 2004

Why are you interested in serving on a City board, commission or committee?

I wish to offer my considerable experience in the many facets of aviation where it can do the most good

Upload a Resume

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

No

Demographics

Gender

Male

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Robert A. Williams

Corpus Christi, TX 78413-5250

Phone: Home - [REDACTED]

Work - [REDACTED]

Objective:

Serve on City Boards that use my experience to the maximum extent possible

Qualifications:

- Six successful years experience as an Embry-Riddle Center Director at Corpus Christi Center
- Twenty-two years experience in the U. S. Navy in both enlisted and officer capacities
- Possess vast aviation background in Air Traffic Control, Airport Management, and Aviation Maintenance and as an active FAA certificated Commercial pilot.
- Thoroughly familiar with Embry-Riddle Aeronautical University Degree programs and prior credit classification criteria
- Thoroughly familiar with faculty qualification requirements

Education:

- 1967 – Bachelor of Science in Aircraft Maintenance Engineering from Parks College of Aeronautics and Astronautics – Saint Louis University, St. Louis, MO.
- 1977 – Master of Arts in Management from Webster University, St. Louis, MO
- 2004 – Master of Aeronautical Science – Safety and Space Specializations

Licenses and Certificates:

- Aviation Safety Certificate – Masters Level – Embry-Riddle Aeronautical University
- FAA Certificated Commercial Pilot- Single and Multi Engine Land and Glider with Instrument Rating
- FAA Certified Flight Instructor with Airplane, Instrument and Glider ratings and “Gold Seal” designation
- FAA Certified Advanced Ground Instructor
- FAA Certified Tower Operator with Facility Rating at NAS Chase Field Radar Approach Control

Work Experience:

- 2012 to Present Retired
- 2007 - 2012 Camber Corporation, Corpus Christi Army Depot Contractor
Title - Engineer
Duties- Resolved Manufacturing Errors on UH-1 and HH-60 helicopters
- 2001 - 2007 Commander Training Air Wing FOUR, NAS Corpus Christi, TX 78419
Title - Academic Instructor
Duties – Teach academic ground school to Student Military Pilots. Subjects taught: Primary Instrument Ground School, Advanced Instrument Ground School, and Aerodynamics.
- 1996 - 2001 Embry-Riddle Aeronautical University
P.O. Box 18310
Building 1731
Corpus Christi, TX 78480-8310
Title - Center Director
Duties – Responsible for the day-to-day operation of Corpus Christi Center. Counseled students on their degree plans, did informal academic evaluations, recruited adjunct faculty, maintained student files and did billing.
- 1991 – 1996 Ferguson Williams, Inc.
Naval Station Ingleside
Ingleside, TX
Title - Transition Assistance Manager
Duties – Conducted training for service personnel separating from the service. Wrote resumes, taught classes on interviewing, dressing for success and obtaining veteran benefits.
- 1969 – 1991 U.S. Navy
Washington, D.C.
Title – Naval Officer
Duties – Served in various capacities ashore and afloat that dealt with all aspects of air traffic control as it related to naval and civil aviation.
- 1966 – 1969 McDonnell Douglas Aerospace Corporation
St. Louis, Mo
Title – Liaison Engineer
Duties – Developed repairs for manufacturing errors on aircraft and spacecraft that brought the damaged structure back to design strength. Made minor changes to production drawings to facilitate production.