

**APPLICATION FORM- Due July 1, 2013 to TDEM
HMEP Application Coversheet for FY 2014 grant year**

1. APPLICANT INFORMATION		PLEASE TYPE ALL INFORMATION	
a. Legal Name of LEPC county or city: City of Corpus Christi/Nueces County LEPC		Geographic area covered/Project Title: Nueces County	
b. Name of Grant Manager: Richie Quintero, Deputy Fire Chief		Address: 2406 Leopard Street, Suite 300 Corpus Christi, TX 78408 e-mail address: RichieQ@cctexas.com	
Telephone: (361) 826-3936			
Fax: (361) 887-8053			
c. Name of person writing final summary letter: Richie Quintero, Deputy Fire Chief		Address: 2406 Leopard Street, Suite 300 Corpus Christi, TX 78408 e-mail address: RichieQ@cctexas.com	
Telephone: (361) 826-3936			
Fax: (361) 887-8053			
d. Name of person who will administer funds ¹ : Rick Ramos, LEPC Finance Committee Chairperson		Address: 2406 Leopard Street, Suite 300 Corpus Christi, TX 78408 e-mail address: Rickr@cctexas.com	
Telephone: (361) 826-3938			
Fax: (361) 887-8053			
e. County or City's Vendor Identification Number:		74-6000-754	
2. CERTIFICATION			
To the best of my knowledge and belief, all information in this application is true and correct. The document has been duly authorized by the [county judge, mayor, city manager] and a majority vote of the Local Emergency Planning Committee. The County/City of <u>Corpus Christi</u> will serve as fiscal agent for the project and comply with all contractual obligations if assistance is provided.			
NAME OF LEPC CHAIR: Robert Rocha		SIGNATURE	
TELEPHONE: (361) 826-3932 FAX: (361) 826-4281		DATE:	
NAME OF AUTHORIZED FISCAL AGENT ² : Ronald L. Olson			
TITLE: Corpus Christi City Manager		SIGNATURE	
TELEPHONE: (361) 826-3222 FAX: (361) 826-3839		DATE:	

¹ This cannot be the LEPC Chair or grant manager. Must be a member of the authorized fiscal agent.

² This is the county or city fiscal agent that will manage of any and all monies awarded under this grant.

DESIGNATION STATEMENT

City of Corpus Christi on behalf of

Applicant City of Corpus Christi/Nueces County LEPC Date 5/31/2013

Project Title Nueces County Toxic Industrial Chemical & Vulnerability Assessment - Phase One

Mailing Address 2406 Leopard Street, Suite 300
Corpus Christi, TX 78408

Project Manager Richie Quintero Phone (361) 826-3936

Title Deputy Fire Chief E-Mail Address: RichieQ@cctexas.com

Financial Officer* Rick Ramos Phone (361) 826-3938

Title LEPC Finance Committee Chairperson

Total Project Budget: \$ 65,000 (100%)

HMEP Share: \$ 52,000 (80%)

Local Share: \$ 13,000 (20%)

***FINANCIAL OFFICER CANNOT BE THE PROJECT MANAGER**

CERTIFICATION

I certify that I have the legal authority to make a commitment to the project on behalf of the applicant and that the project manager indicated above has the responsibility for the daily implementation of the proposed project.

I certify that I am duly authorized to act on behalf of the recipient organization and the recipient agrees with the requirements of the "Offer and Acceptance" clause, and that the award is subject to the applicable provisions of 49 CFR § 110 et seq., 49 CFR Part 18, and of the provisions of TDEM Assistance Agreement Contract.

I certify that the financial manager indicated above has the responsibility for the fiscal management of the grant and has the legal authority to certify all financial status reports, invoices and requests for payments that will be submitted.

I certify that the information in the attach application is true to the best of my knowledge. By submitting this application, I am making a commitment to the proposed project, budget, match share and scope of work (Project Narrative and Work Schedule and Deliverables).

Richie Quintero/ Deputy Fire Chief _____
Project Manager (print/signature) Title Date

PROJECT NARRATIVE (must be completely outlined, use additional paper if necessary)

Applicant/ Local Government: Corpus Christi/Nueces County LEPC

Project Title: Toxic Industrial Chemical & Material Vulnerability Assessment - P1

The City of Corpus Christi/Nueces County LEPC (CC/NC LEPC) intends to build on previous initiatives to complete a detailed hazardous materials vulnerability assessment to increase effectiveness in safely and efficiently handling hazardous materials accidents and incidents and to further enhance our implementation of the Emergency Planning and Community Right-to-Know Act of 1986.

The CC/NC LEPC recently completed a Commodity Flow Study to assess hazardous materials transported throughout the County including our three hazardous materials highways (IH37, US77 & US181), major rail carriers and hundreds of miles of pipelines. Additionally, in 2011, the CC/NC LEPC contracted services to develop a comprehensive list of regulated industrial facilities, complete with associated hazardous material storage based on available regulatory data. This comprehensive list yielded 400 facilities with approximately 2,500 stored chemical substances.

The proposed Phase One Project will utilize the comprehensive commodity flow and facility data to complete a detailed risk analysis of at-risk transportation activities and industrial facilities throughout Nueces County and neighboring jurisdictions that may have an adverse impact on the public safety/ health of Nueces County residents, visitors and its workforce. The analysis will include an assessment of model releases from industrial facilities and transportation threats, probability of trigger events from natural disasters, accidents, and terrorism incorporating historical weather probability data, a compilation of plans and procedures from key personnel, organizations and process owners, and a calculation of severity by determining patient profiles. This information will be used to enhance emergency plans and response procedures for emergencies involving transportation of hazardous materials and fixed site storage (specifically the update of local Annex Q: Hazardous Materials and Oil Spill Response as required by the Texas Division of Emergency Management). This information will also be used to assess local response capabilities and determine needs to enhance regional hazardous materials emergency response teams.

This project was unanimously approved by the LEPC membership and is being supported by numerous regional, state and federal organizations including, but not limited to, the Coastal Bend Council of Governments, Coastal Bend Regional Advisory Council (TSA-U), Corpus Christi

WORK SCHEDULE AND DELIVERABLES

Applicant Corpus Christi/Nueces County LEPC

Project Title Toxic Industrial Chemical & Material Vulnerability Assessment - P1

Project Activities, Tasks, And Deliverables	MONTHLY PROGRESS SCHEDULE											
	1	2	3	4	5	6	7	8	9	10	11	12
Receive notice of grant award										x		x
Complete contract award												
Submit first quarter progress report	x											
Conduct initial project meeting with stakeholders	x											
Conduct intermediate project meeting with stkhldr		x										
Conduct final project meeting with stakeholders			x									
Submit second quarter progress report				x								
Receive first draft for review and comment					x							
Submit third quarter progress report							x					
Receive final draft							x					
Approve final product								x				
Closeout grant									x			
Submit final grant report to TDEM										x		

BUDGET SHEET (must be fully completed)

Applicant (local government) Corpus Christi/Nueces County LEPC

Project Title Toxic Industrial Chemical & Material Vulnerability Assessment - P I

	HMEP SHARE	MATCH SHARE	TOTAL COSTS
PERSONNEL SERVICES			
Salaries and Wages	0	0	0
OPERATING EXPENSES			
Travel	0	0	0
Office Supplies	0	0	0
Facility Rental	0	0	0
Communications	0	0	0
Printing	0	0	0
Postage	0	0	0
Other Direct Expenses	0	0	0
SUBTOTAL	0	0	0
PROFESSIONAL SERVICES			
Professional/Consultant	52,000.00	13,000.00	65,000.00
TOTAL COSTS	52,000.00	13,000.00	65,000.00

Note: No Overtime or Call Backs
No Equipment Purchases
No Software with the exception of CAMEO.

BUDGET SHEET (must be completed in full)Applicant (local government) Corpus Christi/Nueces Co LEPCProject Title Toxic Industrial Chemical & Material Vulnerability Assessment- P1

	HMEP SHARE	MATCH SHARE	TOTAL COSTS
PERSONNEL SERVICES			
	<u>PROFESSIONAL SERVICES SUBCONTRACT</u>		
Salaries and Wages	49,200.51	12,300.13	61,500.64
OPERATING EXPENSES			
Travel	2,399.49	599.87	2,999.36
Office Supplies	0	0	0
Facility Rental	0	0	0
Communications	0	0	0
Printing	400.00	100.00	500.00
Postage	0	0	0
Other Direct Expenses	0	0	0
SUBTOTAL	52,000.00	13,000.00	65,000.00
PROFESSIONAL SERVICES			
Professional/Consultant			
TOTAL COSTS	52,000.00	13,000.00	65,000.00

Note: No Overtime or Call Backs
No Equipment Purchases
No Software with the exception of CAMEO.

**Texas Division of Emergency Management
Department of Public Safety**

Grant Assurances for the Hazardous Materials Emergency Preparedness Grant

Name of Applicant: City of Corpus Christi/Nueces County LEPC
Address: 2406 Leopard St, Suite 300
City: Corpus Christi State: TX Zip Code: 78408
Telephone Number: (361) 826-3900 Fax Number: (361) 887-8053
E-Mail Address: RichieQ@cctexas.com Cell Phone: (361) 887-8053

As the duly authorized representative of the applicant, I certify that the applicant named above:

1. Has the legal authority to apply for federal assistance, and has the institutional, managerial and financial capability to ensure proper planning, management and completion of the Hazardous Materials Emergency Preparedness Grant.
2. Will assure that grant funds are only used for allowable, fair, and reasonable costs.
3. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or awarding agency directives.
4. Will provide progress reports and such other information as may be required by the awarding agency.
5. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
6. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have family, business or other ties.
7. Will comply, if applicable, with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.), which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

8. Will comply with all federal statutes relating to nondiscrimination. These include but are not limited to:
 - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352), as amended, which prohibits discrimination on the basis of race, color or national origin;
 - b. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex;
 - c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794) which prohibits discrimination on the basis of handicaps;
 - d. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age;
 - e. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255) as amended, relating to nondiscrimination on the basis of drug abuse;
 - f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - g. §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - h. Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing;
 - i. Title 49, Code of Federal Regulations, Parts 21 and 27;
 - j. Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made, and
 - k. The requirements on any other nondiscrimination statute(s), which may apply to the application.
9. Will comply, if applicable, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally assisted programs. These requirements apply to all interested in real property acquired for project purposes regardless of federal participation in purchases.
10. Will comply, if applicable, with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply, if applicable, with environmental standards which may be prescribed pursuant to the following:
 - a. institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - b. notification of violating facilities pursuant to EO 11738;
 - c. protection of wetlands pursuant to EO 11990;
 - d. evaluation of flood hazards in floodplains in accordance with EO 11988;
 - e. assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);

- f. conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.);
 - g. protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and
 - h. Protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply, if applicable, with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance, if applicable, with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq).
 14. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Sections 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
 15. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.
 16. Will comply, if applicable, with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 17. Will comply, if applicable, with the Laboratory Animal Welfare Act of 1966 (P. L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 18. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Section 276a to 276a-7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for federally assisted construction sub agreements.
 19. Will not make any award or permit any award (sub grant or contract) to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549 and 12689, "Debarment and Suspension."

20. Agrees that:

- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;
- b. If any other funds than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or an employee of Congress, or employee of a Member of Congress in connection with the federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- c. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers including sub grants, contracts under grants and cooperative agreements, and subcontract(s) and that all sub recipients shall certify and disclose accordingly.
- d. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

21. Agrees that funds awarded under this grant will be used to supplement existing funds for program activities, and will not supplant (replace) non-federal funds.

22. Will comply with all applicable Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars A-87, a-102, and A-133, Title 49, Code of Federal Regulations, and any other Federal laws or regulations that are applicable to this grant.

23. Will comply with all applicable requirements of all other federal laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this program. Understands that failure to comply with any of the above assurances may result in suspension, termination or reduction of grant funds.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Signature of Project Manager: _____

Printed Name Project Manager: _____

Title: _____ Date: _____