



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of October 9, 2012  
Action Item for the City Council Meeting of October 16, 2012

**DATE:** October 9, 2012

**TO:** Ronald L. Olson, City Manager

**FROM:** Michael Barrera, Assistant Director of Financial Services  
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### Traffic Sign Blanks, Sheeting/Roll Goods, Traffic Sign Posts/Anchors

#### **CAPTION:**

Motion approving supply agreements with the following companies in the following amounts for traffic sign blanks, sheeting/roll goods, and traffic sign posts/anchors in accordance with Bid Invitation No. BI-0216-12, based on lowest responsible bidder, for an estimated annual expenditure of \$146,232.89 of which \$121,860.74 is required for the remainder of FY 2012-2013. The terms of the agreements shall be for twelve (12) months with options to extend for up to two (2) additional twelve-month periods, subject to the approval of the suppliers and the City Manager or designee. Funds have been budgeted by Traffic Engineering in FY 2012-2013.

Allied Tube & Conduit Corp. <u>Harvey, Illinois</u> Group I \$42,644.00	Vulcan Signs <u>Foley, Alabama</u> Groups II & III \$103,588.89
Total: <u>\$146,232.89</u>	

#### **PURPOSE:**

This supply agreement will be utilized by Traffic Engineering's traffic sign manufacturing and installation program.

#### **BACKGROUND AND FINDINGS:**

All extensions to the previous supply agreements have been exercised, thus requiring the City to issue a new Bid Invitation. Specifications and estimated quantities were developed in cooperation with Traffic Engineering.

#### **ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Pathmark Traffic Products of Texas submitted an incomplete bid. When comparing like items, the bid from Allied Tube & Conduit Corp. was \$3,982.50 lower for Group I items and the bid from Vulcan Signs was \$8,016.00 lower for Group II items.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Traffic Engineering

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2012-2013</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$175,000.00	\$24,372.15	\$199,372.15
Encumbered / Expended Amount		\$36,733.20	0	\$36,733.20
This item		\$121,860.74	\$24,372.15	\$146,232.89
BALANCE		\$16,406.06		\$16,406.06

Fund(s): Street Fund

**Comments:**

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Bid Tabulation