



AGENDA MEMORANDUM

for the City Council Meeting of April 17, 2012

DATE: 4/17/2012

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
mikeb@cctexas.com
361-826-3169

Purchase of specialized equipment (Bid Invitation No. BI-0125-12)
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CAPTION:

RECOMMENDATION: Motion authorizing the purchase of specialized equipment for a total amount of \$118,223.01 utilizing funds from the Department of Homeland Security FEMA under the 2010 Port Security Grant Program (PSGP) and the Law Enforcement Trust Fund to purchase law enforcement equipment for the Police Department. Funds are available in the Police Grant Fund 1061.

BACKGROUND AND FINDINGS:

On January 17, 2012 the City Council approved to accept a grant from the Department of Homeland Security FEMA eligible under the 2010 Port Security Grant Program (PSGP) grant to purchase law enforcement equipment for the Police Department. The PSGP grant provides funding to local law enforcement in a coordinated effort to strengthen homeland security preparedness, including the security of the country's critical infrastructure.

A need analysis has been conducted and specialized equipment has been identified. A bid has been secured for the specialized equipment totaling \$118,223.01. The purchase of this specialized equipment requires Council approval due to the associated dollar amount.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to all City purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Not applicable.

DEPARTMENTAL CLEARANCES:

Police Department

FINANCIAL IMPACT:

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget	\$0.00	\$1,100,299.00	\$0.00	\$1,100,299.00
Encumbered / Expended Amount	\$0.00	\$833,235.36	\$0.00	\$833,235.36
This item	\$0.00	\$118,223.01	\$0.00	\$118,223.01
BALANCE	\$0.00	\$148,840.63	\$0.00	\$148,840.63

Fund(s): 822917-2010 Port Security Grants 34-7 and 821001-Law Enforcement Trust-Fed.

Comments: The cost of the equipment is \$118,223.01. The 822917-2010 Port Security Grants 34-7 - Police Grants Fund 1061 has \$95,299.00 and the 821001-Law Enforcement Trust-Fed has \$22,924.01 allocated in for the Homeland Security Grant Program.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Not applicable.

Approvals: Veronica Ocanas, Assistant City Attorney
Constance P. Sanchez, Director of Financial Services
Eddie Houlihan, Assistant Director of Management and Budget
Margie C. Rose, Assistant City Manager