



AGENDA MEMORANDUM

Corpus Christi Tax Increment Reinvestment Zone #3 Meeting May 13, 2025

DATE: May 13, 2025

TO: Peter Zanoni, City Manager

FROM: Arlene Medrano, Interim Executive Director, CCDMD
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Approval of TIRZ #3 Budget Amendment

CAPTION:

Motion authorizing the Police Department Headquarters (PDHQ) Lighting Project Concept Study in the amount of \$36,280, PDHQ Lighting Project Design Assessment in the amount of \$84,072, and Off-Duty Police Department Patrol in the amount of \$60,000 for a total amount not to exceed \$180,352, and reallocating \$180,352 from the Tax Increment Reinvestment Zone #3 fund and amending the FY 2025 budget.

SUMMARY:

This motion authorizes a budget amendment to the Tax Increment Reinvestment Zone #3 fund to reflect project costs for the Police Department Headquarters (PDHQ) Lighting Project and Off-Duty Police Department Patrol in Downtown.

BACKGROUND AND FINDINGS:

In 2021, CCDMD recognized low lighting levels surrounding the Downtown CCPD Headquarters building causing concern for pedestrian safety. Sharing that concern, TIRZ #3 Board approved \$36,280 as an FY2024 One-Time Special Project (July 2023). CCDMD worked with City Engineering from 2023 to 2025 to obtain a Concept Study from Freese and Nichols, Inc (FNI). The study included the addition of lighting to the North, West, and East sides of the building. The proposal from FNI was received in January 2025 (FY2025), however, the FY 2024 budgeted project funds had not been carried forward from the FY24 budget to the FY25 budget. Therefore, as part of this budget amendment, \$36,280 will go towards the payment of the Concept Study.

Proceeding the Concept Study for PDHQ Lighting, City Engineering sought a Feasibility Proposal from architecture firm, LEVY DYKEMA. LEVY DYKEMA returned with an estimation of \$84,072 in Design Fees. Therefore, we are requesting \$84,072 as the second part of this budget amendment, \$84,072 to fund the Design Assessment.

Finally, we are requesting an additional \$60,000 for the FY2025 off-duty police officer program. Since 2014, CCDMD has been allocated \$100,000 to fund what was originally referred to as the Off-Duty Bike Patrol Program, but which is now referred to as the CCPD Off-Duty Patrol. The Corpus Christi Police Department off-duty program supports every Corpus Christi Downtown Management District event by providing trained police officers to safeguard the community. Events such as Art Walk, Mural Fest, Holiday Series and Run Club attracted 895,400 recorded visitors in 2024. Over the past 11 years, costs and hours of the Off-Duty Program have increased. The hourly rate for an off-duty officer began at \$35/hour in 2014 and is now \$65/hour. Consistent with the growth and popularity of the CCDMD events, the number of required officers has increased from six to 18 off-duty police officers to deter crime and keep attendees in line and feeling safe.

The request brought forward today is for \$180,352 to be reallocated from the FY2025 TIRZ #3 ADA Accessibility line item, which has a budgeted amount of \$1,000,000 and which, at the direction of the TIRZ #3 Board, is no longer a project that will be funded using TIRZ #3 funds, but grant funds instead.

Project Name	Note	Dollar Amount
ADA Accessibility	Funding change to grants	\$1,000,000.00
Police Department Headquarters Lighting Concept Study	Funding approved in FY2024 but not rolled to FY2025 to pay invoice.	(\$36,280)
Police Department Headquarters Lighting Design Fees	Next step in CCPD HQ Lighting Project	(\$84,072)
Off-Duty Police Patrol	Increase in hourly rate and hours required for Downtown events.	(\$60,000)
	Balance	\$819,648

ALTERNATIVES:

The Board could not approve this budget amendment.

FINANCIAL IMPACT:

The funding source for this project is from the TIRZ #3 Special One Time Projects – ADA Accessibility fund. The amount of funding reallocated for this budget amendment is \$180,352, paid out of the FY25 budget. No new additional funding is being requested.

Funding Detail:

Fund: 1112 – TIF #3

Organization/Activity: 10295 –One Time Special Projects

Mission Element: 57 – Economic Development
Project # **(CIP Only)**: N/A
Account: 530000 – professional Services

RECOMMENDATION:

Staff recommends approving this budget amendment.

LIST OF SUPPORTING DOCUMENTS:

TIRZ #3 Presentation – May 13 2025 Budget Amendment