



AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 13, 2016
Action Item for the City Council Meeting of December 20, 2016

DATE: December 13, 2016

TO: Margie C. Rose, City Manager

FROM: Stacie Talbert Anaya, Interim Director of Parks and Recreation
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Service Agreements for Ground Maintenance

CAPTION:

Resolution finding the lowest responsive, responsible bidder for ground maintenance services by group in response to Bid Nos. 138, 139, 140, 141, 142, 143, 144, 145, and 146; awarding a one-year service agreement, with two one-year renewals, to the lowest responsible bidder per bid number; and authorizing the City Manager or designee to execute the service agreements.

Cut Masters Lawn Service
Corpus Christi, Texas
Group 1, 11, 12, 13, 14, 16
\$167,349.66

Dorame General Repair
Corpus Christi, Texas
Group 9, 10, 15
\$66,172.04

Grand Total \$233,521.70

PURPOSE:

These service agreements will provide ground maintenance for various City of Corpus Christi locations.

BACKGROUND AND FINDINGS:

Award recommendation is based on responsive and responsible bids. The ground maintenance services is anticipated to begin January 2017. The initial contracts term total is \$233,521.70, of which \$175,141.28 will be funded in FY2016-2017. These contract locations include some high profile areas, some back yard parks, and all waste water plants. Bidders for high-profile areas must have experience working in Parks & Recreation Department's high-profile/landscape intensive areas. Currently, these locations are being serviced by contractors whose contract extensions have expired or are about to expire. The cost for the Parks & Recreation Department to execute the same or similar work with in-house crews would be \$212,144.10 for park property. Waste water plants were maintained by contractors at a rate of \$95.00/acre with a total amount of \$109,622.40. In this case, it is beneficial for the City to contract out these mowing parcels.

ALTERNATIVES:

If not approved, the mowing would then go to internal departments which would lengthen the mowing frequency throughout the City.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Parks and Recreation Department

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$1,888,606.20	\$525,423.82	\$2,414,030.02
Encumbered / Expended Amount	\$454,100.54	\$0	\$454,100.54
This item	\$175,141.28	\$525,423.82	\$700,565.10
BALANCE	\$1,259,364.38	\$0	\$1,259,364.38

Fund(s): General Fund, Storm Water Fund and Wastewater Fund

Comments: The initial contract term total is \$233,521.70, of which \$175,141.28 will be funded in FY2016-2017. The total contract expenditure will be up to \$700,565.10 if all

option years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Locations - Ground Maintenance

Bid Tabulation

Resolution

Service Agreements