



AGENDA MEMORANDUM

Action Item for the City Council Meeting June 27, 2023

DATE: June 27, 2023
TO: Mayor and City Council
FROM: Rebecca Huerta, City Secretary
rebeccah@cctexas.com
361-826-3105

Interlocal Cooperation Agreement
with Texas Department of State Health Services (DSHS) allowing access to Texas
Electronic Vital Events Registrar (TxEVER) to issue certified birth certificates.

CAPTION:

Resolution authorizing an Interlocal Agreement with the Texas Department of State Health Services (DSHS) for remote access to State vital records for a four-year period ending August 31, 2027.

SUMMARY:

The Interlocal Cooperation Agreement with DSHS allows Vital Records access to TxEVER for issuing certified short-form birth certificates for \$1.83 per record. Additionally, \$1.80 of each manual and online birth certificate issued is submitted to the State Comptroller per TX Health and Safety Code 191.

BACKGROUND AND FINDINGS:

The City's Vital Records division issues certified copies of birth certificates for a \$23.00 fee to customers born in the state of Texas. For customers born outside of Corpus Christi, TxEVER is searched to locate a birth record. If the birth record is located, a short-form birth certificate is then issued. From the \$23 fee, DSHS deducts \$1.83 for each birth record searched and/or issued from TxEVER. A \$1.80 fee is also deducted for each manual and online birth certificate sale, which is submitted to the State Comptroller per Texas Health and Safety Code Section 191. This Interlocal Cooperation Agreement with DSHS formalizes the agreement between DSHS and the City of Corpus Christi to access TxEVER to search and/or issue certified short-form birth certificates.

ALTERNATIVES:

Without access to TxEVER, Vital Records would not be able to issue short-form birth certificates to our customers. In FY22, Vital Records issued over 1700 short-form birth certificates, and approximately 16,500 manual and online birth certificates.

FISCAL IMPACT:

FY22 Vital Records Birth Certificate Fees due to DSHS & State Comptroller			
Category	Count	Fee	Total Due
Remote short-form birth certificate sales	1700	1.83	\$3,111.00
Manual and Online EZNet long-form birth certificate sales	16,500	1.80	\$29,700.00
Total Due to DSHS and State Comptroller			\$32,811.00

Funding Detail:

Fund: 1020
Organization/Activity: 12631
Department: City Secretary/Vital Records
Project # **(CIP Only)**:
Account: 12631-207250

RECOMMENDATION:

Staff recommends approval of this resolution.

SUPPORTING DOCUMENTS:

Resolution
Interlocal Cooperation Agreement: Contract No.: HHSEV1000002919