



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of February 25, 2014
Second Reading Ordinance for the City Council Meeting of March 18, 2014

DATE: February 7, 2014
TO: Ronald L. Olson, City Manager
FROM: Mark Van Vleck
Interim ACM for Public Works and Utilities
(361) 826-3189

Repeat Special Events Authorization

CAPTION:

Ordinance authorizing the City Manager or designee to execute agreements for use of City property by repeat special events.

PURPOSE:

To streamline the approval process for repeat special events requesting use of City property.

BACKGROUND AND FINDINGS:

City Charter requires approval by ordinance for use of City property, but also provides that the Council may by ordinance authorize an officer or employee of the City to grant leases, license or use of public property upon terms as the council may elect.

ALTERNATIVES:

Bring repeating special event agreements requesting use of City property before Council for approval.

OTHER CONSIDERATIONS:

The Parks Director is authorized in Chapter 36 of the City Code to issue short term agreements for use of park property. The Traffic Engineer is authorized in Chapter 49 to issue street closure permits for special events involving street closures. This new ordinance would authorize the City Manager or designee to approve short term uses of other types of City property for special events which are repeat special events.

CONFORMITY TO CITY POLICY:

Conforms with City Charter

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Not applicable

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s): (Do not list Accounting streams, use names of accounts)

RECOMMENDATION:

Approval of the ordinance

LIST OF SUPPORTING DOCUMENTS:

Ordinance