



AGENDA MEMORANDUM

Action Item for the City Council Meeting August 27, 2019

DATE: August 27, 2019

TO: Peter Zanoni, City Manager

FROM: Robert Rocha, Fire Chief
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Vehicle Paint and Body Repairs for CCFD

CAPTION:

Motion authorizing a three-year service agreement with Richard E. Cruz, dba Rick's Detail and Body Shop, for vehicle paint and body repairs of fleet units assigned to the Fire Department in an amount not to exceed \$254,700.00, effective upon issuance of a notice to proceed, with funding available in the General Fund.

SUMMARY:

This motion authorizes a contract with Richard E. Cruz, dba Rick's Detail and Body Shop to provide vehicle paint and body repairs for the Fire Department for an amount not to exceed \$254,700.00. Richard E. Cruz, dba Rick's Detail and Body Shop is the currently the provider of these services for the Fire Department through a service agreement that will soon expire. These services are necessary to cover all aspects of maintaining the Corpus Christi Fire Department Fleet Maintenance Division's Fleet units.

BACKGROUND AND FINDINGS:

The Contractor shall cover all aspects of maintaining the Fire Department Fleet Maintenance Divisions Fleet units. The Fleet units include sedans, pickup trucks, ambulance units, and brush trucks. These units require periodic painting, detailing, and collision damage repair to sustain their maintenance requirements. Repairs include welding and custom fabrication, power door locks, rhino lining, undercoating and rust proofing, glass replacement, headlight restoration, LED light replacement, window tinting,

rust repair, and fiberglass repair.

The Contract and Procurement Department conducted a competitive Request for Bid process to obtain bids for a new contract. The City received one responsive, responsible bid, and is recommending the award to Richard E. Cruz, dba Rick's Detail and Body Shop.

ALTERNATIVES:

An alternative to accepting this one responsive, responsible bid would be to reject the bid and request the services be competitively bid again. However, the bid from Richard E. Cruz, dba Rick's Detail and Body Shop is responsive and responsible, and within budget. In addition, Richard E. Cruz, dba Rick's Detail and Body Shop has provided this type of service for the City and has done exceptional and reliable work at a competitive cost.

FISCAL IMPACT:

The financial impact is \$7,075.00 for the remainder of this fiscal year, with the remaining cost of \$247,625.00 budgeted in future years through the annual budget process.

Funding Detail:

Fund:	1020	General
Organization/Activity:	12050	Fire Apparatus & Shop
Mission Element:	093	Respond to Emergency Calls
Project # (CIP Only):	N/A	
Account:	530100	Vehicle Repairs

RECOMMENDATION:

Staff recommends approval of this motion authorizing a three-year service agreement with Richard E. Cruz, dba Rick's Detail and Body Shop for vehicle paint and body repairs for the Fire Department.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement