



AGENDA MEMORANDUM

Action Item for the City Council Meeting November 16, 2021

DATE: November 16, 2021

TO: Peter Zaroni, City Manager

FROM: Roland Mata, Director of Public Works
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All Weather Asphalt Mix Material for Public Works

CAPTION:

Motion authorizing a one-year supply agreement with two additional one-year options with Waller County Asphalt, Inc. of Hempstead, Texas, for all-weather asphalt mix material for the Public Works Department, for an estimated amount of \$208,935.00 and a potential cost of \$632,805.00 if options are exercised, with FY 2022 funding in an amount not to exceed \$191,523.75 available through the Street Maintenance Fund.

SUMMARY:

This motion authorizes a one-year supply agreement with two additional one-year period options with Waller County Asphalt, Inc. of Hempstead, Texas for a combined total of \$632,805.00. This supply agreement will provide all weather asphalt mix material to the Public Works Department for roadway repair.

According to the proposed agreement, the contractor will deliver in bulk an initial 300-350 tons of all-weather asphalt mix that will be stored in a City warehouse. The department will then order additional material on an as needed basis. This amount of supply is in keeping with the previous contract.

BACKGROUND AND FINDINGS:

The all-weather asphalt mix material will be utilized by the Public Works Streets Division for roadway repair throughout the City's streets infrastructure. This all-weather asphalt mix will be utilized for pothole patching when hot mix is not available. Hot mix is not available when temperatures drop below 55 degrees or when the City experiences

extended rain events.

PROCUREMENT DETAIL:

The Purchasing Division conducted a competitive request for bids (RFB) process to obtain bids. The City received one responsive bid out of 148 notifications, using 11 different commodity codes for solicitation. This contract is unique to the previous 2019 Contract, since Public Works is requiring bulk tonnage versus bagged asphalt mix, resulting in significant savings. In 2019, Waller County Asphalt bid breakdown equated to \$400/ton. The proposed new contract equates to \$139.29/ton resulting in an estimate savings of \$260/ton from the 2019 contact to the 2022 contract.

Staff is recommending Waller County Asphalt, Inc of Hempstead, Texas, the lowest, responsive, responsible bidder. Therefore, staff recommends award to the Contractor to provide needed all-weather asphalt mix material.

ALTERNATIVES:

An alternative to this motion is not to purchase this material. However, without the material the Public Works Department will not have the necessary material needed during extreme weather conditions.

FISCAL IMPACT: The fiscal impact in FY 2022 is an amount \$191,523.75 for this supply agreement with the remaining cost of \$441,281.25 budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	1041	Street Maintenance Fund
Organization/Activity:	12430	Surface Preservation
Mission Element:	051	Maintain pavement & associated improvements
Project # (CIP Only):	N/A	
Account:	520130	Maintenance and repairs
Amount:	\$191,523.75	

RECOMMENDATION:

Staff recommends the approval of this agreement with Waller County Asphalt, Inc of Hempstead, Texas, for All Weather Asphalt Mix Material for Public Works.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Supply Agreement