



March 14, 2022

Brett Van Hazel
City of Corpus Christi
Engineering Services
Assistant Director of Engineering Services: Construction Management

RE: 21082 North Beach Restroom and Parking Facilities

Proposal Request: Project Design Services

Dear Mr. Van Hazel,

Thank you for the opportunity to submit a proposal for Architectural & Engineering Design Services for the Surfside Park North Beach Restroom and Parking Facility in Corpus Christi, TX.

Based on our understanding of the project, SpawGlass and EDR Architects proposes to provide architectural and engineering design services for a new raised Restroom Facility with Parking Facilities and Shaded Picnic Areas a for a design fee of \$ 196,522. The proposed City target construction budget is \$1,800,000. Our scope of Design Services includes the following:

Description of Scope:

1. Code analysis under the current codes and ordinances adopted by the local authorities at the time of contract execution
 - a. IBC 2021 Codes
2. Architectural Construction Documents
3. Structural Engineering
 - a. Engineering to meet Windstorm Requirements and Preparation of the Windstorm Certification applications, submittals and TDI Inspections.
 - b. Restroom Elevated Structure
 - c. Canopies over picnic areas
 - d. Shop Drawing Review
 - e. Site visits to verify work is in accordance with the Structural CD's and TDI approved shop drawings.
4. Mechanical, Electrical and Plumbing Engineering
 - a. Electrical Commissioning Services
 - b. Site Lighting Design
 - c. Construction Phase Site Observations (5 trips/1 Person each Trip)
5. Landscape Architectural Design
6. Geotechnical Investigation
 - a. Does not include special inspections testing

- b. One boring to a depth of 30' inside building footprint of elevated restroom.
 - c. Two borings to a depth of 15' within community recreation space
 - d. One 15' boring at new parking lot light pole
 - e. Two 5' borings within parking lot area
7. Topographic Survey
8. Civil Engineering Design
 - a. Civil Sitework Design
 - b. Preconstruction Elevation Certificate
 - c. Under Construction Elevation Certificate
 - d. Finished Construction Elevation Certificate
 - e. Metes and Bounds Description for Electrical Easement
9. Submission of documents and fees associated with Texas Department of Licensing and Regulations of Architectural Barriers plan review & inspections, along with ADA inspections.
10. Bid services with Design/Build Contractor, including: preparing bid documents, pre-bid conference at the site, addendums, etc. 30%, 60% and 90% Submittals. Design Service also includes 100% Signed and sealed For Construction Documents
11. EDR Architects Contract Administration includes: Submittal/Shop Drawing Review, pay application review, RFI's, OAC (Owner, Architect, Contractor) Meetings, Site Observations during design, Site Renderings with each Design Package, Preliminary and Final site punch list walk throughs and 11 month warranty walk through with Owner/Contractor.
12. SpawGlass services include: Site investigations, constructability reviews, scheduling, pricing of each design package, value engineering, review material selections, meeting attendance & minutes and participation in 11 month warranty walk through.
13. SpawGlass will pay for DSD Plan Review and Permit Fees as part of the Construction Cost of Work.
14. Any Allowances and/or Alternates will be identified and included as part of the future Construction Cost of Work. One example of a potential alternate could be the demolition of existing restroom once new is operational
15. EDR Architects is HUB Certified (See attached certificate). The HUB Participation for the Design Services portion of this project is 66%.
16. See attached Preliminary Design Deliverable Schedule.

Deliverables:

1. Electronic PDF and AutoCAD files.
2. Hard Copies of Final Approved Drawings and Construction As-Builts

Exclusions:

1. Anything not listed above, including Code required special inspections that will be performed by an independent Testing Laboratory.
2. All AEP engineering and/or service fees

Note: This proposal is valid for thirty (30) days only.



Mike Merritt
SpawGlass Contractors, Inc.

Brett Van Hazel
City of Corpus Christi



Corpus Christi North Beach Surfside Park Pre Constructuion Services

Estimate Date:	02/28/2022	Documents Date:	02/22/2022
Project Size (SF):	76,500	Project #:	3021269
Project Location:	Corpus Christi, TX	Lead Estimator:	Samuel Saldana

ITEM	QUANTITY UM	UNIT COST	TOTAL COST
Div. 01 - General Requirements			196,522
Preconstruction Services			196,522
Design Services	1.0 LS	129,000.00	129,000
Preconstruction Services	1.0 LS	67,522.00	67,522

Total Cost **\$ 196,522**



Corpus Christi North Beach Surfside Park Pre Constructuion Services

Estimate Date:	02/28/2022	Documents Date:	02/22/2022
Project Size (SF):	76,500	Project #:	3021269
Project Location:	Corpus Christi, TX	Lead Estimator:	Samuel Saldana

ITEM	COST	COST SF	% OF TOTAL
Total Cost	\$ 196,522	\$ 2.57	100.00 %

Surfside Park North Beach Restroom and Parking Facilities Design Schedule

I. Schedule Review:

	RFP Schedule	Current	Notes
	MM/DD/YY	MM/DD/YY	MM/DD/YY
Submit Statement of Qualification	09/29/21	09/29/21	
Preliminary Design Drawings	02/08/22		
OAR /MIG Prel. Design Review	02/09/22		
D/B Team Design Services Proposal	02/28/22		
D/B Design Services Prop. Review	02/28/22		
Design Proposal Council Approval	03/29/22		
Notice of Contract Award	04/18/22		
Notice to Proceed with Design	04/18/22		
Preconstruction Kick off meeting			Week of 4/18/22
60% Design Package from D/B	05/23/22		
60% Design Package City Review	06/06/22		
60% Design Package Pricing	06/13/22		
60% Design Package Approval	06/27/22		
90% Design Package from D/B	07/25/22		
90% Design Package City Review	08/15/22		
90% Design Package Pricing	09/02/22		
90% Design Pack. GMP Review	09/16/22		
GMP Proposal to Council	TBD 10/2022		
Final Construction Contract/NTP	TBD		
100% Design Package	09/30/22		



Surfside Park North Beach Restroom and Parking Facilities Design Schedule

100% Design Package City Review	10/14/22			
100% Design Package Pricing	10/21/22			
100% Design Pricing Approval	10/28/22			
NTP/ Buyout / Contracts	10/31/22			
Submit Plans for Permitting	10/31/22			
C. of C.C. Permit Approval	11/18/22			
Estimated Substantial Completion	06/18/23			
Estimated Final Completion	07/18/23			



GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

The Texas Comptroller of Public Accounts (CPA) administers the Statewide Historically Underutilized Business (HUB) Program for the State of Texas, which includes certifying minority, woman, and service disabled veteran-owned businesses as HUBs and facilitates the use of HUBs in state procurement and provides them with information on the state's procurement process.

We are pleased to inform you that your application for certification/re-certification as a HUB has been approved. Your company's profile is listed in the State of Texas HUB Directory and may be viewed online at <https://mycpa.cpa.state.tx.us/tpasscmlsearch/index.jsp>. Provided that your company continues to meet HUB eligibility requirements, the attached HUB certificate is valid for the time period specified.

You must notify the HUB Program in writing of any changes affecting your company's compliance with the HUB eligibility requirements, including changes in ownership, day-to-day management, control and/or principal place of business. *Note: Any changes made to your company's information may require the HUB Program to re-evaluate your company's eligibility.*

Please visit our website at <http://comptroller.texas.gov/procurement/prog/hub/> and reference our publications (i.e. Grow Your Business pamphlet, HUB Brochure and Vendor Guide) providing addition information on state procurement resources that can increase your company's chances of doing business with the state.

Thank you for your participation in the HUB Program! If you have any questions, you may contact a HUB Program representative at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

Texas Historically Underutilized Business (HUB) Certificate



Statewide Historically Underutilized Business Program

Certificate/VID Number:	1460615146300
File/Vendor Number:	479032
Approval Date:	10-NOV-2020
Scheduled Expiration Date:	10-NOV-2024

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

EDR ARCHITECTS, PLLC

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed 13-NOV-2020, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, business location) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

*Statewide HUB Program
Statewide Procurement Division*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmlsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER: City of Corpus Christi

PROJECT: North Beach Restroom and Parking Facility

AIA DOCUMENT G702

Corpus Christi, Texas 78408

Corpus Christi, Texas 78405

FROM CONTRACTOR: SpawGlass Contractors, Inc.

VIA ENGINEER:

2209 North Padre Island Drive, Unit Y

Corpus Christi, Texas 78408

APPLICATION NO:

PERIOD TO:

PROJECT NOS:

CONTRACT DATE:

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ENGINEER
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	OTHER:

CONTRACT FOR: 21082 North Beach Restroom and Parkin: PO#:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.
 CONTRACTOR: SpawGlass Contractors, Inc.

- 1. ORIGINAL CONTRACT SUM \$ 196,522.00
- 2. Net change by Change Orders \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 196,522.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 0.00

5. RETAINAGE:

- a. 5.00% of Completed Work \$ 0.00
 (Column D + E on G703)
- b. 10.00% of Stored Material \$ 0.00
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or Total in Column I of G703)

- 6. TOTAL EARNED LESS RETAINAGE \$ 0.00
 (Line 4 Less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 0.00
- 8. CURRENT PAYMENT DUE \$ 0.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 196,522.00
 (Line 3 less Line 6)

By: _____ Date: 7/6/2021

State of: _____ County of: _____
 Subscribed and sworn to before me this _____ day of _____
 Notary Public: _____
 My Commission expires: _____

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$ _____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.) ARCHITECT:

By: _____ Date: _____
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO:

Contractor's signed certification is attached.

11.05.21

In tabulations below, amounts are stated to the nearest dollar.

APPLICATION DATE:

PERIOD TO:

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
	DESIGN SERVICES									
1.001	SpawGlass Contractors	\$57,422.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$57,422.00	\$0.00
1.002	Design Administration	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$400.00	\$0.00
1.003	Reproduction Services	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00	\$0.00
1.004	Office Supplies/Phones	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$300.00	\$0.00
1.005	Postage/Special Shipping	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
1.006	Waterproofing Consultant									
1.007										
1.008	EDR Architects	\$57,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$57,350.00	\$0.00
1.010	Structural Engineering	\$17,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,500.00	\$0.00
1.011	Mechanical, Electrical and Plumbing	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00	\$0.00
1.012	Landscaping Architect	\$12,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,800.00	\$0.00
1.013	Geotechnical	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00	\$0.00
1.014	Topographic Survey	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,500.00	\$0.00
1.015	Civil Engineering	\$26,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$26,750.00	\$0.00
1.016										
1.017										
1.018										
1.019										
	GRAND TOTALS	\$196,522.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$196,522.00	\$0.00

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