



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Agenda - Final-revised

Construction Trade Advisory & Appeals Board

Thursday, April 17, 2025

1:30 PM

Council Chambers

The Construction Trade Advisory & Appeals Board shall advise the city manager regarding any matter related to Construction that it considers should be brought to the attention of the city council. The Construction Trade Advisory & Appeals Board shall obtain public comment on the proposed adoption of or amendment to a national model code.

PUBLIC NOTICE: Persons with disabilities who plan to attend this meeting, who may need auxiliary aids or any other accommodating services, are requested to contact Robert Kurtz at 361-826-3112 at least 48 hours in advance so that appropriate arrangements can be made.

- I. **Call To Order, Roll Call**
- II. **DISCUSSION AND POSSIBLE ACTION: ELECTION OF OFFICERS - CHAIRMAN & VICE CHAIRMAN**
- III. **Public Comment: Citizens will be allowed to attend and make public comments in person at City Board meetings. The public is invited to speak on any agenda item and any other items that pertain to this Board. Comments are limited to three minutes. If you choose to speak during this period, you will not be allowed to speak again when the specific item is being considered in order of the agenda. Electronic media that you would like to use may only be introduced into the city system IF approved by the City's Information Technology (IT) Department at least 24 hours prior to the Meeting. Please contact IT at 826-3211 to coordinate.**
- IV. **Approval of Absences: Member Lee.**
- V. **Approval of Minutes: January 16, 2025 DRAFT Meeting Minutes**
 1. [25-0520](#) Construction Trade Advisory & Appeal Board Meeting Minutes DRAFT January 16, 2025
Attachments: [1-16-25 CTAAB Meeting Minutes DRAFT](#)
- VI. **Discussion and Possible Action**
 2. [25-0514](#) Refrigerant concerns with A2L and 2024 IMC code
 3. [25-0515](#) Progressive disciplinary action against contractors

4. [25-0516](#) NM cable through Conduit to Island Counter
- VII. **Building Official Report**
 5. [25-0517](#) Maintaining over 98% Scheduled Day Inspections
 6. [25-0518](#) STAR Program Progress and Training
 7. [25-0519](#) ICC Building Safety Month starting in May
- VIII. **Future Agenda Items**
- IX. **Adjournment**



Meeting Minutes - Draft

Construction Trade Advisory & Appeals Board

Thursday, January 16, 2025

1:30 PM

Council Chambers

I. CALL TO ORDER/ROLL CALL

Chairman Merdes called the meeting to order at 1:30 pm and a quorum was established to conduct the meeting with Member Lee absent.

II. PUBLIC COMMENT: None.

III. APPROVAL OF ABSENCES: December 19, 2024: Members Brister and Jimenez.

Vice Chairman Cervantes made a motion to approve the absence of Member Brister, seconded by Member Esquivel. The Vote: All Aye. The motion passed.

Member Gentry made a motion to approve the absence of Member Jimenez, seconded by Vice Chairman Cervantes. The Vote: All Aye. The motion passed.

IV. APPROVAL OF MINUTES: December 19, 2024

Member Dildy made a motion to approve the minutes as presented by staff from December 19, 2024, seconded by Vice Chairman Cervantes. The Vote: All Aye. The motion passed.

V. DISCUSSION AND POSSIBLE ACTION

Discussion was held on the following items:

- **Flammable Refrigerants**
- **Policy and Procedures**
- **Code compliance related to laws/licenses**
- **Code of Ethics**
- **Goals**

No action was taken.

VI. BUILDING OFFICIAL REPORT

- At 98.2% inspection for scheduled day
- Staffing up, getting inspections done, with results
- Goals and Code of Ethics-we have stickers for the STARR program but we do not have any applications yet; applications have been sent out to contacts. 2/2/25 is when the data base will be processed. 2/19/25 first required STARR program class from 8:00-10:00 am.

VII. FUTURE AGENDA ITEMS

- Code non-compliant items
- Refrigerant concerns-2021; presentation and outreach
- Running conduit to an island: Mr. Witliff is researching

VIII. ADJOURNMENT

There being no further business, the meeting adjourned at 2:53 pm.