



AGENDA MEMORANDUM

Action Item for the City Council Meeting of October 15, 2019

DATE: October 15, 2019

TO: Peter Zaroni, City Manager

FROM: Kevin Norton, Director of Water Utilities
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On-Call Pump Repair Services for Water Utilities Department

CAPTION:

Motion authorizing a three-year service agreement with Odessa Pumps and Equipment, Inc., of Houston, Texas, for on-call pump repair services of 144 pumps located at wastewater and storm water facilities, in an annual amount not to exceed \$276,900 with the total contract amount not to exceed \$844,200.00, effective upon issuance of notice to proceed, with funding available in the Wastewater and Storm Water Funds.

SUMMARY:

This is a three-year service agreement with Odessa Pumps and Equipment, Inc for an annual amount of \$276,900 with the total contract amount not to exceed \$844,200.00, for on-call repair services of pumps located at wastewater treatment plants, lift stations, and storm water pump stations. Water Utilities Department has operational and environmental regulatory requirements to keep the pumps up and running to prevent sanitary sewer overflows, properly transport and treat wastewater, and to reduce flooding and maintain compliance with the City's Municipal Separate Storm Sewer System (MS4) permit.

BACKGROUND AND FINDINGS:

The City's wastewater system relies heavily on a large inventory of pumps to collect and transport wastewater to the treatment plants via lift stations, and during the wastewater treatment process. The City also uses storm water pump stations to convey storm water away from the downtown area. Reliable and functioning wastewater pumps are necessary for proper operation of the system and to prevent back-ups that can result in sanitary sewer overflows, damage to the environment, and monetary fines associated with environmental compliance violations. Similarly, the storm water pumps must remain

operational for public safety, to reduce flooding in the downtown area, and to maintain compliance with the City's MS4 permit. Repair services are critical to ensure operational requirements and TCEQ environmental compliance regulations are met.

In 2018, a one-year contract with two one-year option periods was awarded to Smith Pump through the Request for Bid (RFB) procurement process. The City chose not to exercise the contract options.

The Contracts and Procurement Department conducted a competitive RFB process to obtain bids for a new contract. The City received four qualified bids for these services. Staff recommends award to the lowest responsive, responsible bidder, Odessa Pumps and Equipment, Inc.

ALTERNATIVES:

Operate equipment to failure, which can result in public health and safety issues due to flooding, sanitary sewer overflows, and damage to the environment.

FISCAL IMPACT:

The fiscal impact for the Water Utilities Department is an annual amount of \$276,900 and the total amount not to exceed \$844,200.00. This motion authorizes a three-year service agreement with Odessa Pumps and Equipment, Inc. for on-call pump repair services of 144 pumps located at wastewater and storm water facilities for the Water Utilities Department.

Funding Detail:

Fund:	4200 Wastewater
Organization/Activity:	33210
Mission Element:	065
Project # (CIP Only):	N/A
Account:	530215 Maintenance and Repairs – Contracted

Fund:	4300 Storm Water
Organization/Activity:	32040
Mission Element:	067
Project # (CIP Only):	N/A
Account:	530215 Maintenance and Repairs – Contracted

RECOMMENDATION:

The Contracts and Procurement department staff is recommending award of this three-year contract for on-call pump repair services to Odessa Pumps and Equipment, Inc.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation