



## AGENDA MEMORANDUM

Action Item for the City Council Meeting of December 14, 2021

**DATE:** December 14, 2021

**TO:** Peter Zaroni, City Manager

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**Professional Services Contract**  
**West Guth Park Enhancements**  
**(Bond 2020 – Proposition B)**

**CAPTION:**

Motion awarding a professional services contract to Halff Associates Inc., Corpus Christi, Texas, to provide design, bid, and construction phase services for the West Guth Park Enhancements in an amount of \$174,940.00, located in Council District 1, with FY2022 funding available from the Parks and Recreation Bond 2020 Fund.

**SUMMARY:**

This motion approves a professional services contract for the design, bid, and construction phase services of the West Guth Park Enhancements project. This project is to design a new above ground pre-manufactured type skate park, picnic areas with shade structures, barbeque pits, restroom, additional parking spaces, playscape and swings, accessible walkways to new amenities, and sight lighting for skate park and parking lot.

**BACKGROUND AND FINDINGS:**

On November 3, 2020, voters approved the City of Corpus Christi's Bond 2020 Program for a total of \$75 million with 42 infrastructure projects. The propositions passed included projects for streets, parks, and public safety improvements.

Proposition B – Parks, included \$2 million dollars budgeted for West Guth Park Enhancements. Enhancements include a new above ground pre-manufactured Skate Park, picnic areas with shade structures, barbeque pits, restrooms, additional parking spaces, playscape and swings,

accessible walkways to new amenities and sight lighting for the skate park and the additional parking lot.

In the FY 2022 budget, funding was included to build a dog park in West Guth Park. City Staff will amend this project's scope of work to include the design of the recently approved dog park.

**PROJECT TIMELINE:**

2021 – 2022	2022			2022 – 2023
January – June	J	A	S	October – March
Design	Bid/Award			Construction

Project schedule reflects City Council award in December with anticipated completion in March 2023.

**COMPETITIVE SOLICITATION PROCESS:**

On January 6, 2021, the Contracts and Procurement Department issued a Request for Qualifications 3409 for Professional Engineering Services for the West Guth Park Enhancements project. The City received a total of four Statements of Qualifications.

The selection committee consisted of representatives from Engineering Services, Parks & Recreation Department, and the Marina. Firms were ranked according to 1) firm's experience and qualifications of firm; 2) team's experience and qualifications; 3) understanding of project scope based on understanding of scope of services, ability to maintain schedules, cost, and quality controls.

The committee selected Halff Associates Inc. as the best qualified firm. Halff Associates Inc. holds a variety of experience designing and developing parks and has a long history of working with the City of Corpus Christi on Parks & Recreation planning and design projects. Halff is currently working on the 10-Year Parks & Recreation Master Plan and the Bill Witt Park Site Plan.

**ALTERNATIVES:**

The alternative is for staff to reject the proposal and re-solicit for the design of the park improvements. This would delay the project.

**FISCAL IMPACT:**

The fiscal impact in FY2022 is an amount of \$174,900.00 with funding available from the Parks and Recreation Bond 2020 Fund.

**FUNDING DETAIL:**

Fund: **Park and Recreation 2021, Bond 2020 (Fund 3296)**  
 Mission Elem: Maintaining Park and Recreation Facilities (141)  
 Project No.: West Guth Park (Project No. 21084)  
 Account: Outside Consultants (550950)  
 Activity: 21084-3296-EXP  
 Amount: \$179,940.00

**RECOMMENDATION:**

Staff recommends that City Council authorize the award to Halff Associates, Inc. for the design, bid, and construction phase services of the West Guth Park Enhancements.

**LIST OF SUPPORTING DOCUMENTS:**

Location and Vicinity Map

Contract

Evaluation Matrix

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