



AGENDA MEMORANDUM

Action Item for the City Council Meeting of June 25, 2019

DATE: June 25, 2019

TO: Peter Zaroni, City Manager

FROM: Kevin Norton, Director of Water Utilities
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Heavy Trucks for Utilities

CAPTION:

Motion authorizing the purchase of four heavy replacement trucks, which include one Roll-off truck and three Dump trucks to be utilized by Utilities Department, from Grande Truck Center of San Antonio, Texas, via BuyBoard Cooperative for a total amount not to exceed \$708,975.00 funded through the Wastewater Fund.

PURPOSE:

This item is to approve the purchase of four heavy trucks for the Utilities Department.

BACKGROUND AND FINDINGS:

The Utilities Department currently has a requirement to replace four trucks. The trucks consist of one 4700 Roll-off truck and three 4700 Western Star Dump trucks to be utilized by Water, Storm Water and Wastewater Divisions of the Utilities Department. These units are replacement units.

Contracts awarded through the Buy Board Cooperative have been competitively procured, in compliance with Texas local and state procurement requirements.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

The dump trucks being replaced are 12, 13, and 14 years old, each exceeding their service life of 7 years. The Roll-off truck being replaced is 11 years old, exceeding its service life of 8 years.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Utilities

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$2,368,014.46	\$0.00	\$2,368,014.46
Encumbered / Expended Amount	\$1,247,398.68	\$0.00	\$1,247,398.68
This item	\$708,975.00	\$0.00	\$708,975.00
BALANCE	\$411,640.78	\$0.00	\$411,640.78

Funding Detail:

Fund: 4200 Wastewater
Organization/Activity: 33110 Oso WW Plant/33150 Whitecap WW Plant
Mission Element: 064 Treat wastewater
Project # (CIP Only): N/A
Account: 550020 Vehicles and Machinery

Funding Detail:

Fund: 4200 Wastewater
Organization/Activity: 33400 Wastewater Collection System
Mission Element: 042 Wastewater Collection System
Project # (CIP Only): N/A
Account: 550020 Vehicles and Machinery

RECOMMENDATION:

Staff recommends approval of the action as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet