



Meeting Minutes - Draft

Animal Care Advisory Committee

Wednesday, December 18, 2024

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

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A. Call To Order

The meeting was called to order by Jackie McCollough at 12:37p.m.

B. Roll Call

Roll was called, and a quorum was confirmed

Present: 6 - Chair Jarvis J. Amaya, Ronald Smith, Diana Cardenas, Jackie McCollough, Robert Perkins, and Roland Dominguez

Absent: 1 - Monica Montalvo

C. Public Comment

None

D. Approval of Minutes and Action on Absences

1. [24-1963](#) Adoption of Minutes-Regular Meeting November 20th, 2024

There was a motion to approve. The motion was seconded and passed unanimously.

2. [24-1964](#) Approval of Absences from November 20th, 2024
Monica Montalvo

Monica Montalvo –There was a motion to table approval. The motion was seconded and passed unanimously

E. Committee Reports

None

F. Staff Reports

3. [24-1965](#) Region 11 Zoonosis Report

The Zoonosis is the same as the previous month and a new one is expected the beginning of 2025.

4. [24-1966](#) Monthly Shelter and Clinic Report

The Board and Director Kathleen Chapa did a walk through of the CCACS facility to establish the needs suggested for the Annual Report as well as addressing the Monthly Comparison Report. In walking out to the kennels Ms. Chapa advised the Board of where shade structures are needed for citizens to wait to meet or adopt an animal and would be a temporary item as approval is awaiting for a new building. Ms. Chapa pointed out repairs needed in the existing kennels and where the new kennels would be built. There would be 200 indoor kennels where the current building would be demolished. Ms. Chapa advised the plan is to also have a new adoption, quarantine building and a cattery. Ms. Chapa advised the Board that the new trucks should be ready in April 2025 and will have the new logo. The current buildings have plumbing issues and city plumbers are having to come to the facility to address issues till the new kennels are built. Ms. Chapa advised since she has come on a behavior room was made, play yard and exam room in clinic. The behavior room allows Live Release to have an area to work with animals that need extra attention in efforts to place them. Ms. Chapa adv the board of an influx on intake and EU due to a distemper case and an increase of length of stay due to puppies being born at the facility. Dr. Perkins inquired about the procedure during a hurricane. Ms. Chapa advised of a partnership with Bissell and AIM where they will come and fly our animals out to Louisiana or Alabama and whatever does not get adopted or rescued while there would be brought back. Ms. Chapa also advised the Board of a study being done with dogs being TNR'd and is awaiting data from that study but added it would be years. Ms. Chapa shared an experience in a local neighborhood where the community claimed to have community dogs. The acceptance of community dogs would vary upon neighborhoods. Ms. Cardenas advised she was able to capture a "street dog" and have her spayed but does not want to stay inside her house and roams loose. She inquired with staff if that was wrong. Ms. Martinez explained to Ms. Cardenas that city ordinances advised the dog needs to be confined to the property and not roaming loose. Ms. Cardenas asked for assistance on getting and setting up a trolley to which Ms. Martinez advised she will let her know what can be done for her. Ms. McCollough inquired on treatment of distemper and parvo, Ms. Martinez explained CCACS does not treat distemper or parvo, euthanasia is the end result if immediate placement is not found. Dr. Perkins inquired about heartworm treatment; Ms. Martinez advised CCACS also does not treat heartworms. Ms. McCollough inquired on what treatments are provided, Ms. Martinez explained Sarcoptic mange, demodex, and URI are so common items treated.

G. Unfinished Business

None

H. **New Business for Discussion and Possible Action**

5. [24-1967](#) Tour of CCACS with staff

Ms.Chapa led the Board Members on a tour of CCACS.

6. [24-1968](#) Discussion on input for the Annual Report

Ms. McCollough is gathering information to put the report together and present on next meeting.

I. **Future Agenda Items**

7. [24-1969](#)

Next Scheduled Advisory Board: January 15th, 2025

Good Samaritan law for animals

Statistics on disposition / progress of court cases involving animals

Statistics on diseases / injuries / illness of incoming animals and treatment / mortality.

Use information generated for public awareness of diseases / treatment etc...

Statement on how State 3 restrictions are affecting C.C.A.C.S

Category for anonymous reporting of animal cruelty / neglect etc..
cases on anonymous
tip website operated by C.C.P.D

Format monthly data using pie charts / bar graphs for a visualized product.

Further discussion on items for the Annual Report

J. **Adjournment**

The meeting was adjourned at 1:27p.m. All approved, and meeting was adjourned.