



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of February 26, 2013  
Action Item for the City Council Meeting of March 19, 2013

**DATE:** February 8, 2013

**TO:** Ronald L. Olson, City Manager

**FROM:** Daniel Biles, P. E., Director of Engineering Services  
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**Execute Amendment No. 14 to a Contract for Professional Services**  
Construct East General Aviation Extension

**CAPTION:**

Ordinance amending the FY 2013 Capital Improvement Budget adopted by Ordinance No. 029565 to accelerate Project No. E12156B Construct East General Aviation Apron from Fiscal Year 2015 to 2013; increasing expenditures in the amount of \$250,000.00; and authorizing the City Manager or designee to execute Amendment No. 14 to a Professional Services Agreement with KSA Engineers, Inc. of Longview, Texas, in the amount of \$140,000.00 for the Design of the East General Aviation Apron Extension.

**PURPOSE:**

The purpose of this Agenda Item is to execute Amendment No. 14 to the Contract for Professional Services with KSA Engineers, Inc. for Construction of the East General Aviation Extension.

**BACKGROUND AND FINDINGS:**

This amendment consists of extending the East General Aviation Apron to the North General Aviation Apron incorporating a concrete paving designed to accommodate all aircraft anticipated to utilize the apron; installing tie-downs and marking for aircraft circulation and parking, as required; and designing apron grades and drainage facilities to drain storm water run-off effectively.

**ALTERNATIVES:**

1. Execute Amendment No. 14 to the Contract for Professional Services with KSA Engineers, Inc. as proposed.
2. Do not execute the Contract for Professional Services with KSA Engineers, Inc. as proposed.

**OTHER CONSIDERATIONS:**

Original Professional Services Contract with KSA Engineers, Inc. was approved by City Council on May 17, 2011, Motion No. M2011-120.

**CONFORMITY TO CITY POLICY:**

The Contract for Professional Services and selection process comply with the Professional Procurement Act and City Policy. KSA Engineers, Inc. was selected based upon qualifications, wide working knowledge of applicable project fundamentals, and understanding of project requirements.

**EMERGENCY / NON-EMERGENCY:**

Not applicable

**DEPARTMENTAL CLEARANCES:**

Aviation

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year 2012-2013</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$250,000.00		\$250,000.00
Future CIP Request			\$3,098,550.00	\$3,098,550.00
Encumbered/Expended Amount		\$0.00		
This item		\$140,000.00		\$140,000.00
Future Anticipated Expenditures This Project		\$110,000.00	\$3,098,550.00	\$3,208,550.00
BALANCE		\$0.00	\$0.00	\$0.00

Fund(s): Airport 2012 CO CIP Fund, CIP AV No. 11

**Comments:** Amendment No. 14 to the Contract for Professional Services will result in the expenditure of an amount not to exceed \$140,000.00 for a total restated fee not to exceed \$3,695,150.20.

**RECOMMENDATION:**

City Staff recommends the approval of Amendment No. 14 to the Contract for Professional Services with KSA Engineers, Inc.

**LIST OF SUPPORTING DOCUMENTS:**

Project Budget  
Location Map