



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting 08/29/2023
Second Reading Ordinance for the City Council Meeting 09/05/2023

DATE: August 29, 2023
TO: Peter Zaroni, City Manager
FROM: Al Raymond, AIA, Director of Development Services
AlRaymond@cctexas.com
(361) 826 - 3575

Development Services Fee Schedule Adjustments

CAPTION:

Ordinance affirming Development Services fee schedules including fee schedules for Technical Construction Codes, Excavation and Fill, Unified Development Code, Zoning, Beachfront Construction, Dune Protection, and Billboards.

SUMMARY:

In 2021, City Council passed Ordinance 032546 to adjust existing fees based on plan increasing 46 existing fees, adding 36 new fees, eliminating 12 existing fees, and increasing all non-adjusted fees by 10% in Fiscal Years 2022, 2023, 2024, and 2025.

BACKGROUND AND FINDINGS:

The Development Services Department had not increased many fees since 2002 until Fiscal Year 2022's budget proposal. After conducting a fee study in 2019, and based on the current construction cost index, it was discovered that Development Services fees were approximately 40% behind cost recovery models. Development Services benchmarked other Texas cities, performed cost of service analysis, and had numerous engagement opportunities with the development community. During the Fiscal Year 2022 budget proposal, Development Services developed a four-year plan to adjust fees with the goal of meeting cost recovery models by Fiscal Year 2025. This item affirms that plan and will implement year 3 of the four-year plan.

FISCAL IMPACT:

Fiscal impact for Fiscal Year 2023 – 2024 is anticipated to be: Approximately \$450,000

RECOMMENDATION:

Staff recommends affirmation of the Development Services Department fee schedule adjustments.

LIST OF SUPPORTING DOCUMENTS:

Ordinance