



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting April 8, 2025
Second Reading Ordinance for the City Council Meeting April 15, 2025

DATE: April 8, 2025
TO: Peter Zaroni, City Manager
FROM: Michael Dice, Director Development Services
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<p style="text-align: center;">Utility Easement Closure for Lots 5 and 6, Water Block 6 of Bay Front Beach Portion</p>

CAPTION:

Ordinance abandoning and vacating a 100' long centerline portion of an unused wastewater utility easement totaling approximately 14,000 square feet at or near 622 N Water Street.

PURPOSE:

Purpose of this ordinance is to close, abandon, and vacate approximately 14,000 square feet of utility easement on Lots 5 and 6, Water Block SIX (6), which is located at the intersection of N Water Street and Starr Street. The easement was originally dedicated for a sewer line that has since been abandoned. The applicant, Shoreline Investments, Inc, requests to close this portion of the easement so that they can replat the area. This closure request has been sent to all applicable city departments as well as private entities with vested interests, with no objections received. Closure represents the best interest of the city.

BACKGROUND AND FINDINGS:

The City and various 3rd party entities have reviewed the request and is in agreeance with the closure as it does not preclude access to any other easements.

The City does not require appraisal or to collect fair market value. The City assesses a fee associated with the request to close an easement in the amount of \$1,402.87 as well as an Administrative Fee of \$63.13. Both, of which, have been paid by the

Applicant.

ALTERNATIVES:

Deny the applicant's request and keep current utility easements.

FINANCIAL IMPACT:

The City assesses a fee associated with the request to close an easement in the amount of \$1,402.87 as well as an Administrative Fee of \$63.13. Both, of which, have been paid by the Applicant.

Funding Detail: N/A

Fund:

Organization/Activity:

Mission Element:

Project # (CIP Only):

Account:

RECOMMENDATION:

Staff supports the Applicant's request for the easement closure. The closure of the easement will allow current owners the ability to replat.

LIST OF SUPPORTING DOCUMENTS:

Ordinance with Exhibits

Location Map

Presentation