



## **AGENDA MEMORANDUM**

First Reading for the City Council Meeting of June 18, 2024  
Second Reading for the City Council Meeting of June 25, 2024

**DATE:** April 23, 2024  
**TO:** Peter Zaroni, City Manager  
**FROM:** Dr. Fauzia Khan, Director of Public Health  
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**Acceptance of the Immunization/Locals Grant and Grant Program Income in the amount of \$261,637.00, and appropriation of the funds for the contract period September 1, 2024, through August 31, 2025**

### **CAPTION:**

Ordinance appropriating \$241,637.00 in the Health Grant Fund for an increase in the Immunization/Locals (IMM/LOCALS) Grant from the Department of State Health Services (DSHS) to operate an immunization program for children, adolescents, and adults, to include COVID 19 vaccines when requested by patients, utilizing four existing grant positions for the period September 1, 2024, through August 31, 2025; and appropriating related program income in the estimated amount of \$20,000.00 in the Health Grants Fund.

### **SUMMARY:**

The purpose of this grant is to prevent and control the transmission of vaccine-preventable diseases in children and adults, with an emphasis on accelerating strategic interventions to improve vaccination coverage levels. The grant funds 100% of four positions of the Immunization Program including the Program Manager and three Public Health technicians. The grant is estimated to generate income in the amount of \$20,000 for the Immunizations Program during the period of September 1, 2024, through August 31, 2025.

### **BACKGROUND AND FINDINGS:**

Texas Department of State Health Services (DSHS) is allocating \$241,637.00 in the Health Grant Fund to implement and operate an immunization program servicing children, adolescents, and adults. This award will provide funding for personnel costs, and immunizations to eligible children, adolescents, and adults. To date, the total contract amount for this grant is \$483,274.00.

This grant funds four positions that will support daily operations. The Program Manager directs the operations of the Immunization Clinic, prepares, and manages department budget, supervises staff, and manages staff to meet the grant requirements. The Public Health technicians provide administrative support to conduct Immunization clinic operations, oversee the TVFC/ASN program with local providers, obtain required documentation for storage and handling of vaccines, review, and process vaccine orders, and provide education and assistance to local providers.

**ALTERNATIVES:**

Refuse the grant and discontinue providing immunizations to children, adolescents, and adults. The Corpus Christi-Nueces County Public Health District does not recommend this alternative as this grant has been awarded to the Public Health District to aid in the delivery of immunization services to the community for more than 10 years.

**FISCAL IMPACT:**

No fiscal impact to general fund. The grant does not require a cash or in-kind match by the City.

**COMMENTS:**

Acceptance of Immunizations Grant ensures that the Corpus Christi-Nueces County Public Health District continues to provide immunization services with the grant amount of \$241,637.00, in addition to the estimated Immunization program income of \$20,000 for a total of \$261,637.00.

**FUNDING DETAIL:**

Fund: 1066 Health Grants paid by Department of State Health Services  
Organization/Activity: 830125F, 830125L  
Department: 102 Provide & Manage Medical Clinics  
Project # (CIP Only):  
Account:

**RECOMMENDATION:**

Staff recommends approval of the Ordinance.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance  
Contract No. HHS001331300011  
Presentation