



First Reading Ordinance for the City Council Meeting of July 11, 2017
Second Reading Ordinance for the City Council Meeting of July 18, 2017

DATE: July 11, 2017

TO: Margie C. Rose, City Manager

FROM: Jim Davis, Director of Fleet Maintenance
jjmd@cctexas.com
(361) 826-1909

E. Jay Ellington, Director of Parks and Recreation Department
JayEll@cctexas.com
(361) 826-3464

Kim Baker, Assistant Director of Financial Services-Purchasing Division
KimB2@cctexas.com
(361) 826-3169

<p>Purchase of Seven 2017 Ford F-150 Trucks for Parks and Recreation Department</p>
--

CAPTION:

Ordinance appropriating \$108,061.50 from the reserved future replacement account into the capital outlay expenditure account in Maintenance Services Fund No. 5110 for the purchase of five 2017 Ford F-150 trucks; amending the FY2016-17 operating budget adopted by Ordinance No. 030965 by increasing expenditures by \$108,061.50; authorizing the City Manager or designee to execute all necessary documents to purchase a total of seven 2017 Ford F-150 trucks for \$165,448.10 from Rush Truck Center, of New Braunfels, through the Local Government Purchasing Cooperative dba Buyboard, for use by the Parks and Recreation Department for park and beach operations.

PURPOSE:

This item is to approve the purchase of seven 2017 Ford F-150 trucks to be used by park operations staff in the Parks and Recreation Department.

BACKGROUND AND FINDINGS:

The vehicles will be used by the Parks and Recreation Department to conduct daily duties which include providing sanitation services, special event set-up, code enforcement and maintenance throughout the City at park locations. Five of the vehicles are replacements for units that have reached the end of their service life. This item also includes two additions to the fleet, these two vehicles will be used for the daily duties to maintain North

Beach and Gulf Beaches. Five of the vehicles are budgeted for replacement in the FY2016-17 operating budget and the two trucks being added to the fleet are funded through the State Hotel Occupancy Tax (SHOT).

ALTERNATIVES:

No alternatives

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Parks and Recreation and Fleet Maintenance Services

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$3,750,185.99	\$0.00	\$3,750,185.99
Encumbered / Expended Amount	\$1,635,694.07		\$1,635,694.07
This item	\$165,448.10	\$0.00	\$165,448.10
BALANCE	\$1,949,043.82	\$0.00	\$1,949,043.82

Fund(s): Fleet Maintenance Services and State HOT Beach

Comments: None

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet