



AGENDA MEMORANDUM

First Reading for the City Council Meeting of March 31, 2015
Second Reading for the City Council Meeting of April 14, 2014

DATE: March 3, 2015

TO: Ronald L. Olson, City Manager

FROM: Stacie Talbert Anaya, Acting Director, Parks and Recreation Department
361-826-3494, StacieT@cctexas.com

Appropriation of funds for the Latchkey After School Snack Program

CAPTION:

Ordinance authorizing the City Manager or designee to execute all documents necessary to accept a grant in the amount of \$166,173 from the Texas Department of Agriculture; appropriating grant in the No. 1067 Parks and Recreation Grants Fund for the Latchkey After School Snack Program.

PURPOSE:

Appropriation of grant funding to allow for continuation of the afterschool snack program.

BACKGROUND AND FINDINGS:

The U.S. Department of Agriculture (USDA) through the Texas Department of Agriculture (TDA) provides grants for youth nutrition as a continuation of the National School Lunch Program. This program is called the Child and Adult Care Food Program (CACFP) for after school educational and/or enrichment activities.

The Parks and Recreation Department has a total of 24 Latchkey sites that qualify for meal service based on eligibility. There are 6 sites that do not qualify for this program based on enrollment of youth eligible for free and reduced school meals. The Latchkey program subsidizes the snacks for these sites.

The City and CCISD entered into a local interagency agreement for the preparation and delivery of meals to the sites with the Summer Food Service Program. The City entered into a contract with CCISD to prepare and deliver snacks at a rate of \$.76 per snack for the school year beginning October 1, 2013 - June 10, 2018 (based on Federal funding year). CCISD will also maintain and provide menu preparation records. It is estimated that approximately 12,000 youth per month are served after school snacks. Total program costs are to be provided by the State's reimbursement. No City funds will be utilized for this program, but an ordinance is necessary to appropriate the grant of \$166,173 in order to implement the program.

ALTERNATIVES:

Reject the grant award and discontinue the afterschool snack program.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

Council authorization is required to accept and appropriate Federal grant funds and approve interlocal agreements.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Legal, Finance, Budget

FINANCIAL IMPACT:

X Operating

Revenue

Capital

Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item		166,173		166,173
BALANCE		166,173		166,173

Fund(s): Parks and Recreation Grant Fund 1067

Comments: none

RECOMMENDATION:

Staff recommends approval of this ordinance.

LIST OF SUPPORTING DOCUMENTS:

Ordinance

Notice of Award

Interlocal Agreement with CCISD