



AGENDA MEMORANDUM
City Council Meeting of June 14, 2016

DATE: June 14, 2016
TO: Margie C. Rose, Acting City Manager
FROM: Sandra K. Thaxton, Assistant Director of Strategic Management
sandra@cctexas.com, 361-826-3682

**Assessment of the Efficiency and Effectiveness
of the City of Corpus Christi Financial Services**

STAFF PRESENTER(S):

Name	Title/Position	Department
1. Sandra K. Thaxton	Assistant Director	Strategic Management
2. Constance P. Sanchez	Director	Finance

OUTSIDE PRESENTER(S):

Name	Title/Position	Organization
1. Alyssa G. Martin, CPA	Executive Partner, Advisory Services	Weaver
2. Daniel Graves	Senior Manager, Risk Advisory Services	Weaver

BACKGROUND:

Weaver will present the results of the *Assessment of the Efficiency and Effectiveness of the City of Corpus Christi Financial Services*. The report was organized around five major topical areas addressing organization and support of financial services, staffing levels, policies and procedures, financial performance reporting, and CAFR preparation. Weaver also evaluated internal controls against relevant risks. Ten divisional operations were assessed: Utility Billing Office, Purchasing, Accounts Payable, Payroll, Accounting, Accounts Receivable/Collections, Cash Management, Central Cashiering, Grants and Warehouse. Benchmarking was also conducted that compared the City's operations to other Texas cities.

This study was conducted as part of the City's overall continuous improvement program to review and improve City operations.

LIST OF SUPPORTING DOCUMENTS:

PowerPoint: *Assessment of the Efficiency and Effectiveness of the City of Corpus Christi's Financial Service Department*

City of Corpus Christi Efficiency and Effectiveness of the Financial Services Department Report