



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
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Meeting Minutes Sister City Committee

Thursday, February 13, 2025

5:30 PM

Staff Conference Room, 1st Floor, City Hall

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A. Call To Order

Vice Chair Valerie Harbolovic called the meeting to order at 5:31 p.m.

B. Roll Call

Staff Liaison Stephanie Box called roll. Chairman Luis Cabrera joined the meeting virtually.

Present: 6 - Adria Vasquez, Chair Luis F. Cabrera, Vice Chair Valerie Harbolovic, Susane "Westi" Horn, Charles Harris, and Heather Moretzsohn

Absent: 1 - Ana Rivera-Soto

C. Public Comment

There were no public comments.

D. Approval of Minutes and Action on Absences

Member Moretzsohn motioned to approve Member Vasquez and Chairman Cabrera's absence, seconded by Member Horn and passed unanimously.

1. [25-0288](#) Minutes of the January 24, 2025 meeting

The minutes were approved.

Aye: 6 - Adria Vasquez, Chair Luis F. Cabrera, Vice Chair Valerie Harbolovic, Susane "Westi" Horn, Charles Harris, and Heather Moretzsohn

Absent: 1 - Ana Rivera-Soto

Abstained: 0

E. Committee Reports

2. [24-2009](#) Agen Subcommittee update - Susan Westi Horne, Chair

Subcommittee Chair Horn reported the dates for delegation visit has changed to May 6th - 11th. Member Harris worked with Rebecca Everhart (Visit Corpus Christi) for discounted hotel rates at Holiday Inn Marina at \$110 a night. Member Moretzsohn and previous member Melody Cooper offered additional space to accommodate guests as well. Member Harbolovic will follow up with Del Mar College culinary program to possibly provide a meal for the delegation. Staff Representative Lisa Oliver will follow up with Corpus Christi Fire Department to provide daytime transportation for the delegation.

3. [24-2010](#) Student Exchange Subcommittee report - Luis Cabrera, Chair

Chair Cabrera discussed extending application deadline to February 25. Interviews will be scheduled in March. Subcommittee will be meeting to organize activities. Member Rivera-Soto will follow up with media for an interview.

4. [24-2011](#) Veracruz Subcommittee report - Valerie Harbolovic, Chair

Nothing to report by subcommittee Chair Harbolovic. Economic summit is on hold.

5. [24-2012](#) Yokosuka Subcommittee update - Susane Westi Horne, Chair

Subcommittee Chair Horn discussed attending the summit. Members could not commit yet. Will revisit and consider cost of registration. Members Harris, Moretzsohn, Vasquez, and Horn interested in attending the summit.

6. [24-2013](#) Budget & Fundraising Subcommittee update - Charles Harris, Chair

Subcommittee Chair Harris discussed recommendations for Agen and Student Exchange budgets. Recommending \$9,000 for Student Exchange to cover costs of travel, receptions, and gifts. Recommending \$7,000 for Agen to cover costs related to hotel, meals, and transportation. 87% of the budget is going to Agen, Student Exchange, and Sister City International dues. Will follow up on HEB House for reception in May or June. Members discussed using unused funds toward registration for Yokosuka summit.

7. [24-2014](#) Transition Subcommittee Update - Valerie Harbolovic, Chair

Subcommittee Chair Harbolovic discussed inviting Ryan Skrobarczyk and Al Arreola to a future meeting. Staff Liaison Box will follow up with Ryan to coordinate meeting attendance.

8. [24-2015](#) Toledo Subcommittee update

Nothing to report by subcommittee Chair Cabrera.

F. Staff Reports

9. [24-2016](#) Updates from Staff Liaison

Staff Liaison Box discussed the public comment process and upcoming board vacancies to be filled on February 25.

G. Unfinished Business

H. New Business for Discussion and Possible Action

10. Discussion and possible action on budget allocation for FY 2025

Member Horn motioned for approval of the budget allocations to Agen, Student Exchange, dues, and Yokosuka summit registration fees, seconded by Member Harris and approved unanimously.

Aye: 6 - Adria Vasquez, Chair Luis F. Cabrera, Vice Chair Valerie Harbolovic, Susane "Westi" Horn, Charles Harris, and Heather Moretzsohn

Absent: 1 - Ana Rivera-Soto

Abstained: 0

I. Future Agenda Items

J. Adjournment

The meeting was adjourned at 6:48 p.m.