



**AGENDA MEMORANDUM**  
Audit Committee Meeting of December 7, 2021

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**DATE:** December 7, 2021  
**TO:** Gil Hernandez, Audit Committee Chair  
**FROM:** Kimberly L. Houston, Interim City Auditor  
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**City Auditor's Update**

**PURPOSE:** Discuss current issues and future items of interest with the Audit Committee.

- Projects in progress
  - AU17-005 Parks and Rec Phase 2A - Community Enrichment Fund
  - AU17-004 Parks and Rec Phase 1A – Beach Parking Permits
  - AU21-001 Aviation – On-Airport Rental Car Concession and Lease
  - Government Auditing Standards: Quality Control and Assurance  
*Conducting annual quality control reviews, updating internal audit guide and administrative procedures, and internal assessments.*
  - Preparation for Peer Review
- Future agenda items
  - Upcoming Meeting – February 8, 2022
    - AU18-F06 Development Services – Funding for Developer Agreements
  - Reviewing Audit ordinance and creating an Internal Audit Charter

**BACKGROUND:** N/A

**LIST OF SUPPORTING DOCUMENTS:** N/A