



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of April 10, 2018  
Action Item for the City Council Meeting April 17, 2018

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**DATE:** April 10, 2018

**TO:** Margie C. Rose, City Manager

**FROM:** Dan Grimsbo, Executive Director of Utilities  
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**Pump Repair and Replacement One-year Service Agreement for Wastewater and Storm Water, with Two One-year options and a Total Potential Multi-year Amount of Up to \$733,380**

### **CAPTION:**

Motion authorizing a one-year service agreement with Smith Pump Company of Waco, Texas, for Pump Repair and Replacement Services for a total amount not to exceed \$244,460, with two one-year options for a total potential multi-year amount of up to \$733,380.

### **PURPOSE:**

This is a motion to approve a service agreement for pump repair and replacement services for Wastewater and Storm Water.

### **BACKGROUND AND FINDINGS:**

The Wastewater Treatment Plants, lift stations, and pump stations rely heavily on its large inventory of pumps to collect and transport water to the treatment plants to be treated, and to prevent spills and overflows which cause damage to the environment and result in fines. Repair services, and the purchase of new equipment are critical to ensure optimum operating requirements and compliance with TCEQ regulations.

The Purchasing Division conducted a competitive RFB process to obtain bids for a new contract. The City received one responsive, responsible bid and two non-responsive bids and is recommending award to Smith Pump Company.

**ALTERNATIVES:**

None.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Utilities

**FINANCIAL IMPACT:**

x Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$449,960.50	\$631,521.67	\$1,081,482.17
Encumbered / Expended Amount	\$101,267.00		\$101,267.00
This item	\$101,858.33	\$631,521.67	\$733,380.00
<b>BALANCE</b>	\$246,835.17	\$0.00	\$246,835.17

Fund(s): Wastewater and Storm Water Fund

**Comments:** The initial contract term total is \$244,460, of which \$101,858.33 will be funded in FY2017-18. The total estimated contract value will be \$733,380 if all option years are executed.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Service Agreement  
Bid Tabulation