



AGENDA MEMORANDUM

Future Item for the City Council Meeting of 3-10-2015
Action Item for the City Council Meeting of 3-24-2015

DATE: February 13, 2015
TO: Ronald L. Olson, City Manager
FROM: Yasmine Chapman, Director of Human Resources
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Approving the Purchase of Additional Licenses to a Subscription of Curated Online Courses Through OpenSesame for the Human Resources Department

CAPTION:

Motion authorizing the City Manager or designee to execute all documents necessary to approve the purchase of additional subscription service licenses provided sole source from Open Sesame Inc., Portland OR, for a total expenditure of \$74,580 for the subscription service for one (1) year. Funds are available in the Human Resources FY2015 budget.

PURPOSE:

To provide additional subscription licenses (not to exceed 3,000) of OpenSesame Plus for a curated offering of 3,000+ courses to be delivered through INFOR Certpoint, Learning Management System and is compatible with and integrated with the ERP (Enterprise Resource Planning) software currently being implemented by the City. Subscriptions are licensed by employee count and are only billed as licenses are consumed.

BACKGROUND AND FINDINGS:

The City of Corpus Christi currently has 50 subscription licenses with OpenSesame Plus as approved during a pilot program started in June 2014. Due to the success of this pilot, the Human Resources department has determined that access to OpenSesame Plus provides cost-effective training content that offers our workforce the ability to engage in online training. Once implemented, the subscription licenses will be offered City-Wide to employees and integrated into our new Infor Learning Management System to track as a part of our goal to provide employee training on-demand. Funds for this purchase have been budgeted and are available from the Human Resources FY2015 budget.

ALTERNATIVES:

Denial of proposed sole-source purchase of additional licenses and consulting hours

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

The proposed purchase conforms with City purchasing policies and procedures.

EMERGENCY/NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Municipal Information Systems Department
Human Resources Department
Office of Management and Budget
Finance and Purchasing Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$74,580		\$ 74,580
Encumbered / Expended Amount				
This item				
BALANCE		\$74,580		\$ 74,580

Fund(s):1020

Comments: No matching funds required.

RECOMMENDATION:

Staff recommends approval of this agenda item.

LIST OF SUPPORTING DOCUMENTS:

OpenSesame Order Form
OpenSesame Implementation Information
OpenSesame Plus Catalog of Courses